

**FOR INFORMATION**

**4 MATTERS ARISING**

*Page 1*

*45 Banners across High Street (renewing planning permission) Not yet actioned – need to identify secure/safe fixings and willing property owners. (May be possible to utilise new Christmas lighting brackets.)*

*60 Rye Cemetery (asking RDC to adopt Hastings BC memorial stones testing model) Not yet actioned.*

*20.2b) Heritage Centre: VAT (letter of understanding) Not yet actioned.*

*5.4 Earmarked Reserves, Resolved 2 (confirming requirement for detached youth work reserve) Outstanding.*

*Page 3*

*88.2b) Heritage Centre Annual Accounts 2006-7 (Actioned) See main agenda item – **5.2b)***

*91 Devolved Services (arranging another RTC-RDC liaison meeting) Dates being considered.*

*Page 4*

*93 Annual Town Meeting 2008, Resolved 1 (thanking Sweet Williams) Actioned*

*94 Training Needs (passing suggestions for training to RALC) Actioned.*

*Page 5*

*95a) Grants – Rye Chamber of Commerce, Resolved 1 (producing a form for future grant funding applications) Examples sourced.*

*95a) Grants – Rye Chamber of Commerce, Resolved 2 (£250 for jute bags) Actioned.*

PRI ITEM 4

# Cinque Port Town of Rye

## Rye Town Council

Richard Farhall  
Town Clerk

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Town Hall  
Rye  
East Sussex  
TN31 7LA

Alison Simmons  
Director & Secretary  
Rye Town Services  
Rye Lodge Hotel  
Rye TN31 7LD

8 May 2008

Dear Alison

### Rye Heritage Centre

Thank you for your letter of 24 April 2008.

### Monthly Trading Reports

Thank you for the amended reports for January and February.

The 'obvious incorrect entry' was adrift by £1561.71. The problem was that I did not have sight of the trading reports until the morning of the (evening) Policy meeting. Unfortunately, this error raised the possibility of others and I did not have time to go through the three reports in detail. I therefore decided it would be better to postpone their presentation to Members.

### Accounts

Members appreciate that RTS has experienced an unsatisfactory bookkeeping service; however, I would ask RTS to bear in mind that a number of local tax payers regularly question the performance of the RTC-RTS Agreement. Given that the Agreement specifies that audited Annual Accounts are to be provided to RTC within the three months following a financial year end, this means that publication of the 2006-07 Accounts is now 10 months overdue.

### Advertising

Thank you for the sample publicity material. I shall ensure this is distributed to Members.

Yours sincerely

Richard Farhall MILCM



28 APR 2008

## RYE TOWN SERVICES

RYE LODGE HOTEL, HILDER'S CLIFF, RYE, EAST SUSSEX TN31 7LD

TELEPHONE: 01797 226643 • FAX: 01797 223585 • EMAIL: rts@rye.org.uk

Mr. R. Farhall,  
Clerk to the Council,  
Rye Town Council,  
Town Hall, Rye, East Sussex.

24<sup>th</sup> April 2008

By hand

Dear Richard,

We are concerned at the headlines in the local paper this last week following the meeting of Rye Town Council on Monday 14<sup>th</sup> April 2007, and would clarify for your members the following points:-

### MONTHLY TRADING REPORTS

In the January Income and Expenditure Reports there were two typographical errors which totalled £11.00, also an obvious incorrect entry in the Year to Date figure that had not been deleted from an earlier draft. Consequently, that oversight was carried forward into the following month. These, of course, were amended and resubmitted to the Council on Tuesday morning.

### ACCOUNTS

You are in receipt of accounts for 2005-06, which we believe have been approved by the Council. Regarding 2006-07, these are the only accounts outstanding due to the complexity of the original bookkeeping carried out by an independent company. Our accountants, Phipps & Co., are in the process of finalising the year end figures, which will be submitted to Rye Town Council in the very near future. The accounts have to be accurate, as we are sure you are aware, it is illegal to submit incorrect year end accounts.

### ADVERTISING

Some doubts were expressed regarding the efficacy of the advertising carried out by Rye Town Services. Tourism generally is suffering from the economic constraints that are well publicised in the media, and in this Rye is no exception. Had RTS not advertised the impact on the town would most certainly have been considerably worse. Were it not for this advertising enquiries to the TIC and hits on the website would have been fewer. Around 50% of current enquiries for brochures are directly attributable to recent press advertising.

Yours sincerely,

ALISON SIMMONS  
Director and Secretary

## RYE TOWN SERVICES LIMITED

Directors: Kerry de Courcy FHCIMA Chairman and CEO, Rita Cox BA (Hons), Geraldine Bromley, Robert Bromley, Alison Simmons (Secretary)  
Registered in England at Rye Lodge Hotel, Hilder's Cliff, Rye, East Sussex TN31 7LD. Registered No. 5372649

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**RYE TOURIST OFFICE,** Heritage Centre, Rye, TN31 7AY  
 FAX: 01797 223460  
 Email: [ryetic@rother.gov.uk](mailto:ryetic@rother.gov.uk)  
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