

C6 64.1(a)

**Rye Town Council
Statement of Income
May through July 2018**

Date	Memo	Amount
Unity Trust Bank Current		
01/05/2018	TH Hire Wedding - Deposit	100.00
03/05/2018	Mayor Making Receipts	65.00
08/05/2018	TH Hire Wedding	250.00
08/05/2018	TH Hire Wedding	100.00
09/05/2018	TH Hire Wedding - Deposit	100.00
09/05/2018	Mayor Making Receipts	535.00
09/05/2018	VAT Refund - Town Hall & Heritage Centre	1,797.84
10/05/2018	Mayor Making Receipts	32.50
10/05/2018	Mayor Making Receipts	65.00
10/05/2018	TH Hire Wedding	250.00
15/05/2018	Photocopying	976.42
15/05/2018	Mayor Making Receipts	80.00
15/05/2018	Salaries	468.92
17/05/2018	Discounted Accommodation Rent	1,003.84
17/05/2018	TH Hire Wedding - Deposit	100.00
21/05/2018	TH Hire Wedding - Deposit	100.00
22/05/2018	Mayor Making Receipts	60.00
23/05/2018	Cottage Rent	1,150.00
23/05/2018	Refund of overpayment of Council Tax	167.51
24/05/2018	Salaries & Photocopying	328.45
29/05/2018	Donated Bench	414.00
30/05/2018	TH Hire Wedding	225.00
04/06/2018	TH Hire	28.00
04/06/2018	TH Hire Wedding	250.00
05/06/2018	TH Hire Wedding - Deposit	100.00
05/06/2018	TH Hire Wedding	350.00
06/06/2018	97 South Undercliff Rent	650.00
06/06/2018	TH Hire Wedding - Deposit	100.00
07/06/2018	TH Hire Wedding	250.00
07/06/2018	TH Hire Wedding	225.00
08/06/2018	TH Hire Wedding	225.00
11/06/2018	Mayor Making Receipts	32.50
11/06/2018	Cottage Rent	100.00
11/06/2018	TH Hire	222.00
12/06/2018	TH Hire Wedding - Deposit	100.00
18/06/2018	TH Hire Wedding	225.00
19/06/2018	TH Hire Wedding - Deposit	100.00
20/06/2018	Cottage Rent	500.00
26/06/2018	Cottage Rent	450.00
27/06/2018	Cottage Rent	200.00
28/06/2018	Cottage Rent	100.00
29/06/2018	TH Hire Wedding	225.00
02/07/2018	TH Hire Wedding	225.00
03/07/2018	97 South Undercliff	650.00
03/07/2018	TH Hire Wedding - Deposit	100.00
05/07/2018	FG Field Rent	500.00
05/07/2018	TH Hire Wedding - Deposit	100.00
05/07/2018	TH Hire Wedding - Deposit	100.00
10/07/2018	Salaries	318.40
12/07/2018	TH Hire Wedding - Deposit	250.00
18/07/2018	TH Hire Wedding - Deposit	225.00
23/07/2018	Cottage Rent	1,000.00
24/07/2018	Cottage Rent	75.00
27/07/2018	TH Hire Wedding	250.00
27/07/2018	TH Wedding Hire	250.00
30/07/2018	TH Wedding Hire - Deposit	100.00
30/07/2018	Cottage Rent	100.00
Total Unity Trust Bank Current		17,045.38
TOTAL		17,045.38

CG 64.1(a)

