

PROZ 26.1(a)

**Rye Town Council**  
**Statement of Income**  
June through July 2017

Date	Memo	Amount
<b>Unity Trust Bank Current</b>		
05/06/2017	TH Hire Wedding	325.00
07/06/2017	TH Hire Wedding - Dep...	100.00
09/06/2017	TH Hire Wedding	325.00
12/06/2017	TH Hire Wedding	250.00
12/06/2017	Cottage Rent	1,150.00
14/06/2017	VAT Refund - HC Contri...	249.64
20/06/2017	Mayor Making Receipts	60.00
20/06/2017	HC Cont - Salaries	337.21
21/06/2017	TH Hire Wedding	325.00
21/06/2017	TH Hire Wedding	350.00
21/06/2017	TH Hire Wedding	100.00
27/06/2017	Refund of cancelled Bal...	94.00
27/06/2017	TH Hire Wedding - Dep...	100.00
28/06/2017	TH Hire Wedding	300.00
28/06/2017	TH Hire Wedding	250.00
29/06/2017	TH Hire Wedding	300.00
30/06/2017	TH Hire Wedding	75.00
03/07/2017	TH Hire Wedding	325.00
03/07/2017	TH Hire Wedding	325.00
04/07/2017	TH Hire Wedding	325.00
04/07/2017	TH Hire Wedding	350.00
05/07/2017	TH Hire Wedding	325.00
06/07/2017	TH Hire Wedding - Dep...	100.00
10/07/2017	TH Hire Wedding	350.00
13/07/2017	TH Hire Wedding	225.00
14/07/2017	Cottage Rent	1,150.00
18/07/2017	TH Hire Wedding	300.00
18/07/2017	TH Hire Wedding	350.00
19/07/2017	TH Hire Wedding	225.00
20/07/2017	TH Hire Wedding	250.00
20/07/2017	TH Hire Wedding	75.00
20/07/2017	TH Hire Wedding - Dep...	100.00
25/07/2017	TH Hire Wedding - Dep...	100.00
25/07/2017	TH Hire Wedding	196.21
26/07/2017	Salaries - HC Contribution	314.44
26/07/2017	Xmas Lighting Refund	324.58
27/07/2017	TH Hire Wedding - Dep...	100.00
27/07/2017	TH Hire Wedding - Dep...	100.00
27/07/2017	TH Hire Wedding	325.00
27/07/2017	TH Hire Wedding	300.00
28/07/2017	TH Hire Wedding - Dep...	100.00
28/07/2017	TH Hire Wedding	28.79
31/07/2017	TH Hire Wedding	250.00
31/07/2017	Pension Validation	25.00
<b>Total Unity Trust Bank Current</b>		<b>11,629.87</b>
<b>TOTAL</b>		<b>11,629.87</b>

# Rye Town Council Schedule of Payments

PRO3 26.1 (a)

