

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend an Additional Meeting of **Rye Town Council** to be held on **Monday 12 November 2018 at 6.30pm at The Town Hall, Market Street, Rye**, when it is proposed to transact the following business:

99 APOLOGIES

To accept any apologies for absence.

100 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

101 COUNCIL MINUTES

To approve and to authorise the Chairman to sign the Minutes of the meetings held on 29 October 2018 (C9) and 29 October 2018 (C10).

102 GRANT APPLICATION

To consider an application for a grant of £1,000 from Encompass Care (Rye) CIC towards any of the following: **a)** the cost of transporting clients by taxi or by volunteers' cars; **b)** the £110pw rent paid for Room 3 at Tilling Green Community Centre - for 9 weeks; **c)** the eventual purchase of a second-hand minibus to transport clients.

103 VACANCIES

To note that Cllr Erswell has stepped down from the following and to consider whether to fill the vacancies: **a)** HR Working Group* **b)** P+T Committee **c)** RNP Steering Group **d)** HC Options WG.

**A meeting will be held immediately after the conclusion of the P+T Committee meeting (which follows this meeting).*

104 PERSONNEL COMMITTEE

To consider asking the Clerk to draft terms of reference for consideration at a future meeting.

HRWG**105 EXCLUSION OF THE PUBLIC AND PRESS**

Item 106 may include consideration of personal information relating to members of staff - and it is therefore recommended that the public and press be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

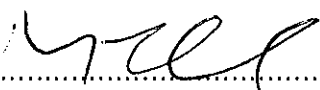
106 STAFFING

To receive an update and, if necessary, to agree a course of action.

ROBES WILL NOT BE WORN

Supporting/Associated documents distributed with this agenda

101 Council Minutes (C9 & C10) **102** Amended application form, letter from the Rye Community Shop, income & expenditure May-August 2018



Richard Farhall Town Clerk, Town Hall, Rye TN31 7LA

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5 November 2018

www.ryetowncouncil.gov.uk

**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**

RYE TOWN COUNCIL

**AMENDED APPLICATION FOR A GRANT
(VOLUNTARY ORGANISATIONS)**

Please note that this application will not be considered unless it is accompanied by a copy of the organisation's latest set of accounts showing income and expenditure and balances. If the organisation does not prepare annual accounts or is less than 12 months' old copies of statements for all accounts (bank/deposit/investment and so on) covering the last six months must be supplied.

1	Name of organisation	ENCOMPASS CARE (RYE) CIC
2	Is the organisation a registered charity? If yes, please state charity number If no, what is the constituted status of your organisation?	C.I.C
3	Name, address and status of individual ('the contact') completing this application	Irna Mortlock 48 Udimore Road Rye East Sussex TN31 7DS
4	Contact's telephone no.	07908 529 041
5	Contact's email address	encompassrye@gmail.com
6	Amount of grant requested	£1000.00
7	For what purpose or project is the grant requested?	<ol style="list-style-type: none"> 1. The cost of transporting clients by taxi or by Volunteer's cars. 2. Or: the rent paid for Room 3 at Tilling Green Community Centre , rent for 9 weeks @ £110 per week. 3. Or: towards the eventual purchase of a second hand mini bus to transport clients
8	What will be the total cost of the project?	<p>£15,000.00 (<i>mini bus plus one year running costs</i>)</p> <p>£7,500.00 - Purchase of second hand bus £7,500.00 - Including maintenance, repairs, insurance, breakdown cover, fuel, driver remuneration (possible), parking, storage for seats</p>

