



# SUSSEX ASSOCIATIONS OF LOCAL COUNCILS

Sussex House, 212 High Street, Lewes, East Sussex, BN7 2NH

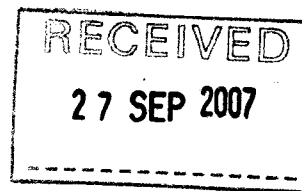
## Notice of Annual General Meeting 2007

The Annual General Meeting of the Associations will take place on Friday 9<sup>th</sup> November 2007 at 10am at The Norfolk Pavilion, South of England Showground, Ardingly, West Sussex

1. **Welcome by the President** - The Earl of Lytton
2. **Minutes of the Annual General Meeting** held on 12<sup>th</sup> October 2006 to be approved and signed
3. **Presentation of the Annual Report for 2006/2007** by the Chairmen of the East and West Sussex Associations of Local Councils.
4. **Presentation of the Accounts for the Year Ended 31 March 2007** by the Treasurer of the East and West Sussex Associations of Local Councils
5. **Election of President** - The Earl of Lytton will be proposed for re-election.
6. **Election of Vice Presidents** – Mrs Carla Barnes (West Sussex) and Mr Bob Peters MBE (East Sussex) will be proposed for re-election. Mr M Chater (West Sussex) and Dr Alex MacGillivray (East Sussex) will be proposed for election.
7. **Election of Auditors** – The Joint Liaison committee will make a recommendation.
8. **Appointment of Mulberry & Co, Treasurer** to the Sussex Associations to be reappointed.
9. **Appointment of Mr Roger Taylor** of Hedleys solicitors, Honorary Solicitor to the Sussex Associations to be reappointed.
10. **Election of Representatives to the National Association 2007/2008** will be proposed as follows:-
  - (a) **West Sussex Association of Local Councils:-**
    - (i) Mr R Jackson as representative on the Council of NALC
    - (ii) Mr R Jackson, Mr D Ribbens & Mr N Thomas as representatives at the Annual General Meeting of NALC
  - (b) **East Sussex Association of Local Councils:-**
    - (i) Mr R Kent as representative on the Council of NALC
    - (ii) Mr R Kent, Mr D Young & Mr J Rowland as representatives at the Annual General Meeting of NALC.
11. **Any Other Business** – At the Chairman's discretion (Items for discussion to be notified to the Director by the 15<sup>th</sup> October 2007 please).

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Trevor Leggo  
Director



# SUSSEX ASSOCIATIONS OF LOCAL COUNCILS EAST SUSSEX 2007 QUESTIONNAIRE

**YOUR RESPONSE IS IMPORTANT TO US AND WILL BE TAKEN INTO CONSIDERATION  
WHEN MAKING DECISIONS ON THE FUTURE DEVELOPMENT OF SALC**

**Please only return one questionnaire per council,  
RETURN FORMS TO JACQUI BY 12 NOVEMBER 2007**

The response should reflect the views of the whole Council.

The questionnaire may be downloaded from [www.sussexalc.org.uk/bulletins](http://www.sussexalc.org.uk/bulletins) and completed and emailed to [jacqui.simes@ruralsussex.org.uk](mailto:jacqui.simes@ruralsussex.org.uk) to complete click in the box and type in your answer OR complete this copy and return by post to Jacqui.

**Please put a cross in the box to select your answer**

1. The population band into which your Council fits

Under 500	<input type="checkbox"/>	501 – 1,500	<input type="checkbox"/>	1,501 – 5,000	<input type="checkbox"/>
5,001 – 10,000	<input type="checkbox"/>	10,001 +	<input type="checkbox"/>		

2. Have you contacted SALC during the past year?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Cannot recall	<input type="checkbox"/>
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3. Was the response received quickly e.g. within 72 hours?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Cannot recall	<input type="checkbox"/>
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4. If you answered "no" to question 3 were you given a satisfactory explanation about the delay?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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5. Does your Council fully understand the relationship between your District Association, Executive Committee and SALC?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Other comments;

6. Is your Council satisfied with it's representatives on the Executive Committee and the feedback it receives?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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**TOWN CLERK BRIEFING NOTE****49 PAST MAYOR BADGES**

At its meeting held on 4 June 2007 I advised that I considered that it was difficult to justify providing outgoing Mayors with badges on the grounds that that there appeared to be no enabling statutory power – not even Section 137\* of the LGA 1972.

\* This power allows a local council to spend (currently) up to £5.64 x the total number of electors on something for which there is no specific power – provided that it will benefit the area, or its inhabitants (including part/some of them) and that the area/inhabitants will benefit in a manner commensurate with that expenditure. Section 137 has been used by councils to purchase a Mayoral Chain.

I have since spoken with the Director of the Sussex Association of Local Councils who advised me that his former employer, Arundel Town Council, was faced with a similar situation.

Arundel decided that it was reasonable to utilise Section 137 on the basis that, should a serving Mayor or Deputy Mayor be unable to attend a civic engagement, it was normal practice to ask a former Mayor to attend in their place. The 'sense of occasion' and civic pride was enhanced if the former Mayor had been presented previously with a Past Mayor's Badge which s/he wore at the event.

This left the issue of whether it was acceptable for the Council to fund the entire cost of Past Mayor's Badges. At the time, a retiring Mayor offered to use the balance of his Mayoral Allowance to purchase a small supply of new badges.

In the case of Rye, a possible compromise would be to 'encourage' Mayors to part fund their Past Mayor's Badge (should s/he want one). This could be done by, for example, 'ring-fencing' 50% of the cost of a badge within the Mayoral Allowance during budget-setting. The remaining 50% would be funded from the precept/reserves under Section 137.

**TOWN CLERK RECOMMENDATION That the Council resolves that:**

- a) 50% of the cost of producing a Past Mayor's Badge be 'ring-fenced' within the Mayoral Allowance with effect from 1 April 2008 – and that should a Mayor spend this element of his/her allowance otherwise, s/he will not be presented with a Past Mayor's Badge on leaving office; and**
- b) 50% of the cost of producing a Past Mayors' Badge presented to a retiring Mayor be funded from the precept/reserves under Section 137 of the 1972 Local Government Act.**

Suppliers of suitable badges of a *reasonable quality* are few in number. At the June meeting I reported that the quotations following - to supply 5 badges - had been received:

- Peter Farrow (local) £1400 (£280 ea)
- Fattorini £737.05 (£147.41 ea) + £780 'one off' cost for set up  
Total: £1517.05
- Vaughtons £2400 (£480.00 ea)

Assuming a Mayor serves 2 years, five badges represents a 10-year supply. Disregarding the Vaughtons quote, Fattorini would prove cheaper in the long run (10 years +) but Peter Farrow (who has undertaken work for the Council over many years) would be cheaper in the short term.

**The Committee is invited to Recommend acceptance of a quotation.**