Date	Num	Name	Memo	Amount
01/06/2017	300818	Mr Tom Larkin	TH Hire Wedding - Refund of fee paid twice 19/05/17 & 30...	-325.00
01/06/2017	300817	Rye Partnership Ltd	Hire of Rooms for Annual Town Meeting and Neighbourhood...	-76.00
01/06/2017	300819	Rye Allotments Association	Advert in Rye Flower and Vegetable Show 2017 Schedule	-60.00
01/06/2017	300820	ART Joinery & Glazing Ltd	Miscellaneous Expenses - Repairs to Pump Housing, Pum...	-1,086.00
01/06/2017	300821	npower	Light & Heat - Gas	-988.15
01/06/2017	300822	Jo Notley	Grounds Maintenance - Plants for Town Hall Planters	-36.50
01/06/2017	300823	R A S Farhall	Town Steward - Oak Post for New Road Town Sign	-114.00
01/06/2017	300824	St Mary's Centre	Hire of hall for Neighbourhood Plan Meeting 31/05/17	-15.75
05/06/2017	300825	SOS Business Supplies	Stationery Items	-156.83
12/06/2017	300826	Herringtons LLP	Professional Fees - Housing Advice prepayment	-500.00
14/06/2017	300827	R A S Farhall	Town Steward - Dog Waste Bags & Strimmer Part	-113.39
14/06/2017	300828	P&P Waste Movers	Waste Collection	-75.00
14/06/2017	300829	ARRC Ltd The School CC	Town Steward - Rent & Power June 2017	-103.00
14/06/2017	300830	R A S Farhall	Town Steward - Fuel, Hardcore & Strimmer Cable	-99.78
14/06/2017	300831	npower	Light & Heat - Electricity	-38.39
14/06/2017	300832	Jo Notley	Plants for Town Hall Planters & Milk	-9.68
20/06/2017	300833	Salaries	Salaries - June 2017	-2,004.43
20/06/2017	300834	Salaries	Salaries - June 2017	-608.16
20/06/2017	300835	Salaries	Salaries - June 2017	-139.00
20/06/2017	300836	Salaries	Salaries - June 2017	-761.09
20/06/2017	300837	Salaries	Salaries - June 2017	-44.80
20/06/2017	300838	Salaries	Salaries - June 2017	-983.99
20/06/2017	300839	Salaries	Salaries - June 2017	-400.10
20/06/2017	300840	Salaries	Salaries - June 2017	-826.43
20/06/2017	300841	Salaries	Salaries - June 2017	-79.20
20/06/2017	300842	Salaries	Salaries - June 2017	-758.39
20/06/2017	300843	HM Revenue & Customs	PAYE - June 2017	-1,161.73
20/06/2017	300844	East Sussex Pension Fund	Pensions - June 2017	-1,430.91
20/06/2017	300845	Jonathan Breeds	Mayoral allowance - Travel & Raffle Tickets, etc	-61.01
20/06/2017	300846	BeSure Security Systems	Fire & Intruder Alarm Service	-285.60
20/06/2017	300847	N K Lee (Home Networking ...	Town Hall R/R - Updating of telephone & broadband systems	-865.64
20/06/2017	300848	SOS Business Supplies	Stationery Items	-60.93
20/06/2017	300849	Anthony Kimber	Neighbourhood Plan- Stationery Items	-35.77
20/06/2017	300850	Angela Quinn-Alexander	Internal Audit 2016-2017	-310.00
03/07/2017	300851	Empirical Events Ltd	Service Charge	-41.70
03/07/2017	300852	SOS Business Supplies	Wedding Advertising - Wedding Fair Hastings Museum - 5...	-81.00
03/07/2017	300853	Playsafety Limited	Stationery Items	-27.58
03/07/2017	300854	DWD Telecoms	Skatepark Annual Inspection 2017	-79.80
03/07/2017	300855	Southern Water	Office Equipment - New telephone systems	-1,977.60
03/07/2017	300856	R A S Farhall	97 South Undercliff - Water Meter	-10.67
03/07/2017	300857	Rother District Council	Town Steward - Fuel & other items	-96.45
03/07/2017	300858	Gibbons Mannington & Phipp...	Discount Accommodation - 97 South Undercliff Rates	-161.00
03/07/2017	300859	R A S Farhall	Consolidated Accounts for the year end 31/03/17	-1,590.00
12/07/2017	300860	Colas Ltd	Various Expenses - Discounted Accommodate, Town Stew...	-845.62
12/07/2017	300861	Gibbons Mannington & Phipp...	Stabilising two steel finger posts	-1,092.00
12/07/2017	300862	Jessica Neame	Payroll April 2017 to June 2017 + Payroll year end 05/04/17 Postage Audit Letter & Poster Photocopying	-330.00