9	If the total cost of the project is more than the grant requested, how will the remainder be financed?	<p>We have received donations and have fund raised, so far we have £5800.00. This sum would be towards the eventual purchase of a second hand mini bus.</p> <p>Woodrofe Benton fund £2000.00 Donations and fundraising: £1800.00 Murder Mystery Mermaid: £2000.00</p>
10	Have you actually applied for a grant towards this project from other organisations? If so, which organisations, how much, and has funding been confirmed?	<p>We have applied to Sussex Community and to the Rye Community Shop for funding of £4000.00. We are waiting for a reply.</p> <p>The Rye Community Shop have awarded us £2000.00 towards a bus or transportation. (letter is attached)</p>
11	How many signatories are required to sign cheques? <i>(must be a minimum of two)</i>	Two
12	Who will benefit from this project and how?	<p>ENCOMPASS CARE'S vision is of disabled adults having the confidence to make the most of their lives, with equal access to all the opportunities available to the wider community.</p> <p>By having our own transport we would be able to collect our clients from their homes in the morning, thus giving their Carers/Partners a full day's respite. As in many cases, they are employed and are not always able to take time off to bring the client to our Centre. We could carry out our ethos of helping disabled people to access and take part in opportunities outside of the Centre. From going to the local market, further afield to museums, theatres, sports, and other events.</p>

If necessary, please continue on a separate sheet. Please feel free to submit any other relevant supporting information.

Signed _____ Irna Mortlock _____ Date _____ 31/10/2018 _____

(The person completing this application on the organisation's behalf)

Rye Town Council takes the protection of your data seriously. We regard your privacy as important and comply with the Data Protection Act 1998 and the General Data Protection Regulation (GDPR). Our Privacy Notice is available via our website (www.ryetowncouncil.gov.uk)

Your contact details and any personal data you supply in this form will be retained securely, for up to one year after your grant application for audit purposes. Your details will not be passed to any third parties without your explicit consent.

Continuation Sheet

ENCOMPASS CARE helps local disabled people to have the confidence to make the most of their lives, with equal access to all opportunities available to the wider community.

We promote individuals' self-esteem, independence by providing activities, therapies and developmental opportunities in a safe and sociable atmosphere

ENCOMPASS CARE was registered at the beginning of May 2018 by Irna Mortlock and Susan Millard, both ex employees of ARRCC, a local Rye charity which went into liquidation on 13th April 2018.

As ARRCC had provided a Day Centre Service for local physically disabled adults since 2000, there was an urgent need for a similar service to be offered.

Premises were rented at the Tilling Green Community Centre, Rye for 2 days per week. We are fundraising and applying for funds to purchase a second hand mini bus, so that we can offer a full service to include transport to:

- from home to the centre and return
- medical appointments
- swim and gym
- music therapy
- outings

At the moment we have 8 clients, funded by East Sussex County Council, premises are available to rent for 2 more days per week, and we would be able to offer regular arts and crafts workshops, social gatherings and outings. Also much needed, regular respite for their Carers/Partners.

We would like to assure you that ENCOMPASS CARE (RYE) CIC has no connection whatsoever with previous Trustees/Management of ARRCC, and is a new and separate organisation.



Charity No. 1165854.

HELPING TO SUPPORT CHARITIES AND COMMUNITY GROUPS IN RYE & DISTRICT

11th October, 2018

Irna Mortlock
Encompass Care Rye) CIC
Tilling Green Community Centre
Rye TN31 7BE

Dear Irna

CONGRATULATIONS, I am pleased to inform you that you have been successful in securing funds from the Rye Community Shop. The Trustees & Volunteers are pleased to award you £2,000 in support of your request for help, whether that be towards a bus or to pay for transportation costs. We appreciate that this amount is greater than that requested but felt that we would very much like to support what you and Encompass Care are doing within our community.

You and one other representative from Encompass Care are invited to attend a presentation event at the Rye Community Shop on Friday 19th Oct 2018 at 5.15pm, when the cheque will be presented to you by our patron, local Member of Parliament for Hastings & Rye, the Rt Hon Amber Rudd MP. Please confirm the name(s) of your attendees as soon as possible as this is required for security purposes.

As a condition of this grant, we will require you to complete a Grant Monitoring and Feedback Form which is attached. This form is for you to record your thoughts and what difference the grant has made to Encompass Care and its' clients. If there are any photographs please include them.

Without return of this monitoring form your group will be ineligible for future funding.

We look forward to seeing you on 19th.

With kind regards,

Yours sincerely

Mrs K Sims
Trustee
On behalf of Rye Community Shop