Rye Town Council Schedule of Payments

Date	Num	Name	Memo	Amount
Unity Trust Bank Current				
02/05/2018	301192	R A S Farhall	Town Steward - Fuel & Silicone	-95.28
02/05/2018	301193	Rye & District Community Tran...	Grant	-2,000.00
02/05/2018	301194	Managed Technology	Photocopier Charges	-351.50
02/05/2018	301195	Paul Boorman	Cottage - New bathroom light	-70.00
09/05/2018	301196	The Mermaid Inn	Mayor Making Luncheon 2018	-1,377.50
09/05/2018	301197	Marmax	Street Furniture - Donated Bench	-496.80
09/05/2018	301198	Harris & Rigby	Discounted Accommodation - Agents Fees...	-352.00
09/05/2018	301199	Salaries	Salaries - April 2018 (Revised payslip)	-47.10
09/05/2018	301200	R A S Farhall	Various Expenses	-223.62
09/05/2018	301201	Rye Heritage Centre	VAT Refund	-408.32
09/05/2018	301202	Rye Community Centre Associ...	Grant - Replacement Windows	-1,000.00
09/05/2018	301203	Harris & Rigby	Discounted Accommodation - Collection of ...	-108.00
09/05/2018	301204	PEAC (UK) Limited	Photocopier Rental	-174.00
21/05/2018	301205	Salaries	Salaries - May 2018	-158.40
21/05/2018	301206	Salaries	Salaries - May 2018	-492.74
21/05/2018	301207	Salaries	Salaries - May 2018	-1,058.27
21/05/2018	301208	Salaries	Salaries - May 2018	-334.42
21/05/2018	301209	Salaries	Salaries - May 2018	-2,073.46
21/05/2018	301210	Salaries	Salaries - May 2018	-911.58
21/05/2018	301211	Salaries	Salaries - May 2018	-1,193.69
21/05/2018	301212	Salaries	Salaries - May 2018	-213.11
21/05/2018	301213	Salaries	Salaries - May 2018	-52.00
21/05/2018	301214	HM Revenue & Customs	PAYE - May 2018	-1,495.48
21/05/2018	301215	DWD Telecoms	Telephone & Broadband Charges	-112.69
21/05/2018	301216	Jessica Neame	Window Cleaning & Calligraphy Pens	-29.00
21/05/2018	301217	Martin Wright	Dry Cleaning - Table Cloths	-16.00
21/05/2018	301218	St Mary's Centre	Hire of hall for Neighbourhood Plan Meetin...	-22.50
21/05/2018	301219	Adams of Rye Ltd	A5 Annual Town Meeting Handbills and Ins...	-403.20
21/05/2018	301220	ARK Supplies	Toilet Rolls, Hand Towels and Swing Top B...	-39.80
21/05/2018	DirDeb...	npower	Light & Heat - Electricity	-52.28
24/05/2018	301221	East Sussex Pension Fund	Pensions - May 2018	-1,642.24
24/05/2018	301222	Rye Community Centre Associ...	Civic Fund - Hire of hall for Cinque Ports H...	-240.00
24/05/2018	301223	Rebecca Gilbert	Mayoral Allowance - Travel to Folkestone ...	-33.84
24/05/2018	301224	Andi Rivett	Mayor's Allowance - Travel to Bexhill Mayor...	-14.85
25/05/2018	DirDeb...	npower	Light & Heat - Gas	-1,015.96
29/05/2018	301225	Confederation of the Cinque Po...	Subscriptions	-310.00
07/06/2018	301226	R A S Farhall	Various Expenses	-224.31
07/06/2018	301227	David Chaffe	GDPR Consultancy	-400.00
07/06/2018	301228	Adams of Rye Ltd	Hot Pennies Advert	-83.98
07/06/2018	301229	Sussex Mayors' Association	Mayor's Allowance - Sussex Mayors' Assoc...	-10.00
07/06/2018	301230	BeSure Security Systems	Fire & Intruder Alarm Service	-292.80
07/06/2018	301231	Viking	Stationery Items	-285.56
07/06/2018	301232	A&M Glaziers (Hastings Ltd)	Repairs to glass in telephone kiosk	-128.58
07/06/2018	301233	Jessica Neame	Filing Cabinet Keys	-7.26
07/06/2018	301234	Jo Notley	Decorative Items	-6.00
20/06/2018	301235	Gibbons Mannington & Phipps ...	Accounts 2017/18	-1,800.00
20/06/2018	301236	R A S Farhall	Town Steward Float	-100.00
20/06/2018	301237	P&P Waste Movers	VOID: Rubbish Bags	0.00
20/06/2018	301238	DWD Telecoms	Telephone & Broadband Charges	-112.45
20/06/2018	301239	Angela Quinn-Alexander	Internal Audit 2017-2018	-325.00
20/06/2018	301240	Blocsphere Property Managem...	Town Steward - Licence Fee 08/04/18 - 08/...	-304.91
20/06/2018	301241	Salaries	Salaries - June 2018	-304.75
20/06/2018	301242	Salaries	Salaries - June 2018	-939.82
20/06/2018	301243	Salaries	Salaries - June 2018	-807.08
20/06/2018	301244	Salaries	Salaries - June 2018	-317.10
20/06/2018	301245	Salaries	Salaries - June 2018	-2,073.66
20/06/2018	301246	Salaries	Salaries - June 2018	-1,126.02
20/06/2018	301247	Salaries	Salaries - June 2018	-619.68
20/06/2018	301248	Salaries	Salaries - June 2018	-86.20
20/06/2018	301249	Salaries	Salaries - June 2018	-368.47
20/06/2018	301250	HM Revenue & Customs	PAYE - June 2018	-1,186.19
20/06/2018	301251	East Sussex Pension Fund	Pensions - June 2018	-1,552.26
22/06/2018	DirDeb...	npower	Light & Heat - Electricity	-38.98
25/06/2018	301252	Rye & District Sea Cadets	Mayor's Allowance - Annual Supper	-22.00
25/06/2018	301253	Jo Notley	Grounds Maintenance - Plants	-15.00
30/06/2018			Service Charge	-44.10
03/07/2018	301254	R A S Farhall	Town Steward Float	-100.00
10/07/2018	301255	The Music Well CIC	Grant - general running costs	-1,200.00
10/07/2018	301256	Gibbons Mannington & Phipps ...	Payroll April to Jun 2018	-294.00
10/07/2018	301257	Playsafety Limited	Skatepark Annual Inspection 2018	-79.80
10/07/2018	301258	ARK Supplies	Domestic supplies - handwash 5l	-7.44
10/07/2018	301259	W H Darby Ltd	Robes and Regalia - ribbon for Mayoral chain	-39.40
10/07/2018	301260	Action in Rural Sussex	Rye Neighbourhood Plan Support Services	-1,154.52
10/07/2018	301261	Beverley Gray	Town Crier plaque - Rex Swaine	-110.00

