

**RYE TOWN COUNCIL  
TOWN HALL**

**PR04 Item 55.7  
DRAFT BUDGET 2009-10**

	<b>Budget 2008-09</b>	<b>Actual to 31.12.08</b>	<b>Projected to 31.3.09</b>	<b>Estimate 2009-10</b>	<b>note</b>
<b>INCOME</b>					
Ceremonies	7,000	13,425	16,000	13,200	1
Cottage	7,875	7,875	7,875	8,145	2
Freda Gardham Field	500	500	500	500	3
Grants/Donations	0	691	691	0	
Heritage Centre	5,000	0	0	0	4
Interest	5,750	432	4,750	3,000	
Mayor Making	N/A	0	0	N/A	5
Miscellaneous	0	12	12	0	
<b>Precept (2008-09)</b>	<b>79,670</b>	<b>79,670</b>	<b>79,670</b>	<b>N/A</b>	
<b>Precept (2009-10)</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>83,651</b>	<b>33</b>
Reproduction rights	100	0	0	0	6
Sales	15	60	60	15	7
Town Hall Hire (General)	1,400	670	850	850	
<b>Income</b>	<b>107,310</b>	<b>103,335</b>	<b>110,408</b>	<b>109,361</b>	
<b>EXPENDITURE</b>					
Advertising & Pub					
Ceremonies	1,300	966	966	1,100	8
General	2,700	2,539	2,885	2,800	9
Alarm (Burglar)	200	216	216	225	
Alarm (Fire)	410	301	401	415	
Audit (external)	595	0	550	570	
Audit(internal)	125	90	95	125	
Bank Charges	25	156	175	25	
Ceremonies licence	1,100	1,100	1,100	400	10
Civic Fund (s 137)	325	457	475	475	
Computer Software & Training	0	21	21	0	11
Contingency	500	0	0	500	
Cottage Repairs & Renewals	750	1,418	1,500	0	12
Devolved Services Negotiation	500	0	500	0	13
Domestic Supplies	375	324	395	400	
Elections	750	3,152	3,152	1,500	14
Finger posts (black & gold)	50	0	0	0	
Freda Gardham Field	0	0	0	0	
Grants Fund (ad hoc)	1,000	8,125	13,125	2,000	15
Grants - Budgeted	1,600	1,560	1,600	9,150	16
Health & Safety	50	0	0	50	
Heritage Centre R/R	1,000	0	1,000	1,000	17
Heritage Centre Other	0	416	416	0	18
Honoraria	445	445	445	459	19
Insurance	7,350	6,677	6,677	6,900	
Light & Heat	2,250	2,416	3,500	2,500	20
Mayor's Allowance	2,700	N/A	N/A	2,700	21
Members & Staff Expenses	275	74	125	200	22
Members & Staff Training	500	120	200	250	
Misc	150	119	150	150	
Non-Domestic Rates	4,325	4,297	4,297	4,400	
Office Equipment	300	0	200	250	23
Professional Fees	1,000	3,474	3,474	1,250	24
Robes & Regalia	400	41	100	0	25
Rye Local Action Plan	4,500	60	4,500	250	26
Salaries	54,472	46,374	61,749	61,951	27
Skatepark equipment	0	10,050	10,050	0	28
Skatepark maintenance	2,000	60	60	750	29
Southern Water	625	643	643	675	
Stationery & Postage	1,900	1,805	2,000	2,000	
Street Furniture	375	0	375	0	30

Subscriptions	1,388	1,149	1,371	1,391	31
Telephone	1,850	1,128	1,600	1,650	
Town Hall Repairs & Renewals	2,100	3,994	4,104	0	32
VAT owed	0	1,267	1,267	0	
Web site	300	644	644	150	
<b>Operating Expenses</b>	<b>102,560</b>	<b>105,678</b>	<b>136,103</b>	<b>108,611</b>	

