

**Rye Heritage Centre report to Rye Town Council- June and July 2019:****Income Notes:**

- The income of the centre has continued to fall well short of both previous financial years and of budgetary forecast expectations.
- June 2019 followed the same trends as April and May, and fell over £3000 short of the budget forecast, and nearly £4000 lower than the June 2018.
- In July 2019, the situation improved somewhat but till takings were still down on 2018 by £1150 despite extended opening hours.
- Extended opening hours in July did not generate the level of extra revenue needed to offset the staffing costs and was having a detrimental impact on staff energy levels and morale. The average takings between 5pm and 6pm *EXCLUDING* entering the takings from the penny arcade were £35.68 (Inc. VAT)
- Following consultation with the Town Clerk and Deputy Town Clerk Designate, the decision was taken to return to closing at 5pm in August, with no noticeable effect on daily takings.
- August so far has a daily average of £600 (including VAT) which puts us on track to take approximately the same amount as last August but fall short of the budget forecast. The full months takings will be available at the council meeting on the 2<sup>nd</sup> September.
- In addition to allowing us to track daily and hourly spends faster and more accurately, the new EPOS system is also making monitoring average spend much easier. We can now clearly see that our highest revenue generating 'product' is still the Town Model show – with 3395 'tickets' sold bringing in £7262 ex VAT since the beginning of June. We are also able to track average spend per transaction, which has remained at a constant £5.00 - £5.50 throughout the summer months, and we can use this information to inform our purchasing decisions.

**Expenditure Notes:**

- Stock buying has been kept to a bare minimum, with replenishment to shelf only wherever possible and an immediate cessation of purchases from large 'generic' souvenir companies (the only exceptions being soft

toy sheep from Elgate and fudge/biscuits from Clarence and Bean - all of which are top 10 selling products)

- The new EPOS system is making tighter stock control much easier. The system is configured to generate a list of products that are running low, that can be checked easily. This makes it much easier now that we are moving to a wider range of local suppliers to keep track of what is needed and when. We can also monitor the exact value of the stock held in the centre at any time to ensure we are not falling too low to meet anticipated sales, nor holding excessive levels. We have managed to reduce the stock holdings to approximately £15,000 – the lowest ever level, and the minimum that the centre can bear before the shelves start looking too empty!
- The high *Events- Ghost Tours* payment listed in the Budget v Actuals report is due to presentation of an invoice covering November 2018 to present which needed paying. Part of this cost should have appeared under last years budget had the invoice been received sooner.
- Staff hours continue to be carefully monitored to ensure fulfilment of contract obligations whilst minimizing expenditure.

#### **Promotion of the Centre:**

During the peak summer season, we have been focussing on ways in which we can publicise of the Heritage Centre:

- Selected local stock and books on display in the Town Hall for possible purchases and cross-promotion.
- The Centre is being used as the starting point for a new series of Camber Castle Wildlife Walks by Sussex Wildlife Trust. We are helping to promote these walks, as it is beneficial to the centre to have the increase in footfall and awareness. We have also sold a significant amount of Camber Castle guides!
- Rye News have published one article on the renovations of the model and our recent famous visitor to the centre, and there are plans for another article soon.
- At time of writing, preparations are underway for the Heritage Centre's first stall at the Festival of the Sea. The aim is both to support a local festival and boost visibility of the Centre to residents. A verbal report on how the event went will be delivered at the meeting.

- The centre has also been seeking to boost visibility and potentially sales of locally produced items by hosting 'Meet the Maker' events. We started with a local author -Chris O'Donoghue- in July and are hosting *The Sussex Handmade Soap Company* and the local artist Paul Raynor over the Bank Holiday/Jazz Festival weekend. A verbal update on these events will also be given at council.
- The Haunted Walk dates have proven to be far more popular this summer than last year, and an extensive schedule of dates has been set for the autumn and winter 2019. These are being promoted via social media channels, the Heritage Centre website and by Visit 1066 Country.
- Social media is being updated regularly- both on Facebook and Twitter, with links to local events, promotion of our own growing programme of events and promotion of Rye events in general.

