

ACCOUNT BALANCES AS AT 30 APRIL 2011

	Balance	Notes
<b>TOWN HALL</b>		
Current a/c (0.18% gr)	48,354.34	
Petty cash	6.39	
National Savings (0.30% gross)(no notice)	43,484.97	
Fixed Rate Bond (3.05% gross)	41,748.05	24.1.11-24.1.12
Fixed Rate Bond (3.25% gross)	27,504.16	2.3.11-2.3.12
<b>Total TH</b>	<b>161,097.91</b>	(May 11: £142,103.18)
<b>HERITAGE CENTRE</b>		
Current/Business Reserve account (.10% gr)*	<b>19,431.11</b>	(May 11: £21,010.43)
Petty cash**	43.50	
<b>TOTAL TH &amp; HC</b>	<b>180,572.52</b>	(May 11: 163,113.61)
<b>OTHER ACCOUNTS</b>		
Rye Relief in Need		
Nationwide	41.44	<i>To be transferred</i>
CafCash (.10% gr)	12,606.60	
Fixed Bond (3.05% gr)	60,000.00	14.1.11-16.1.12
<b>Total Rye Relief</b>	<b>72,648.04</b>	(May 11: £71,825.19)
<b>TOTAL FUNDS</b>	<b>253,220.56</b>	(May 11: 234,938.80)

\* Figure for March 2011

\*\* Figure for Feb 2011

P001 ITEM 5.4

RYE TOWN COUNCIL EARMARKED RESERVES		as at 30.4.11	
EARMARKED RESERVES (2011-12)		Provided	Used
at 1.4.11	( ) = date of Council decision to make provision/learnmark or date of receipt of payment (eg grant)	at 30.4.11	NOTE
<b>ASSET RENEWAL RESERVES</b>			
Capital Fund Heritage Centre		5,011	0
Capital Fund Attractions		20,000	0
Heritage Centre Office Equipment		1,000	0
Capital Fund Town Hall		16,532	0
Capital Fund Cottage		8,830	0
Town Hall Office Equipment		857	0
Robes & Regalia		59	0
Black & Silver Finger Posts (3.2.03)		172	0
Skate Park		354	750
Street Furniture		375	0
		<b>53,190</b>	<b>750</b>
<b>OTHER EARMARKED RESERVES</b>			
Computer Software & Training (24.1.00)		841	0
Assets Valuations (28.1.02)		870	0
New Scout Hut (9.2.04)		8,000	0
Detached youth work (7.2.05)		1,500	0
Elections		3,000	0
Alarm upgrade		921	0
Local Action Plan		1,000	0
Devolved services negotiation		0	0
Training		393	0
Quality Council LAA grant		766	0
Ceremonies Licence		400	0
Rye Environment Bequest (from RDC Jan 11)		11,723	0
Rye United FC (path) (31.1.11)		2,000	0
Rye Partnership (Marketing)		5,000	0
<b>TOTAL EARMARKED RESERVES</b>		<b>89,604</b>	<b>750</b>
			<b>0</b>
			<b>90,354</b>

## RYE TOWN COUNCIL

TOWN CLERK'S ACTIVITY SUMMARY  
MARCH 2011 (Month 12)

## TOWN HALL BOOKINGS

	Month	Last year	Year to date	Last year to date
General	1	5	33	58
Ceremonies	3	1	69	55
Ceremony enqs	8	15	163	160

## TOWN CLERK DATES

Wed 2	HC vacancy interviewing
Fri 4	MP Surgery
	Prep fro REACT Desktop Planning Exercise
Sat 5	REACT Desktop Planning Exercise
Wed 9	ATM
Mon 14	P+T and RRIN meetings
Mon 21	Public Services
Mon 28	P+T meeting

TOWN CLERK'S ACTIVITY SUMMARY  
APRIL 2011 (Month 1)