Rye Town Council Schedule of Payments

Date	Num	Name	Memo	Amount
10/07/2018	301262	R A S Farhall	Expense Claim - various	-190.24
16/07/2018	301263	Anthony Kimber	Neighbourhood Plan - printer ink	-29.95
16/07/2018	301264	Stanley Handling Ltd	Health & Safety - Stairclimber Annual Servi...	-252.90
16/07/2018	301265	DWD Telecoms	Telephone & Broadband Charges	-112.44
16/07/2018	301266	Domain Support Ltd	Hosting of www.ryeneighbourhoodplan.org.uk	-50.00
16/07/2018	301267	Cinque Ports Mayor's Association	Mayoral Allowance - Cinque Ports Mayor's ...	-45.00
16/07/2018	301268	Tenterden Town Council	Mayor's Allowance - Real Ale Train	-34.00
16/07/2018	301269	Andi Rivett	Mayor's Allowance - Travel to Faversham ...	-39.48
23/07/2018	301270	Salaries	Salaries - July 2018	-274.75
23/07/2018	301271	Salaries	Salaries - July 2018	-307.40
23/07/2018	301272	Salaries	Salaries - July 2018	-1,165.64
23/07/2018	301273	Salaries	Salaries - July 2018	-1,000.74
23/07/2018	301274	Salaries	Salaries - July 2018	-859.34
23/07/2018	301275	Salaries	Salaries - July 2018	-395.43
23/07/2018	301276	Salaries	Salaries - July 2018	-2,073.46
23/07/2018	301277	Salaries	Salaries - July 2018	-149.63
23/07/2018	301278	Salaries	Salaries - July 2018	-745.08
23/07/2018	301279	Salaries	Salaries - July 2018	-198.00
23/07/2018	301280	HM Revenue & Customs	PAYE - July 2018	-1,402.85
23/07/2018	301281	East Sussex Pension Fund	Pensions - July 2018	-1,599.81
23/07/2018	301282	R A S Farhall	Town Steward Float	-100.00
23/07/2018	301283	R A S Farhall	Expenses claim - various	-167.34
23/07/2018	301284	Paul Goring	Mayoral allowance - mileage claim to Hythe...	-19.74
30/07/2018	301285	Rebecca Gilbert	Mayoral Allowance - Travel to Ramsgate C...	-56.40
30/07/2018	301286	Steve Lipross	Grounds maintenance - plants and fertiliser	-19.15
30/07/2018	301287	P&P Waste Movers	Waste bags	-75.00
30/07/2018	301288	R A S Farhall	Expenses claim - various	-372.48
30/07/2018	301289	Action in Rural Sussex	Rye Neighbourhood Plan Support Services	-1,620.00
30/07/2018	301290	Rother Association of Local Co...	Subscriptions - RALC 2018-19	-45.00
Total Unity Trust Bank Current				-48,588.20
TOTAL				-48,588.20

