

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend an Additional Meeting of **Rye Town Council** to be held on **Monday 7 January 2019** at **6.30pm** at **The Town Hall, Market Street, Rye**, when it is proposed to transact the following business:

124 APOLOGIES

To accept any apologies for absence.

125 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

126 RYE COLLEGE – USE OF TOWN SEAL

To consider the Executive Head Teacher's proposed changes to the College's use of the Town Seal. **Clerk**

127 HONORARY FREEMAN SCHEME

To consider allocating a wall within the Council Chamber, upon which to record the names of those awarded the honour by the Town Council. **Cllr Creaser**

128 GRANT APPLICATION

To re-consider – in the light of additional information received - a request from the Pett Level Independent Rescue Boat Association for a grant of '£250 plus' towards the refurbishment of a reserve launch vehicle. **Clerk**

129 EXCLUSION OF THE PUBLIC AND PRESS

Items 130(a-b) include consideration of the terms of employment of members of staff or a matter that may result in a claim against the Council – and item 131 entails consideration of the protection of Town Council property - and it is therefore recommended that the public and press be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

130 STAFFING**(a) Annual Leave**

To note that, for operational reasons, over the last 6 months the Clerk and General Assistant have had difficulty taking annual leave – and to consider a course of action. **Clerk**

(b) Grievance

(i) To confirm: the Council's position in respect of a grievance hearing scheduled for 21 January; the appointment of the Council's representative – and the appointment of the independent note taker. **Mayor**

Note The Grievance Procedure commenced at Stage 2 because Stage 1 was not applicable/appropriate.

(ii) To consider the operational recommendations contained within the Stage 2 investigation response:

- Drafting – and adopting - an internal procedure to ensure that final decisions made by the Council that could have an impact on members of staff are communicated to those staff members, where operationally appropriate, in a timely manner.
- A general agreement – or policy – that work emails should not be sent to an employee's private email address before 8am, or after 6pm, or at all at weekends.

HRWG

131 RYE HERITAGE CENTRE

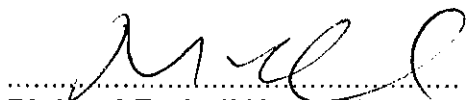
To consider – and agree – the Council's response to a recent theft from the Centre.

Clerk

ROBES WILL NOT BE WORN

Supporting/Associated documents distributed with this agenda

126 Correspondence **128** Letter from J Pulfer 17.12.18; Reserve Tractor Job Sheet



20 December 2018

Richard Farhall Town Clerk, Town Hall, Rye TN31 7LA

Tel 01797 223902 Fax 01797 227706

Email townhall@ryetowncouncil.gov.uk

www.ryetowncouncil.gov.uk

**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**

126 RYE COLLEGE – USE OF TOWN SEAL

From: Barry Blakelock
Sent: 13 December 2018 13:27
To: Town Hall <townhall@ryetowncouncil.gov.uk>
Cc: Mayor
Subject: Re: Richard Farhall

Thanks Jessica - I will speak to our design company. The 7th is our first day back after Christmas - we are more than happy to hold on until then to get a firm response.

On a separate note, I am keen to re-engage with the town council on the matter of the Rye schools. I realise that in recent years the link between the community and their schools may have been somewhat overshadowed by the turbulence experienced by the former academy trust.

I have discussed with both the current and previous mayors a way for us to re-engage with the council - which all parties seem keen to happen. I had spoken about inviting two or three councillors to the trust to meet with me and some of my colleagues to share our vision and discuss our plans.

If councillors are keen to take up the offer, I would be more than happy for Michael Boyd to lead a discussion given his involvement already with us as a member of the Foundation Governors and perhaps get a date in the diary for January with myself and our Chief Executive.

Hope this is helpful - all the best.

With thanks
Barry Blakelock
Executive Headteacher
Rye College and Community Primary School

On 13 Dec 2018, at 09:32, Town Hall <townhall@ryetowncouncil.gov.uk> wrote:

Hello Barry,

Thank you for providing further information, which will be passed on to Councillors for their consideration. Unfortunately the earliest we can agenda this item will be at a meeting on Monday 7th January. We are hopeful that the majority decision will be favourable, but obviously cannot give a firm assurance at this stage.

Best wishes
Jessica

From: Barry Blakelock
Sent: 12 December 2018 23:15
To: Town Hall <townhall@ryetowncouncil.gov.uk>
Subject: Re: Richard Farhall

Dear Jessica,

Thank you very much for your reply. If you are taking this to council more formally, I would like to provide a little context: the council have previously granted the college permission to use the Rye seal which we still use in its full original form - for instance we display the seal in our reception area as well as on our letter head.

Subsequently, the college has been granted permission to use the 'boat' element in isolation (essentially without the Latin script encircling the image) - for instance on our school uniform badge and also on our current email signature (see mine below).

The update I am sharing with councillors is the encircling of the 'boat' element with a band containing the words "Rye College" and our motto "Creating Bright Futures for All". The update also includes our new college colours - ivory and teal (officially called 'Peacock Blue' in honour of our founder, Thomas Peacocke).

Rather than proposing any adaptations to the use of the seal, we seek to reassure councillors we are preserving the agreed use of the 'boat' element in this update. Our designers were briefed not to change any aspect of the original seal.

Unfortunately this project is moving fairly quickly and I will need to confirm with our signage company at the end of next week (21st December). Thanks for your support.

With thanks
Barry Blakelock
Executive Headteacher
Rye College and Community Primary School

On 6 Dec 2018, at 11:33, Town Hall <townhall@ryetowncouncil.gov.uk> wrote:

Hello Barry,

Many thanks for your email. Having asked Councillors views, we are having trouble getting a clear informal steer on this. We will need to arrange for the request to be considered formally – when do you need to know by?