## Rye Town Council Schedule of Payments

Date	Num	Name	Memo	Amount
12/07/2017	300863	W Tolleitt	97 South Undercliff - Repairs	-2,214.00
17/07/2017	300864	DWD Telecoms	Telephone & Broadband Charges	-279.05
17/07/2017	300865	npower	Light & Heat - Electricity	-35.27
24/07/2017	300866	Salaries	Salaries - July 2017	-2,004.43
24/07/2017	300867	Salaries	Salaries - July 2017	-843.73
24/07/2017	300868	Salaries	Salaries - July 2017	-433.92
24/07/2017	300869	Salaries	Salaries - July 2017	-88.00
24/07/2017	300870	Salaries	Salaries - July 2017	-983.99
24/07/2017	300871	Salaries	Salaries - July 2017	-291.80
24/07/2017	300872	Salaries	Salaries - July 2017	-112.80
24/07/2017	300873	Salaries	Salaries - July 2017	-773.50
24/07/2017	300874	Salaries	Salaries - July 2017	-192.00
24/07/2017	300875	Salaries	Salaries - July 2017	-44.80
24/07/2017	300876	HM Revenue & Customs	PAYE - July 2017	-734.92
24/07/2017	300877	East Sussex Pension Fund	Pensions - July 2017	-1,465.48
24/07/2017	300878	ARK Supplies	Domestic Supplies - Toilet Rolls	-17.23
24/07/2017	300879	Information Commissioner	Data Protection Registration - 30/08/17 - 29/08/18	-35.00
24/07/2017	300880	SSALC Limited	Members & Staff Training - New Clerks Training Day - J Pe...	-180.00
24/07/2017	300881	Jessica Neame	Members & Staff Expenses - Travel to Herringtons, Hastings...	-47.93
24/07/2017	300882	Mayor of New Romney's Cha...	Mayor's Allowance - New Romney Country Fayre (Mike Bo...	-17.50
24/07/2017	300883	Anthony Kimber	Neighbourhood Plan- Stationery Items	-35.98
Total Unity Trust Bank Current				-31,800.24
<b>TOTAL</b>				<b>-31,800.24</b>

Rye Town Council  
Budget Monitor  
1 April through 30 July 2017

PRO3 26.1(b)

	1 Apr - 30 Jul 17	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
Bank Interest	0.00	0.00
Civic Fund Receipts	0.00	0.00
Cottage Income	3,650.00	13,800.00
CTS Grant	2,051.00	2,051.00
CTS Reserve virement	0.00	0.00
Discount Accommodation Rent	0.00	4,950.00
Discounted Accommodation ...	0.00	0.00
FG Field	0.00	500.00
Gifts & Donations	0.00	0.00
Grants Income	0.00	0.00
HC Salaries Income	920.88	0.00
Heritage Centre Income	0.00	1,704.00
Interest	73.56	450.00
Mayor's Allowance	534.00	0.00
Miscellaneous Income	959.23	300.00
Neighbourhood Planning Inc...	0.00	0.00
New Events SLA Income	0.00	0.00
Precept	64,406.50	128,813.00
Previous Financial Year 2014...	0.00	0.00
Reproduction Rights	0.00	0.00
Rye Environment Bequest	0.00	0.00
<b>Sales</b>		
Jubilee Mugs	0.00	0.00
Lord Warden Booklet	0.00	0.00
Millenium Medals	0.00	0.00
Ryennium	0.00	0.00
Sales - Other	0.00	0.00
<b>Total Sales</b>	0.00	0.00
Speakership Income	0.00	0.00
Town Hall Hire		
Weddings	12,900.00	24,500.00
Town Hall Hire - Other	83.50	350.00
<b>Total Town Hall Hire</b>	12,983.50	24,850.00
Town Steward Grant	0.00	0.00
Town Steward Services	0.00	1,126.00
Training Receipts	0.00	0.00
VAT FRS Benefit/Cost	0.00	0.00
VAT Income	0.00	0.00
<b>Total Income</b>	85,578.67	178,544.00
<b>Cost of Goods Sold</b>		
Cost of Goods Sold	0.00	0.00
<b>Total COGS</b>	0.00	0.00
<b>Gross Profit</b>	85,578.67	178,544.00
<b>Expense</b>		
Access	0.00	0.00
Advertising & Publicity		
Other Ceremonies	0.00	0.00
Weddings	0.00	2,000.00
Advertising & Publicity - Ot...	990.57	1,400.00
<b>Total Advertising &amp; Publicity</b>	990.57	3,400.00
Alarm		
Alarm (Burglar)	112.00	0.00
Alarm (Fire)	126.00	0.00
Alarm - Other	0.00	845.00
<b>Total Alarm</b>	238.00	845.00
Assets Valuations	0.00	0.00
Audit		
External	0.00	650.00
Internal	310.00	320.00