#### **September:**

- The centre will be staying open until 5pm to maximise income in the autumn shoulder season. This will be offset by having closed at 5pm in August, so will cause no additional staffing costs.
- Group bookings for September are looking strong, with 34 shows booked so far, and a possible 8 cruise excursions. Three of these group bookings are on Thursdays, which was scheduled to be the closure day. As a compromise between opening all day, or opening only for the groups, and to encourage staff to attend the centre to run group bookings on days that would otherwise be closed, the centre will be open for between 3-4 hours around the group bookings with one staff member present. If there is no passing trade, the centre will close.

Louisa O'Shaughnessy  
Heritage Centre Manager  
August 21<sup>st</sup> 2019

C9

82.1(b)

Rye Town Council  
INCOME BY CUSTOMER SUMMARY  
June - July, 2019

HERITAGE  
CENTRE

	INCOME	EXPENSES	NET INCOME
CTS Reisen	77.50		£77.50
Meetings and Events UK Ltd t/a Intercoaches Shoreside and Port Services	827.09		£827.09
Rye Community Primary School	36.67		£36.67
Rye Museum	60.31		£60.31
Till takings	22,955.86		£22,955.86
Trinity Church of England School	111.25		£111.25
Verdie Open Class	75.00		£75.00
<b>TOTAL</b>	<b>£24,143.68</b>	<b>£0.00</b>	<b>£24,143.68</b>

Rye Town Council

EXPENSES BY SUPPLIER SUMMARY

June - July, 2019

C9 82.1(6)  
HERITAGE  
CENTRE.

	TOTAL
Artwrite Ltd	39.11
B & J Hargreaves	63.37
Bargain Box	4.27
Baywash	10.00
BeSure	257.00
Business Stream	30.60
Casa Grande Limited	115.29
Clarence & Bean	335.00
Colemans ABC	74.86
DAA Halsgrove LTD	32.47
DWD Telecoms	210.10
E F Benson Society	26.00
East Sussex Pension Fund	1,056.01
Evo Payments International	73.51
Friends of Rye Harbour Nature Reserve	56.00
G&S Illustrations	55.00
Gardners Books Ltd	786.72
Gibbons Mannington & Phipps LLP	810.00
Hastings Ketchup Co Ltd	144.00
History Walks by David Clarke	192.00
HM Revenue & Customs	1,042.30
Hobby Craft	17.50
Its Lolly Limited	32.00
James Dean Pottery	220.60
Janon Distribution	140.00
Jempsons	16.03
Judge Sampson Ltd	1,125.00
Kirsty Doherty	25.00
Louisa O'Shaughnessy	17.99
Love for Local Ltd	73.15
MooCow Studios Ltd	78.50
Morplan	96.25
NatWest	5.00
NPower	626.32
Outstanding Map Distributors	119.50
Paul Goring	817.00
Paul Raynor Designs	256.25
Philip Mansergh	22.75
Post Office	8.05
Romney Marsh Ceramics	105.50
Rother District Council	2,480.00
Royal Mail	124.66
Rye Castle Museum	70.00
Rye DIY	3.22
Rye Festival of the Sea	150.00
Rye Heritage	1.40
Rye Town Council	197.50
Simply Ice Cream	138.34

	TOTAL
South East Art & Framing	81.00
The Kent & Sussex Tea & Coffee Company	70.00
The Proper Tea Company	36.00
The Sussex Handmade Soap Company	220.00
Unity Trust	18.00
Universal Mail UK	732.00
Wages	8,166.96
<b>TOTAL</b>	<b>£21,705.08</b>

C9 82.1 (€)

