

RYE TOWN COUNCIL

AGENDA PR03

working for the social, economic and environmental well-being of the Antient Town of Rye

Committee	POLICY, RESOURCES & GENERAL PURPOSES
Date and Time	Monday 18 September 2017, immediately following Planning & Townscape – but no earlier than 7.15pm
Venue	The Town Hall, Market Street, Rye

Members appointed to the Committee:

Councillors Mike Boyd (**Committee Chairman** - Deputy Mayor), Sam Barnes, Jonathan Breeds (Mayor), Cheryl Creaser, Bernardine Fiddimore, Rebekah Gilbert, Jo Kirkham, Ray Prewer, Andi Rivett (**Committee Vice Chairman**)

22 APOLOGIES

To accept any apologies for absence.

23 CODE OF CONDUCT

To receive any declarations of interest required under the Council's Code of Conduct – and to consider any written applications made by Members to the Clerk for a dispensation to allow them to participate in, and vote on an agenda item for which they have a Disclosable Interest.

24 MINUTES

To authorise the Chairman to sign, as a correct record of the proceedings, the Minutes of the meeting held on 17 July 2017 (PR02).

25 MATTERS ARISING

To note any matters arising from the meeting held on 17 July 2017 (PR02).
for information

26 FINANCE

26.1 Town Hall

a) Schedule of Authorised Payments and Statement of Income

To receive and adopt the Schedule of Authorised Payments and Statement of Income for June 2017-July 2017.

b) Budget Monitor

To receive and note the actual income and expenditure against budget to 31 July 2017.

c) Cash Flow Statement

To receive and note the statement prepared as at 1.8.17.

26.2 Heritage Centre

a) Progress report

To receive a written update from the Heritage Centre General Manager, Louisa O'Shaughnessy and, if appropriate, to agree a course of action.

- b) **Payments and Income**
To receive and adopt Income by Customer Summaries and Expenses by Supplier Summaries for June 2017-July 2017.
- c) **Profit & Loss Account**
Note A Budget Monitor Report is not yet available: the data will be incorporated within an amended 2017-18 Budget – to be considered at an Additional Council meeting.
- d) **Governance Options**
To receive a progress report. **Clerk**

26.3 Account Balances

To receive a Statement of Account Balances as at 31 July 2017.

26.4 Earmarked Reserves

To receive a Statement of Earmarked Reserves as at 31 July 2017.

26.5 St Mary's Flower Festival 2018

To consider a request to sponsor a display or make a donation. **Clerk**

27 WORK PROGRAMMES

- (a) **Clerk**
To receive and consider a summary of the status of key tasks/projects as at 11.9.17. **Clerk**
- (b) **General Assistant**
To receive an update on the post holder's work programme. **General Assistant**

28 RYE POST OFFICE

To consider whether to respond to the 're-consultation'. (*Deadline: 4.10.17.*) **Clerk**

29 FERRY ROAD NURSERY

To note that: permanent structures on leasehold land are owned by the freeholder; normally a parish/council would value the structures on its land, obtain buildings insurance cover and recover the premium from the tenant - and that, at some future point, the Council will be asked to consider whether or not it wishes to recover such a charge from the Nursery. **Clerk**

30 BENCH SAGA

To receive an update and, if necessary, to agree a course of action. **Clerk**

31 7 WISH WARD – LAND ADJOINING

To consider Alan Dickinson's email of 31 August 2017. **Clerk**

Supporting/Associated documents distributed previously

24 Minutes

Supporting/Associated documents distributed with this agenda

26.1a) TH income and expense summaries **26.1b)** TH Budget Monitor

26.1c) Cash Flow Statement **26.2b)** HC income and expense summaries

26.3 Account Balances **26.4** Earmarked Reserves **26.5** Donation request

27a) Work programme **28** Consultation documents **31** Email

To Follow

26.2a) HCM's Report **26.2d)** Update **27b)** General Assistant Update

12 September 2017

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**