Rye Town Council
Budget Monitor
April through July 2018

64.1 (b)

	Apr - Jul 18	Budget
Ordinary Income/Expense		
Income		
Cottage Income	4,925.00	14,300.00
Discount Accommodation R...	1,742.47	7,867.00
FG Field	500.00	500.00
Gifts & Donations	414.00	
HC Salaries Income	1,087.69	
Interest	109.35	500.00
Mayor's Allowance	987.45	0.00
Miscellaneous Income	637.08	750.00
Precept	76,460.50	152,921.00
Town Hall Hire		
Weddings	7,050.00	24,500.00
Town Hall Hire - Other	250.00	150.00
Total Town Hall Hire	7,300.00	24,650.00
Town Steward Grant	200.00	
VAT Income	408.32	
Total Income	94,771.86	201,488.00
Gross Profit	94,771.86	201,488.00
Expense		
Advertising & Publicity		
Weddings	0.00	2,000.00
Advertising & Publicity - ...	634.68	1,500.00
Total Advertising & Publicity	634.68	3,500.00
Alarm		
Alarm (Burglar)	114.00	
Alarm (Fire)	256.00	
Alarm - Other	0.00	750.00
Total Alarm	370.00	750.00
Assets Valuations	0.00	500.00
Audit		
External	0.00	750.00
Internal	325.00	325.00
Total Audit	325.00	1,075.00
Bank Charges	44.10	175.00
Ceremonies Licence	0.00	633.00
Civic Fund	427.54	650.00
Community Transport	2,000.00	2,000.00
Computer Software & Traini...	0.00	200.00
Contingency	0.00	8,257.00
Cottage		
R/R	70.00	
Total Cottage	70.00	
Discounted Accommodation	4,094.79	10,769.00
Domestic Supplies	238.79	500.00
Elections	0.00	1,500.00
Fingerposts	0.00	1,750.00
Grants	2,200.00	5,000.00
Grounds Maintenance	117.38	850.00
Health & Safety	210.75	300.00
Heritage Centre		
Other	2,908.32	
Repairs	0.00	2,000.00
Total Heritage Centre	2,908.32	2,000.00
Honoraria	245.00	
Insurance	3,967.83	5,300.00
Light & Heat	992.26	2,600.00
Mayor's Allowance	1,713.23	2,900.00

Rye Town Council
Budget Monitor
 April through July 2018

	<u>Apr - Jul 18</u>	<u>Budget</u>
Members & Staff Expenses	0.00	250.00
Members & Staff Training	550.00	250.00
Miscellaneous Expenses	406.82	500.00
Neighbourhood Planning	2,460.87	
Non-Domestic Rate	2,580.00	5,250.00
Office Equipment	77.37	500.00
Professional Fees		
Accounting	1,925.00	
Professional Fees - Other	0.00	5,000.00
Total Professional Fees	1,925.00	5,000.00
Robes & Regalia	37.00	850.00
Rye Christmas Festival	0.00	5,000.00
Salaries	38,741.00	110,964.00
Skatepark	66.50	5,626.00
Stationery, Printing & Postage	709.76	2,000.00
Street Furniture	414.00	
Subscriptions	1,727.16	1,928.00
SWA	903.71	880.00
Telephone	376.82	1,300.00
Town Hall		
R/R	45.91	5,000.00
Total Town Hall	45.91	5,000.00
Town Steward	1,962.73	4,981.00
Weddings	64.72	
Winter Maintenance	310.40	
Total Expense	73,919.44	201,488.00
Net Ordinary Income	20,852.42	0.00
Profit for the Year	20,852.42	0.00