**Rye Town Council**  
**Budget Monitor**  
**1 April through 30 July 2017**

	1 Apr - 30 Jul 17	Budget
Audit - Other	0.00	0.00
<b>Total Audit</b>	<b>310.00</b>	<b>970.00</b>
Bank Charges	41.70	160.00
Ceremonies Licence	0.00	633.00
Civic Fund		
Other	0.00	0.00
Civic Fund - Other	307.73	650.00
<b>Total Civic Fund</b>	<b>307.73</b>	<b>650.00</b>
Community Transport	2,000.00	2,000.00
Computer Software & Training	0.00	0.00
Contingency	0.00	0.00
Cottage		
Other	0.00	0.00
R/R	0.00	1,500.00
Cottage - Other	0.00	0.00
<b>Total Cottage</b>	<b>0.00</b>	<b>1,500.00</b>
Devolved Services Negotiation	0.00	0.00
Discounted Accommodation	234,004.66	1,371.00
Domestic Supplies	123.22	500.00
Economic Development	0.00	0.00
Elections	0.00	1,500.00
Emergency Planning	0.00	0.00
F G Field	0.00	0.00
Fingerposts	910.00	0.00
Grants	700.00	5,000.00
Grounds Maintenance	104.00	700.00
Health & Safety	0.00	0.00
Heritage Centre		
Other	0.00	0.00
Repairs	5,308.30	0.00
Heritage Centre - Other	0.00	0.00
<b>Total Heritage Centre</b>	<b>5,308.30</b>	<b>0.00</b>
Highways Fund	0.00	0.00
Honoraria	0.00	0.00
Insurance	4,894.10	5,025.00
Land & Property Acquisition	12,000.00	0.00
Light & Heat	1,090.39	2,700.00
Loan repayment (disc accom...	0.00	7,769.00
Maintenance	0.00	0.00
Mayor's Allowance	1,863.19	2,850.00
Mayor's Charity	0.00	0.00
Mayor Making	0.00	0.00
Members & Staff Expenses	47.93	250.00
Members & Staff Training	180.00	0.00
Miscellaneous Expenses	953.77	500.00
Neighbourhood Planning	1,572.50	0.00
New Events SLA	4,000.00	0.00
Non-Domestic Rate	2,504.50	5,300.00
Office Equipment	1,650.08	3,150.00
Other Expenses	0.00	0.00
Professional Fees		
Accounting	1,830.00	0.00
Professional Fees - Other	12,019.92	3,510.00
<b>Total Professional Fees</b>	<b>13,849.92</b>	<b>3,510.00</b>
Public Conveniences	0.00	0.00
Pump Housing Restoration	0.00	1,000.00
Rent	0.00	0.00
Robes & Regalia	0.00	1,000.00
Rye Christmas Festival	0.00	2,000.00
Salaries	35,906.97	105,062.00
Security	0.00	0.00
Skatepark		
Capital Expense	0.00	0.00
Maintenance	0.00	0.00

