

RYE TOWN COUNCIL

APPLICATION FOR A GRANT (VOLUNTARY ORGANISATIONS)

Please note that this application will not be considered unless it is accompanied by a copy of the organisation's latest set of accounts showing income and expenditure and balances. If the organisation does not prepare annual accounts or is less than 12 months' old copies of statements for all accounts (bank/deposit/investment and so on) covering the last six months must be supplied.

1	Name of organisation	Rye In Bloom / Rye & District Chamber of Commerce
2	Is the organisation a registered charity? If yes, please state charity number If no, what is the constituted status of your organisation?	Rye in Bloom is a registered charity (number 1095428). Rye & District Chamber of Commerce is a company limited by guarantee – company number 3907429).
3	Name, address and status of individual ('the contact') completing this application	Neil Cunliffe Rye & district Chamber of Commerce Landgate Chambers Rye East Sussex TN31 7LJ
4	Contact's telephone no.	01797 223 127
5	Contact's email address	Neil.cunliffe@phippsslpc.co.uk
6	Amount of grant requested	£250
7	For what purpose or project is the grant requested?	To provide Rye Town Council funding towards Rye in Bloom. Funding requested is in line with previous years.
8	What will be the total cost of the project?	Total project costs £3,300

9	If the total cost of the project is more than the grant requested, how will the remainder be financed?	<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Donations raised from traders</td> <td style="text-align: right;">£350</td> </tr> <tr> <td>Sponsorship of baskets by businesses (but only if all sold)</td> <td style="text-align: right;">£2,400</td> </tr> <tr> <td>Rye Town Council</td> <td style="text-align: right;">£250</td> </tr> <tr> <td></td> <td style="text-align: right;"><hr style="width: 50px; margin-left: auto; margin-right: 0;"/></td> </tr> <tr> <td>Total raised</td> <td style="text-align: right;">£3,000</td> </tr> </table> <p>Fundraising will continue, plus the charity (Rye in Bloom) has some residual funds left over from previous years (£800 in total), but it is hoped not to need to use these, and preserve for next year</p>	Donations raised from traders	£350	Sponsorship of baskets by businesses (but only if all sold)	£2,400	Rye Town Council	£250		<hr style="width: 50px; margin-left: auto; margin-right: 0;"/>	Total raised	£3,000
Donations raised from traders	£350											
Sponsorship of baskets by businesses (but only if all sold)	£2,400											
Rye Town Council	£250											
	<hr style="width: 50px; margin-left: auto; margin-right: 0;"/>											
Total raised	£3,000											
10	Have you actually applied for a grant towards this project from other organisations? If so, which organisations, how much, and has funding been confirmed?	<p>Donations from traders has been organised by Chamber member and supporter of Rye in Bloom.</p> <p>Sponsorship of baskets has been organised by Chamber's representatives.</p> <p>No formal grants have been applied for.</p>										
11	How many signatories are required to sign cheques? <i>(must be a minimum of two)</i>	Two signatories required.										
12	Who/What will benefit from this project and how?	<p>Rye in Bloom will place hanging baskets on the lampposts in Station Approach. It is hope that these will be in time for the Reds over Rye event on 11 June.</p> <p>Visitors and residents alike will benefit from the floral displays. Reds over Rye could attract up to 20,000 people, if not more, and subsequent minor events during the summer will benefit from the displays.</p> <p>Rye in Bloom has suffered due to lack of support this year, hence the Chamber's involvement. If Rye in Bloom does not go ahead this year, then it may fail altogether. It is hoped that if it survives this year, efforts can be made to restore Rye in Bloom to its previous success.</p> <p>Therefore if unsupported, this important event will be lost forever and Rye will lose out in future years.</p>										

PROJ. ITEM 10(1)

REGISTERED NUMBER: 3907429 (England and Wales)

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

REPORT OF THE DIRECTORS AND

UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2009

Gibbons Mannington, Chartered Accountant
Landgate Chambers
Rye
East Sussex
TN31 7LJ

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

	Page
Company Information	1
Report of the Directors	2
Profit and Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5 to 6
Accountants' Report	7
Trading and Profit and Loss Account	8

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**COMPANY INFORMATION
FOR THE YEAR ENDED 31 DECEMBER 2009**

DIRECTORS:

