

**Minutes of an Additional Meeting of the Town Council held at the Town Hall, Rye, on Monday 12 November 2018**

**PRESENT** Councillors Mike Boyd (**Mayor**), John Breeds, Jonathan Breeds, Cheryl Creaser, Rebekah Gilbert (**Deputy Mayor**), Pat Hughes, Ray Prewer, Andi Rivett, Shaun Rogers, Andy Stuart

**IN ATTENDANCE** Richard Farhall - Town Clerk; Colonel Anthony Kimber – RNPSG Vice-Chairman; 1 member of the public

*The meeting commenced at 6.30pm.*

**99 APOLOGIES**

Apologies for absence – and the reasons as lodged with the Clerk – were accepted from Cllrs Sam Barnes, Justin Erswell, Bernardine Fiddimore, Charlie Harkness, Jo Kirkham and Ian Potter,

**100 CODE OF CONDUCT**

There were no disclosures of interest nor requests for dispensation.

**101 COUNCIL MINUTES**

**RESOLVED To approve the draft Minutes of the meetings held on 29 October 2018 (C9) and 29 October 2018 (C10).**

**102 GRANT APPLICATION**

Members considered an application for a grant of £1,000 from Encompass Care (Rye) CIC towards any of the following: **a)** the cost of transporting clients by taxi or by volunteers’ cars; **b)** the £110pw rent paid for Room 3 at Tilling Green Community Centre - for 9 weeks; **c)** the eventual purchase of a second-hand minibus to transport clients.

Members noted the comments made on the original application at the Council meeting held on 29 October 2018 (C9).

**RESOLVED:**

- a) **To award a grant of £550 – representing 5 weeks’ rent payable in respect of the CIC’s use of the Tilling Green Community Centre;**
- b) **To encourage the CIC to approach – for funding – those parish councils with parishioners availing themselves of the CIC’s services;**
- c) **To provide the CIC with a letter of support.** **Clerk**

**103 VACANCIES**

Council was advised that Cllr Erswell had, due to pressure of work, stepped down from the HR Working Group, P+T Committee, RNP Steering Group and the HC Options WG – and Members were invited to consider filling the vacancies.

The Clerk added that Cllr Erswell had also – together with Cllr Boyd and the Assistant Town Clerk – been a member of the CCTC Working Party. It was noted that its work remains on hold. The Clerk was hopeful that Cllr Erswell would continue to provide informal technical advice in relation to RTC’s web site.

The Mayor requested that discussion on the HR Working Group vacancy be restricted to filling the vacancy. Comments relating to the current work of the WG should be raised under item 106.

Colonel Kimber advised that, at this stage, it was unlikely that the RNPSG would be given any major tasks – and he did not envisage a need to fill the vacancy created by the resignation of Cllr Erswell.

**a) HR Working Group**

Cllr Rivett proposed Cllr Creaser.

Cllr Jonathan Breeds advised that he wished to make a comment in relation to the vacancy but was uncertain whether it was appropriate to make it with members of the public present.

**RESOLVED To consider filling this vacancy under item 106.**

**b) Planning & Townscape Committee**

It was noted that the quorum would remain unchanged, regardless of whether the vacancy was filled.

**RESOLVED To note that there are no candidates for the vacancy.**

**c) RNP Steering Group**

**RESOLVED To leave the vacancy unfilled.**

**d) Heritage Centre Options Working Group**

The Clerk advised that the WG would be invited to comment on the HC Strategic Review before it was placed before Council.

**RESOLVED To accept Cllr Creaser's offer to join the WG.**

**104 PERSONNEL COMMITTEE**

**RESOLVED To ask the Clerk to draft terms of reference for consideration at a future meeting.** Clerk

**105 EXCLUSION OF THE PUBLIC AND PRESS**

**RESOLVED In accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2) to exclude the public and press from the item following on the grounds that it may include consideration of personal information relating to members of staff.**

**106 STAFFING**

**HR Working Group vacancy**

**RESOLVED To appoint Cllr Creaser.**

Members received – and noted - an update on the status of an active staff grievance.

*The meeting ended at 7.04pm.*

Date ..... Chairman .....