

**Rother District Council
Assets of Community Value Nomination Form**

IMPORTANT - PLEASE READ THE GUIDANCE NOTES CAREFULLY BEFORE COMPLETING YOUR APPLICATION

**Part A - About the group making the nomination
(See Note 2 of the Guidance)**

A1. Nominating Organisation

Name of organisation	RYE AMENITY CIC
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A2. Contact details (See Data Protection Statement at the end of the form)

Name	IAN POTTER
Position in organisation	DIRECTOR
Address including postcode	19 LANDGATE, RYE, EAST SUSSEX, TN31 7LH
Daytime telephone number	07980177596
Email address	iejpotter@googlemail.com

A3. Type of organisation (See Note 2.1)

Description	Please mark all that apply	Registration number (if applicable)
Town or Parish council	<input type="checkbox"/>	
Body designated as a neighbourhood forum under the Town and Country Planning Act	<input type="checkbox"/>	
Unincorporated bodies with at least 21 individual members and which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Charity	<input type="checkbox"/>	
Company limited by guarantee which does not distribute any surplus it makes to its members (i.e. not for private profit)	<input type="checkbox"/>	
Industrial and provident society which does not distribute any surplus it makes to its members	<input type="checkbox"/>	
Community interest company	<input checked="" type="checkbox"/>	
Other - please give detail	<input type="checkbox"/>	

A4. Your Constitution

Please provide a copy of the following where relevant to your organisation	Please tick documents provided
Memorandum of Association	x
Articles of Association	x
Companies House return	x
Trust Deed	
Constitution / Terms of reference	
Standing Orders of Association	
Interest Statement for Community Interest Company	x

A5. Local Connection (See Note 2.2)

For groups other than town and parish councils, please confirm and provide any further evidence that the group is wholly or partly concerned with the area covered by Rother District Council or a neighbouring local authority area.

Rye Amenity CIC has its registered office in Rye, East Sussex. It operates both allotment sites in Rye (Love Lane and South Undercliff) under a 25 year lease granted by Rother District Council.

A6. Distribution of surplus funds (See Note 2.3)

For groups other than town and parish councils, please confirm and provide any further evidence that any surplus made by the group is wholly or partly applied for the benefit of the area covered by Rother District Council or a neighbouring local authority area.

By virtue of our incorporation as a CIC our directors are not allowed to receive remuneration. Any surplus made by Rye Amenity CIC is held in reserves which are dedicated to the improvement or repair of either of the allotment sites in Rye.

A7. Membership of unincorporated bodies

For unincorporated bodies please confirm that at least 21 members are included on Rother District Council's register of electors and provide their full names and addresses with postcode.

N/A

Part B - About the asset being nominated (See Note 3)

B1. Name and address of asset being nominated

Name	South Undercliff Allotments AND Tillingham Avenue/Love Lane Allotments
Address	South Undercliff Allotments, Rye, East Sussex AND Tillingham Avenue Allotments, Rye, East Sussex
Post code	TN31 7HN TN31 7NE

B2. Maps and drawings (See Note 3.1)

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This should include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.

OR a written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site

- **OR** a drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include:

B3. Current use of asset

What is the <u>current</u> main use of the asset?
Allotment Gardens

Do you consider that the <u>current</u> and <u>main</u> use of the asset furthers the social wellbeing or cultural, recreational or sporting interests of the local community?	
Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

If yes, please provide an explanation on how it does . If not, go to B4
Allotment gardens are a statutory right of local communities and are still in high demand in Rye, Gardening is considered a good form of exercise and stress relief and gardening on allotments provides other social benefits as well. Older allotment holders gain a significant amount of social interaction through working their allotments.

B4. Questions about assets not currently used for community benefit (see Note 3.2)

If the main use of the asset does not <u>currently</u> further the social wellbeing or cultural, recreational or sporting interests of the local community, did it do so at some stage in the recent past?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>

Please provide details of how the asset was used in the past and dates of this usage
N/A

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How do you anticipate that the asset would return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community?
N/A

When do you consider that the asset could realistically return to furthering the social wellbeing or cultural, recreational or sporting interests of the local community? (see note 3.3)
N/A

B5. Optional information to help us consider the nomination (see Note 3.3)

Is the asset used wholly or partly as a residence? Please provide details.
N/A

Is the asset used wholly or partly as a caravan site? Please provide details.
No

Is the asset owned or used wholly or partly by a utility company or statutory undertaker – electricity, gas, water? Please provide details.
No

B6. Further information

Please provide any further information to support why you feel that Rother District Council should conclude that the asset is of 'community value'
There is no other easily identifiable, readily available or affordable land within the parish boundary of Rye that could be used for the provision of allotments in Rye. Rye Amenity CIC currently lets 95 allotment gardens, across the two sites, and has a waiting list. Further, the draft Rye Neighbourhood Plan also recognises the need to safeguard allotment gardens within Rye.

B7. Owner and occupier details It is very important to provide full information

	Name	Address	Please select from list box as appropriate: Current is default
Owner/s	Rother District Council	Town Hall, Bexhill	Current
Lawful occupiers	Rye Amenity CIC	Queens Head, 19 Landgate, Rye, TN31 7LH	Current
Holder/s of freehold estate (if not the owner)			Choose an item

Holder/s of any leasehold estate	Rye Amenity CIC	As above	Current
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By signing your name here (if submitting by post) or typing it (if submitting electronically) you are confirming that the contents of this form are complete and correct.

Name Ian Potter

Title Mr

Signature Ian Potter 
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Date 31/01/2018

Please send your completed form together with all supporting documentation to:

Postal applications, together with all supporting documentation, may be sent to:

**Community Assets Nomination Scheme,
Head of Regeneration and Estates,
Rother District Council,
Town Hall,
Bexhill on Sea,
East Sussex, TN39 3JX**

Further information can be requested at

Data Protection Statement

We will process the information provided in accordance with the Data Protection Act for the purposes of administering the Community Right to Bid procedure. The information provided will be stored securely by Rother District Council and will be destroyed after 6 years.

The information provided will be subject to the Freedom of Information Act, but personal information (names and contact details) will not be released in responses to Freedom of Information requests.