Mrs S Nixon
Mr D Holman
Mr S Wibberley
Mr NS Cunliffe

SECRETARY:

Mr N S Cunliffe

REGISTERED OFFICE:

Landgate Chambers
Rye
East Sussex
TN31 7LJ

REGISTERED NUMBER:

3907429 (England and Wales)

ACCOUNTANTS:

Gibbons Mannington, Chartered Accountant
Landgate Chambers
Rye
East Sussex
TN31 7LJ

RYE & DISTRICT CHAMBER OF COMMERCE (COMPANY LIMITED BY GUARANTEE)

REPORT OF THE DIRECTORS FOR THE YEAR ENDED 31 DECEMBER 2009

The directors present their report with the financial statements of the company for the year ended 31 December 2009.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of the promotion of businesses in Rye and District.

DIRECTORS

The directors shown below have held office during the whole of the period from 1 January 2009 to the date of this report.

Mrs S Nixon
Mr D Holman
Mr S Wibberley
Mr NS Cunliffe

POLITICAL AND CHARITABLE CONTRIBUTIONS

During the year the company made 3 donations to local charities each for less than £200.

COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee. Therefore the company has no issued share capital. In the event of a winding up, the members undertake to pay the sum of £1 each.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:

Mr N S Cunliffe - Secretary

21 April 2010

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2009**

	Notes	2009 £	2008 £
TURNOVER		24,108	22,841
Cost of sales		18,916	<u>18,027</u>
GROSS PROFIT		5,192	4,814
Administrative expenses		4,079	<u>2,637</u>
OPERATING PROFIT	2	1,113	2,177
Interest receivable and similar income		2	<u>377</u>
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		1,115	2,554
Tax on profit on ordinary activities	3	-	<u>-</u>
PROFIT FOR THE FINANCIAL YEAR AFTER TAXATION		<u>1,115</u>	<u>2,554</u>

The notes form part of these financial statements

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET
31 DECEMBER 2009**

	Notes	2009		2008	
		£	£	£	£
FIXED ASSETS					
Tangible assets	4		534		519
CURRENT ASSETS					
Debtors	5	1,274		1,138	
Cash at bank		32,372		<u>21,820</u>	
			33,646	22,958	
CREDITORS					
Amounts falling due within one year	6	14,238		<u>4,650</u>	
NET CURRENT ASSETS			19,408		<u>18,308</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			19,942		<u>18,827</u>
RESERVES					
Profit and loss account	7		19,942		<u>18,827</u>
			19,942		<u>18,827</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2009.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2009 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Directors on 21 April 2010 and were signed on its behalf by:

Mr NS Cunliffe - Director

The notes form part of these financial statements

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2009**

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents the amounts receivable during the year from the company's activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Radios - 15% on reducing balance
Computer equipment - 33% on cost

2. OPERATING PROFIT

The operating profit is stated after charging:

	2009	<i>2008</i>
	£	£
Depreciation - owned assets	125	92
	<u> </u>	<u> </u>
Directors' remuneration and other benefits etc	-	-
	<u> </u>	<u> </u>

3. TAXATION

No provision is made for corporation tax, as the Revenue consider the activities of the company to be mutual trading in nature, and therefore exempt from corporation tax.

4. TANGIBLE FIXED ASSETS

	Radios	Computer	Totals
	£	equipment	£
		£	
COST			
At 1 January 2009	1,904	939	2,843
Additions	-	140	140
Disposals	-	(939)	(939)
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2009	1,904	140	2,044
	<u> </u>	<u> </u>	<u> </u>
DEPRECIATION			
At 1 January 2009	1,385	939	2,324
Charge for year	78	47	125
Eliminated on disposal	-	(939)	(939)
	<u> </u>	<u> </u>	<u> </u>
At 31 December 2009	1,463	47	1,510
	<u> </u>	<u> </u>	<u> </u>
NET BOOK VALUE			
At 31 December 2009	441	93	534
	<u> </u>	<u> </u>	<u> </u>
<i>At 31 December 2008</i>	<i>519</i>	<i>-</i>	<i>519</i>
	<u> </u>	<u> </u>	<u> </u>

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2009**

5. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2009	2008
	£	£
Trade debtors	70	-
Other debtors	1,204	1,138
	<u>1,274</u>	<u>1,138</u>
6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2009	2008
	£	£
Other creditors	14,238	4,650
	<u>14,238</u>	<u>4,650</u>
7. RESERVES		Profit and loss account £
At 1 January 2009		18,827
Profit for the year		1,115
At 31 December 2009		<u>19,942</u>
8. ULTIMATE CONTROLLING PARTY		
The company is ultimately controlled by the members.		
9. SHARE CAPITAL		
The company is limited by guarantee and therefore has no share capital.		