**Rye Heritage Centre**  
 Budget vs Actuals: 2019-20  
 April 2019 to July 2019

	ACTUAL	BUDGET
<b>INCOME</b>		
Bank Interest	£0.91	
Unapplied Cash payment income		
Vatable Sales (models and gifts)	£33,849.49	£79,060.00
Zero sales (books etc.)	£9,937.60	£25,015.00
<b>Total Income</b>	<b>£43,788.00</b>	<b>£104,075.00</b>
<b>COST OF SALES</b>		
Shop Purchases	£13,077.98	£26,755.22
<b>Total Cost of Sales</b>	<b>£13,077.98</b>	<b>£26,755.22</b>
<b>TOTAL</b>	<b>£30,710.02</b>	<b>£77,319.78</b>
<b>EXPENDITURE</b>		
Advertising	£1,474.83	£2,761.00
Alarms	£257.00	£540.00
Bookkeeping and Accountancy Fee	£810.00	£1,920.00
Cleaning	£301.14	£620.00
IT Hardware & software	£2,669.63	£4,345.00
Credit card / Bank charges	£219.88	£965.00
Entertainment / Refreshment	£20.47	£250.00
Events - Ghost Tours	£817.00	£1,200.00
Light and Heat	£1,722.51	£2,500.00
Membership Fees		£850.00
Music in Store	£476.67	£165.00
Payroll Expenses	£19,498.30	£52,578.75
Postage HC	£12.92	£40.00
Printing Costs		£450.00
Rates	£4,957.75	£12,725.00
Repairs and Renewals - Model		£2,990.00
Repairs and Renewals - Office Equipment		£0.00
Repairs and Renewals - Premises		£715.00
Staff Uniform		£50.00
Stationery / Sundry Items	£357.79	£1,000.00
Telephone / Internet	£385.14	£1,380.00
Water Rates	£30.60	£225.00
Travel Expenses		£50.00
Exhibition and Fittings		£0.00
Website		£1,500.00
<b>Total Expenditure</b>	<b>£34,011.63</b>	<b>£89,819.75</b>
<b>NET OPERATING INCOME</b>	<b>-£3,301.61</b>	<b>-£12,499.97</b>

C9 82.2 (A)  
 Rye Town Council

EXPENSES BY SUPPLIER SUMMARY

June - July, 2019

TOWN  
 HALL

	TOTAL
A&M Glaziers (Hastings) Ltd	233.92
Andrew Izod	90.00
Angela Quinn-Alexander	325.00
Anthony Kimber	49.78
ARK Supplies Ltd	36.95
Blocsphere Property Management Ltd	153.00
Calendar Cleaning	376.00
Cinque Ports Mayor's Association	20.00
Dawson and Associates Ltd	300.00
DWD Telecoms	176.56
East Sussex Pension Fund	3,251.51
EB Sculpture	552.50
Gibbons Mannington & Phipps LLP	1,770.00
Harris and Rigby	825.00
Heritage Centre	5,000.00
HM Revenue & Customs	2,733.37
Managed Technology	228.02
Mayor of New Romney Charity Account	35.00
Michael's Civic Robes	2,208.00
Nicky Ledger	127.03
NPower	31.92
P&P Waste Movers	75.00
Paul Goring	43.24
Playsafety Ltd	68.50
Richard Farhall	373.75
SSALC Ltd	70.00
Steve Lipross	61.55
The Confederation of the Cinque Ports	320.00
Unity Trust	39.45
Viking	112.82
Wages	11,509.95
Winchelsea Corporation	98.00
<b>TOTAL</b>	<b>£31,295.82</b>



C9 82.2(b)

