

**To ALL MEMBERS OF THE TOWN COUNCIL**

You are hereby summoned to attend a Meeting of **Rye Town Council** to be held on **Monday 3 September 2018 at 6.30pm at The Town Hall, Market Street, Rye**, when it is proposed to transact the following business:

**56 PRAYERS**

Prayers will be said by the Mayor's Chaplan, The Reverend Canon David Frost.

**57 APOLOGIES**

To accept any apologies for absence.

**58 CODE OF CONDUCT**

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

**59 MAYORAL ANNOUNCEMENTS**

The meeting to adjourn for up to 45 minutes for:

- a) The report of the County Councillor for Rye
- b) The Reports of the Rye Rother District Councillors
- c) Public Question Time

**60 RYE NEIGHBOURHOOD PLAN**

To approve Version 11 of the Rye Neighbourhood Plan, as amended following the Regulation 14 public consultation. **RNPSG**

*Note A hard copy is available to view at the Town Hall.*

**61 COUNCIL MINUTES**

To approve and to authorise the Chairman to sign the Minutes of the meetings held on: 14 May 2018 (C2) and 30 July 2018 (C5).

**62 COMMITTEE MINUTES**

To receive the Minutes of the Deputy Town Clerk Designate Committee held on 30 July 2018 (DTCD01) and 7 August 2018 (DTCD02) - and to consider for adoption any *Recommendations*.

**63 HERITAGE CENTRE****a) Progress Report**

To receive a written update and verbal overview from the Heritage Centre Manager, Louisa O'Shaughnessy and, if appropriate, to agree a course of action.

**b) Payments and Income**

To receive and adopt Income by Customer Summaries and Expenses by Supplier Summaries for May 2018-July 2018.

**c) Budget Monitor**

To receive and note the actual income and expenditure against budget to 31 July 2018.

**64 FINANCE (TOWN HALL AND GENERAL)**

**64.1 Town Hall**

- a) **Schedule of Authorised Payments and Statement of Income**  
To receive and adopt the Schedule of Authorised Payments and Statement of Income for May 2018-July 2018.
- b) **Budget Monitor**  
To receive and note the actual income and expenditure against budget to 31 July 2018.

**64.2 Account Balances**

To receive a Statement of Account Balances as at 31 July 2018.

**64.3 Earmarked Reserves**

To receive a Statement of Earmarked Reserves as 31 July 2018.

**65 WORK PROGRAMMES/UPDATES**

- (a) **Clerk**  
To receive and consider a summary of the status of key tasks/projects as at 28.8.18. **Clerk**
- (b) **General Assistant**  
To receive an update on the post holder's work programme. **General Assistant**

**66 HORAC**

To consider an invitation from the Harbour Master to nominate a representative to serve on the Harbour of Rye Advisory Committee from 7 November 2018 to 30 October 2021.

*Note The Council's current representative, Cllr Rivett wishes to be considered for re-nomination.*

**67 MARY STANFORD BOATHOUSE**

To receive an update on plans for its restoration. **Deputy Mayor**

**68 VAPING**

To consider prohibiting vaping, within the Town Council's enclosed public spaces and work places, with effect from 10 September 2018. **Clerk**

**69 STANDING ORDERS**

To consider adopting updated Standing Orders (based on the NALC 2018 Model and incorporating the Council's previously-agreed modifications). **Clerk**

*Note Changes to the current RTC Standing Orders appear in blue.*

**70 EXCLUSION OF THE PUBLIC AND PRESS**

Item 71 may include consideration of personal information relating to members of staff - and it is therefore recommended that the public and press be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

**71 STAFFING**

To receive an update and, if necessary, to agree a course of action.

**ROBES WILL BE WORN**

**Supporting/Associated documents distributed previously**

**61** Council Minutes (C2)      **62** Dep Town Clerk Designate Minutes (DTCD01 & 02)

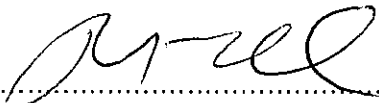
**Supporting/Associated documents distributed with this agenda**

**63a)** HC report   **63b)** HC Income and Expenditure schedules   **63c)** Budget Monitor

**64.1a)** TH Income and Expenditure schedules   **64.1b)** TH Budget Monitor

**64.2** Account Balances   **64.3** Earmarked Reserves   **65a)** Clerk Update

**65b)** General Assistant Update   **67** Update   **68** Briefing paper   **69** Draft New SOs



29 August 2018

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES  
ARE OPEN TO THE PUBLIC**