**Rye Town Council**  
**Budget Monitor**  
 1 April through 30 July 2017

	1 Apr - 30 Jul 17	Budget
Skatepark - Other	426.49	1,000.00
<b>Total Skatepark</b>	<b>426.49</b>	<b>1,000.00</b>
Speakership	0.00	0.00
Stationery, Printing & Postage	535.20	2,300.00
Street Furniture	1,000.00	592.00
Street Lighting	0.00	0.00
Subscriptions	1,579.08	1,882.00
SWA	866.20	875.00
Telephone	787.09	2,050.00
Tilling Green sign	0.00	0.00
Town Hall		
R/R	2,975.90	5,750.00
Recruitment	0.00	0.00
Town Hall - Other	80.00	0.00
<b>Total Town Hall</b>	<b>3,055.90</b>	<b>5,750.00</b>
Town Steward	1,466.31	4,750.00
Uncategorized Expenses	0.00	0.00
VAT	0.00	0.00
Web Site	328.00	0.00
Weddings		
Licence	0.00	0.00
Weddings - Other	0.00	0.00
<b>Total Weddings</b>	<b>0.00</b>	<b>0.00</b>
Winter Maintenance	0.00	0.00
<b>Total Expense</b>	<b>335,595.80</b>	<b>178,544.00</b>
<b>Net Ordinary Income</b>	<b>-250,017.13</b>	<b>0.00</b>
<b>Other Income/Expense</b>		
<b>Other Expense</b>		
Assets Valuation	0.00	0.00
Deposits Refunded	0.00	0.00
Donations	0.00	0.00
Loan Write Off	0.00	0.00
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>
<b>Profit for the Year</b>	<b>-250,017.13</b>	<b>0.00</b>







PRO3 26.2 (b)

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11/09/17

Accrual Basis

**Rye Heritage Centre  
Expenses by Supplier Summary  
June through July 2017**

	<u>Jun - Jul ...</u>
A Pocketful of Rye	0.00
Ahmad Tea	221.54
Artwrite Ltd	6.67
Aurora World Ltd	674.98
B & J Hargreaves	211.45
BaSure	187.00
British Telecom	87.90
Business Stream	33.18
Capability Chris	26.65
Care Signs	44.84
Carole Group Ltd	211.20
Casa Grande Limited	489.50
Clarence & Bean	173.46
Colemans ABC	99.49
e-on	696.96
Elgate Products Ltd	2,090.77
Friends of Rye Harbour Nature Reserve	211.00
Gardners Books Ltd	595.25
Gibbons Mannington & Phipps LLP	920.00
HM Revenue & Customs	1,067.04
J M Waste Management	32.50
J S Fire Protection	61.00
J Salmon Ltd	367.61
James Dean Pottery	671.35
Jempsons	23.67
Kirsty Doherty	40.00
Laurence Michael Freear	37.50
Lee Gone Publications	362.00
Louisa O'Shaughnessy	37.50
Morplan	192.70
Nat West	242.55
Olio of Oxney	267.00
Outstanding Map Distributors	550.19
PJB Electrical Services	97.00
Post Office	38.40
Printstation	158.00
Priscilla Ryan	115.00
Romney Marsh Ceramics	302.50
Romney Marsh Wools	437.30
Romney Publishing	143.49
Rother District Council	2,354.00
Royal Mail	399.89
Rye Castle Museum	182.50
Rye College Local History Group	105.00
Rye DIY	9.47
Rye Festival of the Sea	80.00
Rye Heritage	13.71
Rye Town Council	651.65
Sainsbury's	1.67
SDL Imports	653.85
SOS Business Supplies	114.34
The Kent & Sussex Tea & Coffee Com...	118.96
Tracey Brown	302.50
Tradition Giftware Ltd	240.66
Universal Mail UK	842.40
Wages	9,124.59
Winchelsea Corporation	22.50
Worldpay	214.13
Yellow Publications	372.41
<b>TOTAL</b>	<b><u>28,030.37</u></b>

PRO 3 26.2 (6)

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11/08/17

Accrual Basis

**Rye Heritage Centre  
Income by Customer Summary  
June through July 2017**

	<u>Jun - Jul ...</u>
Adams of Rye	19.55
Brook Green UK	-6.25
CTS Reisen	207.50
Embassy Summer	136.67
Espace-Langues et Decouvertes	39.17
Intercruises Shoreside and Port Servi...	12.50
Reiskundig N.L	33.33
Senlac Tours	43.33
Sheldwich Primary School	26.67
Till takings	28,300.62
Verdie Open Class	186.67
<b>TOTAL</b>	<b><u>28,999.76</u></b>