**Rye Town Hall**  
 Budget vs Actuals: 2019-20  
 April 2019 to July 2019

	<b>ACTUAL</b>	<b>BUDGET</b>
<b>INCOME</b>		
97 South Undercliff Income	£2,600.00	£7,850.00
Bank Interest	£137.94	£450.00
Ferry Road Site Income		£260.00
Freda Gardham Field Income		£500.00
Mayor's Allowance Income		
Precept	£87,272.50	£174,545.00
Services to Heritage Centre		
Town Hall Cottage Income	£3,450.00	£13,800.00
Town Hall Hire - Ceremonies	£8,747.50	£24,480.00
Town Hall Lets	£33.75	£450.00
Town Steward Services	£888.33	£655.00
Uncategorised Income		£750.00
Gifts and Donations		
<b>Total Income</b>	<b>£103,130.02</b>	<b>£223,740.00</b>
<b>EXPENDITURE</b>		
97 South Undercliff	£4,224.53	£9,769.00
Access	£2.75	
Accountancy Fees	£2,650.00	£2,600.00
Advertising and Publicity	£110.98	£1,500.00
Alarms	£1,067.00	£1,000.00
Audit	£325.00	£935.00
Ceremonies	£395.00	£1,983.00
Civic Fund	£272.00	£750.00
Cleaning	£233.37	£550.00
Credit card / Bank charges	£39.45	£200.00
Elections		£1,500.00
Ferry Road Site		
Freda Gardham Field		
Grants	£702.50	£4,000.00
Rye & District Community Transport	£2,000.00	£2,000.00
Christmas in Rye		£4,500.00
Grounds Maintenance	£207.69	£1,500.00
Health and Safety		£350.00
Heritage Centre Repairs and Renewals	£165.00	
Heritage Centre Support	£5,000.00	£12,500.00
Highways Fund		
Hospitality and Refreshments	£59.39	
Office refreshments	£4.87	
HR Expenses		
Insurance	£4,044.32	£4,100.00
IT Hardware & software	£45.60	
Light and Heat	£1,029.45	£2,750.00

Mayor's Allowance	£109.52	£2,950.00
Membership Fees	£1,746.02	£2,154.00
Neighbourhood Planning	£99.27	
New Business Support		£4,000.00
Office Equipment	£1,192.50	£1,580.00
Payroll Expenses	£34,543.51	£120,044.00
Postage	£61.00	£180.00
Printing Costs	£584.48	£775.00
Professional Fees	£300.00	£3,400.00
Publications	£30.30	
Rates	£2,639.25	£5,325.00
Robes and Regalia	£2,261.29	£750.00
Skate Park	£68.50	£500.00
Speakership		£750.00
Stationery / Sundry Items	£127.78	£365.00
Street Furniture		
Telephone / Internet	£310.97	£1,225.00
Town Hall Cottage	£1,370.09	£1,000.00
Town Hall Repairs and Renewals	£270.80	£3,000.00
Town Steward	£2,574.47	£16,325.00
Training	£70.00	£1,500.00
Travel Expenses		£250.00
Unbudgeted Expenditure		£3,750.00
Water Rates	£949.61	£930.00
Website	£149.00	
Winter Maintenance		£500.00
<b>Total Expenditure</b>	<b>£72,037.26</b>	<b>£223,740.00</b>

## RYE TOWN COUNCIL

C9

Item 82.3

## ACCOUNT BALANCES AS AT 31 JULY 2019

	<b>Balance</b>	<i>as at 31.7.18</i>
<b>TOWN HALL</b>		
Co-op current a/c	8,396.79	8,396.79
Unity Trust current a/c	45,418.17	41,997.30
Petty cash	1.46	1.46
National Savings (0.70% gross)(mth notice)	1,237.04	1,228.13
Hodge Bank 8-day(0.15% gross)	10,811.13	10,811.67
Hodge 90-day (0.85% gross)	46,645.27	46,645.27
<b>Total TH</b>	<b>112,509.86</b>	<b>109,080.62</b>
<b>HERITAGE CENTRE</b>		
Nat West Current/Bus Reserve a/c (.05%)	-	2,480.35
UTB current a/c*	8,707.33	5,478.58
Petty cash	-	-
<b>TOTAL TH &amp; HC</b>	<b>112,509.86</b>	<b>117,039.55</b>
<b>OTHER ACCOUNTS (CHARITY FUNDS - for information)</b>		
Rye Relief in Need Nationwide	41.44	41.44
CafCash	12,788.05	11,924.14
Fixed Bond (1.19% gr)	60,000.00	60,000.00
<b>Total Rye Relief</b>	<b>72,829.49</b>	<b>71,965.58</b>
<b>TOTAL FUNDS</b>	<b>185,339.35</b>	<b>189,005.13</b>