#### ASSET RENEWALS RESERVES

Fingerposts (black & gold)	0	0	0	0
Heritage Centre	2,000	2,000	2,000	0
Skatepark	2,750	2,750	2,750	750
Town Hall	0	0	0	0
Town Hall Cottage	0	0	0	0
<b>Reserves provision</b>	<b>4,750</b>	<b>4,750</b>	<b>4,750</b>	<b>750</b>

<b>Net Payments</b>	<b>0</b>	<b>7,093</b>	<b>30,445</b>	<b>0</b>
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**NOTES**    *General*    *As @ 30.11.08 RPI stood at 3%*  
*Section 137 limit = 3340 (Local Government Electors) x £6.15 = £20,541*

- 1 *Estimate* To date 26 ceremonies have been booked for 2009-10. Given the downturn it is likely that bookings will decrease. Estimate based on 48 ceremonies x £275 (average).
- 2 *Estimate* Allows for increase from £675 to £690, effective 1.1.10
- 3 *Estimate* Rent is £500pa reviewable every 5 years (1st review: 2009-10)
- 4 *Actual/Projected* No payments expected from RTS.  
*Estimate* Assuming RTC is given the TIC contract for 2009-12 it is forecast that the Heritage Centre will report a deficit of c£3,000 in 2009-10. If the contract is awarded to another who wished to use the Heritage Centre this could generate a rental income of c £8,000pa.
- 5 Mayor's luncheon/dinner income - not relevant when setting the Mayor's Allowance (see also note 21)
- 6 Current policy is to seek at least £100 from commercial concerns wishing to reproduce images of Council-owned artefacts. However, it is an unreliable source of income.
- 7 Range comprises: *Ryennium*, Millennium Medals, Lord Warden Installation booklet and Jubilee mug
- 8 *Actual/Projected* Additional budgeted medium not identified  
*Estimate* Comprises *Sussex Brides, Yellow Pages & Yell*
- 9 *Projected* Includes cost of 5 newsletters  
*Estimate* Includes cost of 4 'newsletters' in *Fixtures* plus design & print of Annual Report
- 10 *Estimate* Registration renewal (every 3 years). Provision of one-third of estimated total cost (£1200)
- 11 Estimated earmarked reserve as at 31.3.09: £1,100
- 12 *Actual* Principally painting front and rear exteriors. Balance to be funded from earmarked reserves
- 13 *Projected* 50% of joint consultancy work. RDC not yet invoiced.
- 14 *Estimate* Over the last 2 years RTC has spent £6,285 on elections
- 15 *Actual/Projected*:

Community Centre (External safety barrier)	£1,500
Sussex Air Ambulance	£500
Rye Fisheries (refurbishment)	£5,000
Chamber of Commerce (juet bags)	£250
A Taste of Rye	£200
Rye Arts Festival	£250
Rye Museum (50% of Mary I document)	£424
Rye Marketing Group (RDC contronutes £15k)	£5,000
	<u>£13,124</u>

<b>16 Actual</b>	Chamber of Commerce (Xmas Festival)	£1,000
	Rye in Bloom (comp/Flower & Veg Show)	£250
	Rye Local Action Team	£100
	Maritime Festival 2009	£250
		<u>£1,600</u>
<b>Estimate</b>	Chamber of Commerce (Xmas Festival)	£1,000
	Rye in Bloom (comp/Flower & Veg Show)	£250
	Rye Local Action Team (admin/sec)	£100
	Maritime Festival 2009	£250
	Rye Marketing Group (RDC contributes £15k)	£5,000
	Rye Cricket Club (artificial wicket)*	£1,000
	Sussex County Playing Fields Association	£50
	Rye Community Transport (Dial-a-Ride)**	£1,500
		<u>£9,150</u>

\* Amount applied for: £2,000 - see application form and accounts

\*\* Amount applied for: £3,000 - see application form and accounts

**17 Projected** Unspent monies to earmarked reserve

**18 Actual/Projected** Stock valuation, reprogramming till, premises valuations

*Estimate* It is suggested that, if necessary, any deficit (see 4) be funded from reserves.