ACCOUNT BALANCES AS AT 31 JULY 2018

	Balance	<i>as at 31.3.17</i>
TOWN HALL		
Co-op current a/c	8,396.79	8,396.79
Unity Trust current a/c [unreconciled]	41,997.30	275,630.09
Petty cash	1.46	1.46
National Savings (0.70% gross)(mth notice)	1,228.13	1,023.03
Hodge Bank 8-day(0.15% gross)	10,811.67	30,804.70
Hodge 90-day (0.85% gross)	46,645.27	46,647.62
Total TH	109,080.62	362,503.69
HERITAGE CENTRE		
Nat West Current/Bus Reserve a/c (.05%)	2,480.35	24,488.18
UTB current a/c	5,478.58	-
Petty cash	-	82.59
TOTAL TH & HC	111,560.97	387,074.46
OTHER ACCOUNTS (CHARITY FUNDS - for information)		
Rye Relief in Need		
Nationwide	41.44	41.44
CafCash	11,924.14	11,462.03
Fixed Bond (1.19% gr)	60,000.00	60,000.00
Total Rye Relief	71,965.58	71,503.47
TOTAL FUNDS	183,526.55	458,577.93

C6 64.3

RYE TOWN COUNCIL EARMARKED RESERVES	at 31.3.18	Provided	Used	C6 64.3	note
EARMARKED RESERVES (2018-19)					
ASSET RENEWAL RESERVES					
Capital Fund Heritage Centre	4,282	2,000	0	6,282	
Capital Fund Attractions	5,000	0	0	5,000	
Heritage Centre Office Equipment	0	0	0	0	
Capital Fund Town Hall	27,781	5,000	46	32,735	
Capital Fund Cottage	1,882	0	70	1,812	
Town Hall Office Equipment	59	500	77	482	
Robes & Regalia	1,809	850	37	2,622	
Black & Silver Finger Posts (3.2.03)	1,083	1,750	0	2,833	
Skate Park	3,775	5,626	67	9,334	
Street Furniture	2,715	0	414	2,301	
Freda Gardham Playing Field	500	0	0	500	
	48,886	15,726	711	63,901	
OTHER EARMARKED RESERVES					
Computer Software & Training (24.1.00)	116	200	0	316	
Assets Valuations (28.1.02)	2,500	500	0	3,000	
Elections	4,369	1,500	0	5,869	
Alarm upgrade	921	0	0	921	
Local Action Plan	0	0	0	0	
Devolved services negotiation	0	0	0	0	
Training	185	250	435	0	
Quality Council LAA grant	0	0	0	0	
Ceremonies Licence	633	633	0	1,266	
Rye Environment Bequest (from RDC Jan 11)	0	0	0	0	
Marketing/Economic Development	0	0	0	0	
Web site	993	0	0	993	
Winter maintenance	402	0	310	92	
Council Tax Scheme Support Grant (15.4.13)	0	0	0	0	
Highways Fund	6,753	0	0	6,753	
Neighbourhood Planning	5,564	0	2,461	3,103	
Grounds maintenance	753	850	117	1,486	
Public conveniences	0	0	0	0	
Emergency planning	0	0	0	0	
Grants - General	2,075	5,000	2,200	4,875	
Grants - New Events Fund	0	0	0	0	
Access	1,385	0	0	1,385	
Rye Christmas Festival	0	5,000	0	5,000	
Tilling Green sign	1,000	0	0	1,000	
Town Steward	254	4,981	1,963	3,272	
TOTAL EARMARKED RESERVES	76,789	34,640	8,197	103,232	