**RYE TOWN COUNCIL EARMARKED RESERVES**

**EARMARKED RESERVES (2019-20)**

at 31.3.19 Provided Used at 31.7.19 note

**ASSET RENEWAL RESERVES**

Capital Fund Heritage Centre	7,042	0	165	6,877
Capital Fund Attractions	5,000	0	0	5,000
Heritage Centre Office Equipment	0	0	0	0
Capital Fund Town Hall	29,612	3,000	271	32,341
Capital Fund Cottage	1,487	1,000	1,371	1,116
Town Hall Office Equipment	0	1,000	1,000	0
Robes & Regalia	2,554	750	2,261	1,043
Black & Silver Finger Posts (3.2.03)	2,833	0	0	2,833
Skate Park	3,034	500	69	3,465
Street Furniture	2,301	0	0	2,301
Freda Gardham Playing Field	500	0	0	500
	<b>54,363</b>	<b>6,250</b>	<b>5,137</b>	<b>55,476</b>

**OTHER EARMARKED RESERVES**

**Computer Software & Training (24.1.00)**

Assets Valuations (28.1.02)	260	0	0	260
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**Elections**

Alarm upgrade	3,000	0	0	3,000
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**Training**

Ceremonies	5,869	1,500	0	7,369
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**Web site**

Alarm upgrade	921	0	921	0
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**Ceremonies**

Training	0	1,500	70	1,430
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**Web site**

Ceremonies	1,266	1,983	0	3,249
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**Winter maintenance**

Web site	493	0	149	344
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**Highways Fund**

Winter maintenance	397	500	0	897
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**Neighbourhood Planning**

Highways Fund	6,733	0	0	6,733
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**Grounds maintenance**

Neighbourhood Planning	2,547	0	99	2,448
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**Grants - General**

Grounds maintenance	1,460	1,500	208	2,752
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**Access**

Grants - General	2,572	4,000	703	5,869
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**Rye Christmas Festival**

Access	1,385	0	0	1,385
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**Tilling Green sign**

Rye Christmas Festival	0	4,500	0	4,500
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**Town Steward**

Tilling Green sign	1,000	0	0	1,000
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**Speakership (2020-21)/Civic Fund**

Town Steward	0	16,325	2,574	13,751
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**Heritage Centre Support**

Speakership (2020-21)/Civic Fund	0	750	0	750
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**New Business Support**

Heritage Centre Support	0	12,500	5,000	7,500
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**TOTAL EARMARKED RESERVES**

New Business Support	0	4,000	0	4,000
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<b>TOTAL EARMARKED RESERVES</b>	<b>82,266</b>	<b>55,308</b>	<b>14,861</b>	<b>122,713</b>
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Notes

19

82.4

**83 DASA Consultation**

----- Forwarded message -----

**From:** Anthony kimber

**To:** Richard Farhall; Cheryl Creaser; Michael Boyd

**Cc:** Town Hall <[townhall@ryetowncouncil.gov.uk](mailto:townhall@ryetowncouncil.gov.uk)>; Nichola Watters; Frank Rallings

**Sent:** Tuesday, 30 July 2019, 14:26:11 BST

**Subject:** DaSA Submission Version July 2019: Consultation on the Main Modifications to the Proposed Submission DaSA Local Plan

Dear Richard.

Had a look at the latest version of the DaSA in the context of the Core Strategy and the made Rye Neighbourhood Plan (RNP).