**ACCOUNT BALANCES AS AT 31 JULY 2017**

	<b>Balance</b>	<i>Previous Year</i>
<b>TOWN HALL</b>		
Co-op current a/c	8,396.79	8,396.79
Unity Trust current a/c	27,461.65	40,405.11
Petty cash	1.46	1.46
National Savings (0.30% gross)(mth notice)	1,026.03	40,620.22
Hodge Bank 8-day(0.25% gross)	30,809.80	30,262.48
Hodge 90-day (1% gross)	46,645.27	46,579.04
<b>Total TH</b>	<b>114,341.00</b>	<b>166,265.10</b>
<b>HERITAGE CENTRE</b>		
Current/Business Reserve a/c (.05% gr)	24,143.69	33,923.66
Petty cash	-	44.75
<b>TOTAL TH &amp; HC</b>	<b>138,484.69</b>	<b>200,233.51</b>
<b>OTHER ACCOUNTS (CHARITY FUNDS - for information)</b>		
Rye Relief in Need		
Nationwide	41.44	41.44
CafCash	11,260.15	15,458.44
Fixed Bond (1.19% gr)	60,000.00	60,000.00
<b>Total Rye Relief</b>	<b>71,301.59</b>	<b>75,499.88</b>
<b>TOTAL FUNDS</b>	<b>209,786.28</b>	<b>275,733.39</b>

PRO 3 26.4

RYE TOWN COUNCIL EARMARKED RESERVES	PR03 26.4			
EARMARKED RESERVES (2017-18)				
ASSET RENEWAL RESERVES				
at 31.3.17	at 31.7.17			
Provided	Used			
Capital Fund Heritage Centre	9,590	0	0	9,590
Capital Fund Attractions	20,000	0	0	20,000
Heritage Centre Office Equipment	1,000	0	0	1,000
Capital Fund Town Hall	28,761	5,750	2,976	31,535
Capital Fund Cottage	1,140	1,500	0	2,640
Town Hall Office Equipment	275	3,150	1,650	1,775
Robes & Regalia	918	1,000	0	1,918
Black & Silver Finger Posts (3.2.03)	822	0	822	0
Skate Park	1,558	1,000	426	2,132
Street Furniture	2,593	592	1,000	2,185
Freda Gardham Playing Field	500	0	0	500
	<b>67,157</b>	<b>12,992</b>	<b>6,874</b>	<b>73,275</b>
<b>OTHER EARMARKED RESERVES</b>				
Computer Software & Training (24.1.00)	380	0	0	380
Assets Valuations (28.1.02)	2,500	0	0	2,500
Elections	2,869	1,500	0	4,369
Alarm upgrade	921	0	0	921
Local Action Plan	1,000	0	0	1,000
Devolved services negotiation	2,000	0	0	2,000
Training	533	0	0	533
Quality Council LAA grant	766	0	0	766
Ceremonies Licence	0	633	0	633
Rye Environment Bequest (from RDC Jan 11)	11,723	0	11,723	0
Marketing/Economic Development	15,000	0	0	15,000
Web site	1,798	0	328	1,470
Winter maintenance	920	0	0	920
Council Tax Scheme Support Grant (15.4.13)	15,284	2,051	10,021	7,314
Highways Fund	6,753	0	0	6,753
Neighbourhood Planning	8,663	0	1,475	7,188
Grounds maintenance	349	700	60	989
Public conveniences	5,000	0	0	5,000
Emergency planning	700	0	0	700
Grants - General	0	5,000	700	4,300
Grants - New Events Fund	4,120	0	4,000	120
Access	3,385	0	0	3,385
Rye Christmas Festival	2,483	2,000	0	4,483
Tilling Green sign	1,000	0	0	1,000
Fiddimore Mayoral Allowance balance	2,401	0	313	2,088
Town Steward	481	4,750	1,466	3,765
<b>TOTAL EARMARKED RESERVES</b>	<b>158,186</b>	<b>29,626</b>	<b>36,960</b>	<b>150,852</b>

1

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2

1 Purchase of land adj 7 Wish Ward

2 19.12.16 £2,764 paid from General Grant Fund in error - recommend vire £2,483 to Finger Posts

3 Used: No. 97 stamp duty and legal fees