

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend a Meeting of **Rye Town Council** to be held on **Monday 9 December 2019 at 6.30pm at The Town Hall, Market Street, Rye**, when it is proposed to transact the following business:

116 PRAYERS

Prayers will be said by the Mayor's Chaplain, The Reverend Canon David Frost.

117 APOLOGIES

To accept any apologies for absence.

118 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

The Mayor to adjourn the meeting for:

- a) *Mayoral announcements*
- b) *The Report(s) of the District Councillors*
- c) *The Report of the County Councillor*
- d) *Public Question Time*
- e) *A presentation from Daliea Redman of what creating a 'dementia-friendly town' involves.*
- f) *An update from Rye Rugby Club on its activities over the last 5 years.*
- g) *The appointment of the Mayor Elect for 2020-21.*

119 DEMENTIA-FRIENDLY TOWNS

To consider Daliea Redman's presentation and to agree a course of action.

120 RYE RUGBY CLUB: RENT REVIEW

To note that:

- a) The next rent review (for the Club's exclusive use of the Freda Gardham Playing Field) is due 23 February 2020;
- b) The current rent payable to RTC is £500pa.
- c) The current Rateable Value of 'the field and premises' is £5,400 –

and to consider the annual rent that should be payable by the Club to RTC for 2020
2025.

Clerk

121 MINUTES

To approve, as an accurate record, the Minutes of the Council meetings held on: 19 August 2019 (C8); 2 September 2019 (C9); 16 September 2019 (C10); 30 September 2019 (C11); 28 October 2019 (C12); 28 October 2019 (C13) and 11 November 2019 (C14).

122 AMENDED TIMETABLE OF MEETINGS

To adopt the amended* Timetable.

Clerk

*Moving MM from 4.5.20 to 8.5.20; nominating the Mayor Elect on 9.12.19 and Deputy Mayor Elect on 6.4.20; moving Committee Formation from 5.5.19 to 11.5.19.

123 EXCLUSION OF THE PUBLIC AND PRESS

Items 124-128 include the consideration of commercially sensitive information or staff terms of employment and it is therefore recommended that – with the exception of the trustees of the proposed Heritage Centre charity (who need to be present for item 123 only) - the press and public be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

The Mayor to adjourn the meeting for disrobing.

The meeting to reconvene.

- 124 PROPOSED RYE HERITAGE CENTRE CHARITY**
To discuss the charity's Business Case with its trustees.
The trustees of the proposed charity to be asked to leave the Chamber.
- 125 FUTURE OF THE RYE HERITAGE CENTRE FROM APRIL 2020**
To consider the charity's Business Case and to agree a course of action.
- 126 RELOCATION OF VISITOR INFORMATION**
To consider any staffing – or other relevant - matters requiring a decision.
- 127 ANNUAL LEAVE (TOWN CLERK AND DTCD)**
To consider the HR Working Group's Recommendation. **HRWG**
- 128 REMUNERATION (TOWN CLERK AND DTCD)**
To consider the HR Working Group's Recommendation. **HRWG**

ROBES WILL BE WORN

Supporting/Associated documents distributed previously
121 Minutes (C8 & C9)

Supporting/Associated documents distributed with this agenda
121 Minutes (C10-C14) 122 Amended Timetable



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2 December 2019

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**

Timetable of Meetings 2019-20 (AMENDED)

Meetings are held normally on Monday at 6.30pm

Month	Council	Planning & Townscape	Personnel <i>Meets as and when required</i>
May	2E 20MM(6.30pm) 21CF (Tues) 21SH	28(Tues)	
June	24 AR	10 24	
July		8 22	
August	<i>Normally no meetings</i>	<i>Normally no meetings</i>	<i>Normally no meetings</i>
September	2	2 16 30	
October	28	14 28	
November		11 25	
December	9 NOM A	9 16	
January	27 PRE	13 27	
February		10 24	
March	4 ATM (Wed)	9 23	
April	6 NOM B	6 20	
May	8 MM(11am) Fri 11 CF 21SH (in Rye)	5 Tues 18	

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|---|----------------------------------|
| MM Mayor Making | CF Committee Formation |
| ATM Annual Town Meeting | BUD Budget Meeting |
| E Parish/Town Elections | PRE Agreeing precept |
| TBD To be determined | AR Annual Return approval |
| NOM A Nominations for Mayor Elect (not in an Election year) | SH Speakership Handover |
| NOM B Nominations for Deputy Mayor Elect (not in an Election year) | |