I note that the papers suggest that the DaSA should be read alongside both documents and complements the Rother core policies. I have looked at the DaSA policies in Part A and consider that the RNP continues to conform. We would expect this, as we worked closely with Rother Planners to ensure that this would be case.

I note on particular the policies below in Part A.

DHG 1: affordable housing requirements

DHG 6: self build

DHG 7: extensions in residential areas for storage, waste and recycling.

DEC 1: shopfronts and signage

DEC 3: employment sites

DEN 2: AONB

DEN 3: strategic gaps including the enlarged gap between Rye and Rye Harbour

DEN 4: green spaces

DEN 5: sustainable drainage

DEN 6: land stability including the Rye Undercliff and Military Rd

DIM 2: development boundaries

#### Part B Site Allocations

The RNP conforms to the set housing target (up to 400) and notes the Rye Harbour target (40), which has historically been included with the Rye. It also conforms to the business development target. All details of the site allocations for Rye are covered by the RNP.

In short there are policies in the DaSA above which are particularly relevant to Rye and complement the policies in the RNP.

There are references in the RNP to draw readers attention to this.

**I recommend that Rye TC notes this submission version of the DaSA.**

**Anthony Kimber PhD**

**From:** Polling Review [<mailto:Polling.Review@rother.gov.uk>]  
**Sent:** 20 August 2019 12:04  
**Subject:** Review of Polling Districts and Polling Places 2019

Dear Parish Clerk,

Rother District Council is required to divide its area into polling districts for the purposes of UK Parliamentary elections, and to designate polling places for each of these districts.

In accordance with the Representation of the People Act 1983, the Electoral Administration Act 2006 and the Electoral Registration and Administration Act 2013, the Council is required to complete a full review of all polling districts and polling places every five years. The last statutory review was undertaken in 2014, and therefore a full review must now be completed by 31 January 2020.

A consultation period has now commenced and will continue until 30 September 2019. Additionally, the Acting Returning Officer for each constituency in the local authority area is being consulted. Their representations will be published on 16 September 2019.

I am writing to you as you as the parish council has been identified as a potential stakeholder in the review process and, as such, may wish to comment on the current polling arrangements and draft proposals in the parish. It is also an opportunity to propose alternative locations for polling places, where appropriate.

The Notice of Review, timetable and current polling scheme (including draft proposals) can be found at the following link:

<http://www.rother.gov.uk/article/12339/Review-of-Polling-Districts-and-Polling-Places-2019>

Hard copies of all documentation are available to view on request from the Electoral Services office.

In undertaking the review, the Council must:

- Seek to ensure that all electors in a constituency in the local authority area have such reasonable facilities for voting as are practicable in the circumstances;
- Seek to ensure that so far as is reasonable and practicable every polling place for which it is responsible is accessible to those who are disabled

The Council must also have regard to the accessibility to disabled persons when considering the designation of a polling place.

Should you wish to make comments on any of the current polling arrangements in your ward, or propose alternatives, please submit these in writing to Electoral Services, or by email to [polling.review@rother.gov.uk](mailto:polling.review@rother.gov.uk), no later than 4.00pm on 30 September 2019. **Please note that we are required to publish all representations made in connection with the review.**

Yours sincerely,

**Richard Adams**  
Electoral Services Manager, Corporate Core - Electoral Services

C9 84

**Rye & Winchelsea**

<b>Current Polling District</b>	<b>Current Polling Place</b>	<b>Electorate</b>	<b>Number of Polling Stations</b>	<b>Comments and Proposals</b>
HI001	Badger Gate, Udimore Road	1,712	1	Badger Gate has been the designated place since 2016 as the previous venue, Tilling Green Community Centre, was not available for use at the time.  Tilling Green Community Centre is now available and is considered a more suitable venue. Therefore it is proposed to change the polling place to Tilling Green Community Centre.
HI002	Rye Community Centre, Conduit Hill	1,905	1	No issues identified with polling place. No changes proposed.
HL	Winchelsea New Hall, Rectory Lane	386	1	No issues identified with polling place. No changes proposed.