## TOWN HALL BOOKINGS

	Month	Last year	Year to date	Last year to date
General	3	5	3	5
Ceremonies	5	6	5	6
Ceremony enqs	9	10	9	10

## TOWN CLERK DATES

Mon 4	PRGP meeting
Mon 11	Council and P+T meetings
Wed 13	RALC meeting
Thurs 14	Rye Bay Marketing Group meeting
Mon 18	Council and RRIN meetings
Tues 26	P+T meeting

**RYE TOWN COUNCIL**  
**WORK PROGRAMME as at 6 June 2011**      **PR01 Item 7**

PR01 ITEM 7

<b>Task/Project title</b>	<b>Outline</b>	<b>Target/review</b>	<b>Status</b>	<b>Notes</b>
Allotments – reversion to RTC	Return of function/land	ongoing	RTC has rejected second lease offer	RDC likely to approach allotments associations in the near future to explore self-management
Annual Accounts/Annual Return 2010-11	Preparation and consolidation of TH and HC accounts. Approve Annual Return (external audit)	30 June 2011	Largely completed – Annual Return & Accounts to be considered by Council 20.6.11	
Annual Report 2010-11	Draft and publish	30 June 2011	Not started	To be distributed with <i>Fixtures</i>
Annual Return (HMRC)	End of year PAYE	19 May 2011	Submitted online	
Cycle Path – linking and extending	Sustrans offered to undertake 'mini-feasibility study' on completing NCN through Rye in early 2008	Awaiting outcome of InterReg bid	Sustrans Officer has made further contact but further communications required. Possibility of funding via Rye Partnership InterReg bid (still being explored)	An Option (B2) within the Draft Rock Channel Development Brief and cited in LDF Core Strategy. In draft Rye LAP
Devolvement	Current RTC position: to seek further financial information in respect of car parks and public conveniences – then to consult with local taxpayers	Ongoing	Approach from RDC in respect of its need to achieve savings expected shortly	Battle TC has declined to accept a package of services from RDC which included car parks and public conveniences.
Elections (Parish)	Induction of new Members	31 May 2011	Done – all new Members will be attending SALC training on 17.6.11	
Emergency Planning Group (REACT)	Complete Rye Emergency Plan (Part 2)	ongoing	Part 2 (internal document) nearing completion. Some wardens identified – incl Flood Wardens at Tilling Green. Equipment needed.	Object: to produce a basic workable plan with Rye divided into sectors with volunteer wardens.
Internal Audit 2010-11	Internal auditor visit and report	30 June 2011	Being conducted 7.6.11 and 10.6.11	
Landgate Tower	Improving signage to minimise damage by HGVs/PSVs	Ongoing	Replacement/Additional signage at 2 key locations agreed with ESCC. New sign adj to the Tower outstanding	No cost to RTC

Newsletter (Aug 2011)	3 pages within <i>Fixtures</i>	21.7.11			Newsletter published quarterly
Power of Wellbeing 're-adoption'		22.8.11 – earlier if Special Council Meeting arranged		New Council resolving that it is qualified to exercise the power – once at least 2 new Members have been trained in its use.	
Priority Setting	Informal priority setting sessions of Members to consider and rank the Council's current and proposed main activities	Summer 2011		Members to be canvassed on suitable dates	
Rye Local Action Plan	Implementation of 'actions'	Depends on the 'action'		Stakeholders invited to a 'motivational' launch on 13 April. Most members of Steering Group appear to be prepared to continue to be involved but an 'Implementation Co-ordinator' needs to be identified otherwise the task will fall on the Town Clerk and progress will be limited. Clerk has had limited time to progress. Needs to be incorporated within RTC Priority Setting process and 'revived'	
Quality Council status re-accreditation				Achieved Jan 11.	Expires Sep 2014.
Standing Orders	Review	Summer 2011		Working Group established 23.5.11	
Strand Car Park Pedestrianisation Proposal	Preparing a costing	2010		Pending	