

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend an Additional Meeting of **Rye Town Council** to be held on **Monday 24 September 2018** at **6.30pm** at **The Town Hall, Market Street, Rye**, when it is proposed to transact the following business:

75 APOLOGIES

To accept any apologies for absence.

76 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

77 COUNCIL MINUTES

To approve and to authorise the Chairman to sign the Minutes of the meetings held on 3 September 2018 (C6) (*if available*) and 10 September 2018 (C7).

78 COMMITTEE MINUTES

To receive the Minutes of the Deputy Town Clerk Designate Committee held on 29 August 2018 (DTCD03).

79 UNITY TRUST BANK ACCOUNTS (TOWN HALL AND HERITAGE CENTRE)

To add Councillors Erswell, Gilbert and Rivett to the mandates and to resolve that:

- a) Cllrs Michael Boyd, John Breeds, Jonathan Breeds, Justin Erswell, Rebekah Gilbert, Bernardine Fiddimore, Josephine Kirkham, Ian Potter, Andi Rivett and Shaun Rogers shall be authorised signatories on all Unity trust Bank accounts;
- b) Instructions and changes will be given in line with the mandates;
- c) Rye Town Council is aware Unity Trust Bank may not make enquiries before acting on instructions given by an authorised signatory;
- d) Rye Town Council will notify Unity Trust Bank of any changes to the Council in writing.

Clerk

Note Adding signatories to the mandates will provide more flexibility – particularly in relation to the making of electronic payments.

80 EXCLUSION OF THE PUBLIC AND PRESS

Item 81 includes consideration of personal information relating to members of staff – and terms and conditions of employment - and it is therefore recommended that the public and press be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).

81 STAFFING**(a) Assistant Town Clerk**

To receive an update.

(b) Deputy Town Clerk Designate

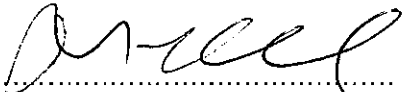
To receive a report from the Deputy Town Clerk Designate Committee and to consider its recommendations.

ROBES WILL NOT BE WORN

Supporting/Associated documents distributed previously

77 Council Minutes (C7)

78 Deputy Town Clerk Designate Minutes (DTCD03)



18 September 2018

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**