## RYE TOWN COUNCIL

### HONORARY FREEMAN SCHEME

#### Policy Statement

From time to time, members of the community demonstrate outstanding commitment and contribution to the wellbeing of the Town and it is recognised that their efforts should be acknowledged. The Council will do this, in special circumstances that meet the criteria of this policy, by awarding to an individual the title of 'Honorary Freeman (or Honorary Freewoman) of the Town of Rye'. This honour will be awarded only on rare and exceptional occasions.

#### Service

The nominee may have given extensive and eminent service to the Town of Rye and its local community (eg service to other organisations and voluntary or community groups) in a largely voluntary capacity. The nominee must have made an outstanding contribution to the Town such that the nominee's contribution can be seen to stand above the contributions made by most other people.

#### Nomination Criteria

The following will be taken into account when consideration is given to granting the honour of Honorary Freeman (or Honorary Freewoman) of the Town:

- 1 Preference will be given to a person who performs in a voluntary capacity, but this should not preclude the honour being awarded to a person whose dedication and contribution is significantly above that expected from their occupation.
- 2 All nominees should have carried out their largely voluntary roles for a period of at least 20 years.
- 3 Nominees need not necessarily be residents of Rye.
- 4 The award will not be restricted to Town Councillors or Town Council staff.
- 5 Any nominated Town Councillor should have retired from the post.
- 6 The contribution to the wellbeing of the community must involve one or more of the following factors:
  - (a) A significant allocation of the person's time in serving members of the community for the improvement of their wellbeing.
  - (b) The promotion, achievement and/or delivery of community services in which a real personal contribution has been made.
  - (c) Whilst difficult to define, the contribution must be outstanding in that it can be seen to stand above the contributions of most other persons.



## **Nomination Procedure**

- 1 Any resident or elector of the Town of Rye may make a nomination but it must be sponsored by a Town Councillor.
- 2 Nominations must be made in writing to the Town Clerk. The submission should be evidence-based by outlining the voluntary service provided by the individual to the community and any other examples of 'community spirit' to justify the honour. On receipt of a nomination, it will be circulated to all Councillors for informal consideration.
- 3 If it appears that sufficient Councillors agree, informally, that the nominee should be made an Honorary Freeman (or Freewoman) of the Town, the nominee will be invited to indicate whether s/he would accept the honour. If an affirmative response is received the nomination will then be put before a Special Council meeting and a formal vote taken.
- 4 No fewer than two-thirds of the Town Councillors present at the meeting must agree the nomination.
- 5 The decisions of the Council on all nominations (whether affirmative or negative) are final.

## **Entitlements**

Any person declared an Honorary Freeman (or Honorary Freewoman) of the Town may designate himself/herself 'Honorary Freeman (or Freewoman) of the Town of Rye'.

The award shall be made at a small ceremony which may take place at a Council meeting.

A scroll will be presented to the recipient.

## **Limitation on Holders of Award**

At any one time, a maximum of eight persons, unless otherwise decided by the Council, may hold the title 'Honorary Freeman (or Freewoman) of the Town of Rye'.

## RYE TOWN COUNCIL

### FLY POSTING POLICY

Rye Town Council may remove unauthorised advertising material from street furniture, public property and other structures (with the consent of the owner) if:

The content is offensive, discriminatory or unlawful

It would benefit primarily a commercial organisation

It is advertising an event taking place outside of the Parish\*

\*Excluding the Rye, Winchelsea & District Memorial Hospital and Rye Memorial Care Centre

It is seeking to recruit paid employees

The content has time expired

*Note* The informal arrangements following are in place:

<b>With Network Rail</b>	To remove <b>all</b> advertising material from the railway fence opposite the entrance to Jempsons Supermarket.
<b>With the Rye Cattle Market Company</b>	To manage any material displayed on the fencing between the Cattle Market car park and Station Approach.