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS
ON THE UNAUDITED FINANCIAL STATEMENTS OF
RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

In accordance with our terms of engagement and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company for the year ended 31 December 2009 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the accounting records and information and explanations you have given to us.

This report is made to the company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England & Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 December 2009 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Gibbons Mannington, Chartered Accountant
Landgate Chambers
Rye
East Sussex
TN31 7LJ

23 April 2010

**RYE & DISTRICT CHAMBER OF COMMERCE
(COMPANY LIMITED BY GUARANTEE)**

**TRADING AND PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2009**

	2009		2008	
	£	£	£	£
Turnover				
Members subscriptions	3,535		2,730	
Radio scheme subscriptions	637		774	
Christmas lights and donations	18,426		14,357	
Cardboard scheme income	689		524	
Bag income	106		4,456	
Grants and other income	715		-	
	<u>24,108</u>	24,108	<u>22,841</u>	22,841
Cost of sales				
Christmas lights & festivities	18,811		15,607	
Cardboard scheme costs	105		37	
Bag expenditure	-		2,383	
	<u>18,916</u>	18,916	<u>18,027</u>	18,027
GROSS PROFIT		5,192		4,814
Other income				
Deposit account interest		2		377
		<u>5,194</u>		<u>5,191</u>
Expenditure				
Secretarial expenses	1,579		1,323	
Post and stationery	137		105	
Licences and insurance	823		725	
Repairs and renewals	426		-	
Sundry expenses	159		110	
Companies House fee	15		15	
Donations and car cruise costs	815		267	
Depreciation of tangible fixed assets	125		92	
	<u>4,079</u>	4,079	<u>2,637</u>	2,637
NET PROFIT		1,115		<u>2,554</u>

This page does not form part of the statutory financial statements

Rye Town Council

PROJ ITEM 10 (i)

From: "Neil Cunliffe" <neil.cunliffe@phippsLLP.co.uk>
To: "Richard Farhall" <ryetowncouncil@btconnect.com>
Sent: 23 May 2011 09:16
Subject: RE: Rye in Bloom



Dear Richard

The quote received from last years suppliers was in excess of £5000. So this years quote is much more reasonable.

The main cost is not the baskets or planting but the watering and feed / deadheading throughout the 16 weeks. This should be done 3 to 5 times a week depending on weather and the long range forecast is for a dry summer.

I am not the expert as we were approached by Jane Conlin to help them out. If you need more inside knowledge then I can get Jane to contact you.

We do need the RTC £250 though, bearing in mind we have raised in excess of £2500, I think it is a small ask. Many think that RTC should be responsible for these in the first place – that is the comment I keep getting.

Please do your best to secure this money – it is important.

Cheers - Neil

Neil Cunliffe Partner

Landgate Chambers t 01797 223127
 Rye f 01797 226766
 East Sussex TN31 7LJ w www.phippsllp.co.uk

This e-mail is confidential and may contain legally privileged information. If you are not the intended recipient it may be unlawful for you to read, copy, distribute, disclose or otherwise make use of the information herein. If you have received this e-mail in error please contact the sender to delete the e-mail and accept full responsibility for any and all consequences, interference or damage caused by your mail and you are reminded that e-mail is not a secure method of communication. Phipps & Co is the trading style of Gibbons Mannington & Phipps. Registered to carry out audit work and regulated by the Institute of Chartered Accountants in England and Wales for a range of Investment Business Activities.

From: Richard Farhall [mailto:ryetowncouncil@btconnect.com]
Sent: 22 May 2011 22:57
To: Neil Cunliffe
Cc: Richard Farhall
Subject: RE: Rye in Bloom

Hello Neill

I know a few Councillors have been astounded by the cost of the baskets. How many baskets are, thus far, actually underwritten by committed sponsorship/actual donations?

23/05/2011