**19 Confidential Note**

**20 Actual/Projected** Includes gas bill covering the previous 12 months

**21** Financial year and Mayoral Year not concurrent and expenditure offset by Mayor Making receipts (see also note 5)

**22** Mainly travel to training and events

**23** In the near future the Council will need to investigate installing a cable-less digital audio system in the Chamber

**24 Actual/Projected:**

Gibbons & Mannington (Ann A/cs prep)	£824
Headleys (allotments advice)	£550
Gordon Nardell (allotments advice)	£1,750
Heringtons (unauthorised trading at HC)	£350
	<u>£3,474</u>

**25** Any unspent provision is placed in an earmarked reserve at the year end

**26 Projected** Cost of employing a co-ordinator and publishing a plan. An additional £2,000 will be contributed by the Rother LSP

*Estimate* Contribution towards further plan publicity

**27 Confidential Note**

*Actual/Projected* The Assistant Town Clerk and Town Clerk posts were regraded, effective from 1.4.08. The Town Crier and Town Hall Keeper attended considerably more ceremonies than anticipated

**28 Actual/Projected** Includes an element of maintenance. RDC still owes RTC £10,000 (2 x £5,000 Community Project Grants)

**29** Any unspent provision is placed in an earmarked reserve at the year end

**30 Projected** Purchase and installation of additional ('dedicated') bench on Gibbet Marsh footpath. To be ring fenced if not spent by 31.3.09

<b>31 Projected</b>	Confederation of the Cinque Ports	£200
	Rother Association of Local Councils	£45
	Society of Local Council Clerks	£161
	Nat Assoc Allotment & Leisure Gardeners	£65
	National/Sussex Associations of Local Councils	£864
	Local Council Review	£36
		<u>£1,371</u>
<b>Estimate</b>	Confederation of the Cinque Ports	£200
	Rother Association of Local Councils	£45
	Society of Local Council Clerks	£170
	National/Sussex Associations of Local Councils	£932
	Local Council Review	£44
		<u>£1,391</u>

- 32 *Actual/Projected* Principal expenditure: repainting Chamber and Ante Chamber  
*Estimate* Suggest draw on earmarked reserve
- 33 Estimated precept: increase of 5% (2008-09: 4.9%)  
 The Band D (adjusted equivalent) charge\* would be £43.33 (83p/week)

\* Based on RDC Forecast 2009-10 Tax Base Calculation for Rye of  
 1,930.56 (Band D equivalent - adjusted)

\* \* \*

### Estimated earmarked reserves as at 31.3.09

#### ASSET RENEWAL RESERVES

Capital Fund Heritage Centre	5,711
Capital Fund Attractions	20,000
Heritage Centre Office Equipment	1,000
Capital Fund Town Hall	16,500
Capital Fund Cottage	8,500
Town Hall Office Equipment	460
Robes & Regalia	1250
Black & Gold Finger Posts (3.2.03)	745
Skate Park	0
	<b>54,166</b>

#### OTHER EARMARKED RESERVES

Computer Software & Training (24.1.00)	1,116
Assets Valuations (28.1.02)	870
New Scout Hut (9.2.04)	3,000
Detached youth work (7.2.05)	1,500
Elections	0
Alarm upgrade	921
Local Action Plan (PRGP 9.6.08)	0
<b>TOTAL EARMARKED RESERVES</b>	<b>61,573</b>

### Estimated cash available as at 31.3.09 (excluding earmarked reserves)

Cash balance as at 31.3.08	142,140
<i>Less</i> earmarked reserves as at 31.3.08	65,081
<i>Plus</i> projected income to 31.3.09	115,258
<i>Less</i> projected expenditure (incl Mayor's Allowance)	138,651
<i>Less</i> Transfer to Heritage Centre	5,000
<i>Plus</i> Skatepark funding owed by RDC	10,000
	<b>58,666</b>
<i>Total estimated cash available (incl earmarked reserves)</i>	120,239