Best wishes

Jessica Neame
General Assistant

Rye Town Council
Town Hall
Rye
East Sussex
TN31 7LA
01797 223902
www.ryetowncouncil.gov.uk

From: Barry Blakelock [<mailto:barry.blakelock@ryeacademytrust.org>]
Sent: 03 December 2018 13:07
To: Town Hall
Subject: FAO: Richard Farhall

Dear Richard,

Hope this email finds you well.

Having recently joined the Aquinas Trust, Rye College is currently changing signage and public-facing communications.

We have taken this opportunity to update our school logo and propose the attached use of the boat (in draft form) that currently features on the students' uniform, surrounded by the college's name and motto.

We are very proud to be able to use the Rye seal and wish to use it more often to re-enforce our identify as a local school, however we are also keen to ensure it is used sensitively and respectfully. Feel free to let us know if the council has any thoughts on the matter.

With thanks

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C14 128

PETT LEVEL INDEPENDENT RESCUE BOAT ASSOCIATION

FOUNDED 1970

REGISTERED CHARITY NO. 286891

Reply to: - Calais View, Channel Way, Fairlight
East Sussex, TN35 4BP

Fundraisers Telephone: 01424 814866
johnatbobhs@gmail.com
www.plirb.com

Mr Richard Farhall
The Town Clerk
Rye Town Council
The Town Hall
Rye, East Sussex
TN31 7LA

17th December 2018

Dear Richard Farhall

Upgrade and Refurbishment of 'Reserve' Launch Vehicle.

Thank you for your email of 12th December, it is good to hear the Town Council is minded to award a grant to our latest project. The additional information you require is as follows:-

Please find the estimated costs of the upgrade and refurbishment of our reserve launch vehicle, as we have rebuilt a Thwaites Dumper Truck into our main launch vehicle, from our previous experiences the figures shown, although 'estimates' are a very good indication of how much the project will cost us to complete over the next twelve months.

Confirmed Main Funders

The Beach Concert Hastings	£1500.00
Triumph Owners Club	£ 600.00
Fairlight Players	£ 200.00
Lacy Tate Trust	£ 400.00
Fairlight Residents Association	£ 200.00
Hastings & St. Leonards Muffin Club	£ 400.00
Rother District Council	£1000.00
Winkle Club Hastings	£ 400.00
Fairlight Parish Council	£ 250.00
Robertsbridge Village Association	£ 300.00
Charlotte Marshall Trust	<u>£ 630.00</u>
	<u>£5880.00</u>

Prospective Funders – (no donations fund confirmed)

Lions Club Hastings
Lions Club Bexhill on Sea
Other Small Donators

I hope this information is sufficient for you to make a final decision.

Kind regards

Yours faithfully

A handwritten signature in black ink, appearing to be 'JP', with a large loop at the top and a flourish at the bottom.

John Pulfer BEM., JP
Trustee and Project Fundraiser

Honorary President: Mr Lou Parsons,
Trustees: C J Brooker, B Barker, K McLean, D Dunlop, J Pulfer,

RESERVE TRACTOR JOB SHEET

1. Remove Bucket (Done)	<i>Done by Volunteers - No cost</i>	£	1500	00
2. Remove Transfer box and prop shafts. Send away for re-build (John B?)			250	00
3. Re-build/Replace steering pump			—	
4. Overhaul brake system	<i>Done by Volunteers - no cost.</i>		100	00
5. Renew external brake pipes			75	00
6. Fix O/S/F inner hub leak			100	00
7. Overhaul handbrake system	<i>Done by Volunteers - no cost</i>		—	
8. Examine/renew hydraulic hoses			150	00
9. Overhaul electrical system. Renew wiring			450	00
10. Purchase front/rear headlights (waterproof LED)			200	00
11. Purchase front/rear emergency strobes			150	00
12. Shot blast vehicle			1000	00
13. Galvanise and/or paint vehicle			2000	00
14. Fabricate bodywork (aluminium)			250	00
15. Fabricate winch mountings			150	00
16. Fabricate mountings for NATO hitch (front) tow ball (rear)			200	00
17. Purchase front and rear winches (both electric)			2000	00
18. Purchase vehicle gel battery x 2			250	00
19. Fabricate cab (ensure height is compatible with boathouse)			200	00
20. Purchase new gear lever			100	00
21. Inspect, repair/renew dump clutch mechanism			150	00
22. Flush/renew all fluids			100	00
23. Speed fastenings for body panels			80	00
24. Re-route exhaust			100	00
			£	10658
				00

This is an initial job list, we may find other issues once we start working on the tractor.

**Pett Level Independent
Rescue Boat**



Ps. Reserve launch vehicle was purchased from Hyde on the Isle of Wight for £2000-00, the transport from I.O.W. to Pett Level was an additional £340-00. total £2340-00.

From: Richard Farhall <richard.farhall@ryetowncouncil.gov.uk>
Sent: 12 December 2018 16:17
To: johnatbobhs@gmail.com
Subject: Application for a Grant - Upgrade and Refurb of Reserve Launch Vehicle

Hello John

Rye Town Council is minded to award a grant but would like the additional information following before making a final decision:

- a) A breakdown of the upgrade and refurbishment costs
- b) A list of the other prospective (approached) and actual (confirmed) funders.

Best wishes

Richard

RICHARD FARHALL
Town Clerk
Rye Town Council
Town Hall
Rye
TN31 7LA
UK
01797 223902

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