

**RYE TOWN COUNCIL
WORK PROGRAMME as at 7 April 2008**

PROP ITEM 90

Task/Project title	Outline	Target completion/review	Status	Notes
Allotments – determining lawful status and ownership	RTC approval of solicitor-recommended approach to RDC	22.4.08	Advice received	Awaiting Chamber marketing proposal for additional Council meeting
Annual Report 2007-08	Review of the Council year	30.6.08	Not started	
Annual Return/Annual Accounts 2007-08/Audit	Under new rules Ann Return must be approved by Council by 31 July.	Late July 2008	Timetable not yet drafted	Awaiting approval of Draft Timetable of Meetings
Cycle Path – linking and extending	Sustrans offered to undertake 'mini-feasibility study' on completing NCN through Rye in early 2008	May 2008	Sustrans wishes to re-visit site – date TBA	An Option (B2) within the Draft Rock Channel Development Brief
Devolvelement	Jointly-funded consultancy work to establish RDC's Rye income/costs commenced w/c 24.3.08	TBA (info needed from consultant)	TC endeavouring to make contact with consultant (next opportunity: 8.4.08)	See also 'Grounds maintenance contract'.
Emergency Planning Group	Complete Rye Emergency Plan – assistance required from Charles Sharrod (EPO).	Summer 2008	Informal meeting with TC. Next REACT meeting: 21.4.08)	Object: to produce a basic workable plan with Rye divided into sectors with volunteer wardens
Finger post – Community Centre	To be affixed to 'black & gold' post at top of Conduit Hill	Community Centre to determine	Pending. TC has provided supplier details/guidance to Comm Centre Assoc.	

Grounds maintenance contract (RDC)	Contract expires Mar 09. RDC has a working group to explore options.	RDC to determine	RDC proposing not to offer Rye element on the grounds will render remaining District contract unviable.	Existing contract likely to be extended for 2 years – giving RTC and RDC more time to assess whether it could be incorporated within a 'devolved services package'
Heritage Centre	No Trading Reports since November 2007	Ongoing problem	Periodic chasing	Informal agreement that they will be provided within the 6 weeks following the month to which they relate.
Internal audit (review of effectiveness)	New Audit Commission requirement	31.3.08	Done – approved by Council 17.3.08	
Newsletter (June 08)	3 pages within <i>Fixtures</i>	19.5.08	Not started	Newsletter published quarterly
Rye Local Action Plan	Consulting the community to produce a statement of actions it would like to see undertaken in the future	31.3.09	RTC budget includes contribution towards employing Co-ordinator	Plan production takes 12-15 months. Council has agreed to prioritise devolvement of services. Possibility of funding from AIRS and RDC Town Management monies
Skate Park	Installation of 2 remaining items of equipment outstanding	Summer 2009	Ongoing problem with RDC releasing (to RVA) 2 x £5k Comm Project Grants. Original equipment needs resurfacing (provision in RTC budget)	Base and main item of equipment installed November 2005. Youth Development application for ESCC Youth Opportunities Capital Fund monies failed 3 times in 2007-08. Assuming RDC £10k received, RTC has agreed to fund the difference in 2008-10
Strand Car Park Pedestrianisation Proposal	Presenting costed proposal of RTC's preferred scheme (dual use summer; car park winter) to RDC	Late summer 2008	Pending	

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Rye Town Council

From: "Sara Nixon" <crispins@talk21.com>
To: "Richard Farhall" <ryetowncouncil@btconnect.com>
Sent: 12 March 2008 10:06
Subject: Chamber environmental project

Dear Richard

A while ago a proposal was put to the Town Council by Jonathan Breeds that a contribution should be made to the setting up of commercial glass recycling in Rye, I believe an amount of £250 was earmarked. However, after further research another contact was established and the glass recycling was set up with no start up costs so it was not necessary to apply for the £250.

The Chamber of Commerce is now working on another environmental scheme in the hope of reducing the use of plastic bags in Rye and, with it, promoting the town on reusable environmentally friendly jute bags. We have been successful in being awarded a £500 Betre grant and have applied for £700 from npower (Little Cheyne Windfarm). Would it be possible for the above mentioned £250 to be allocated to this project?

Initially 500 bags (£1450) would be ordered printed with a logo of the town and name, these would be sold at cost to businesses in the area who can then either give them away to customers or sell them. As the Chamber would have sold them at cost it will then have £1450 back in to buy the next lot so that the project is self sustaining. If at some stage the scheme was no longer used the £1450 would be used on another environmental scheme benefiting the town.

As you know the Chamber set up and manages the very successful Cardboard Recycling for businesses and residents in the town so I trust councillors will believe our commitment and capability is proven.

Thank you for your help in taking this idea forward with the council
regards
Sara Nixon

Sent from Yahoo! Mail.
The World's Favourite Email.

RYE TOWN COUNCIL

Draft Timetable of Meetings 2008-09

Meetings are held normally on Monday at 6.30pm

Month	Council	Policy	Planning & Townscape	Leisure & Tourism	Public Services
May	5 MM 12 CF		12 27 (Tues)		
June		9	9 23	23	
July	21AR		7 21		7
August		18	4 18		
September	15		1 15 29	1	
October		27	13 27		13
November	10		10 24	24	
December			8 22		
January	26 NOM/P	19 B	5 19	26	5
February			2 16		
March	16		2 16 30		30
April	1 ATM*	14 (Tues)	14 (Tues) 27	27	
May	4 MM 11 CF		11 26 (Tues)		

MM Mayor Making
ATM Annual Town Meeting
E Parish/Town Elections
NOM Nominations for Mayor & Deputy Mayor
AR Annual Return approval

CF Committee Formation
B Budget Meeting
P Agreeing precept
TBD To be determined

Notes

* Venue TBD

Rother DC Annual Meeting – 18.5.09

RYE TOWN COUNCIL

ABSENCE SUMMARY 2007-2008 (Days)
TOWN HALL STAFF
() = 2006-07

	A/L Entitlement (incl c/o)	A/L Taken	A/L to c/o (max 5)	Unpaid A/L	Compass Leave	Sick Leave	Other Leave
Staff member 1	33(34)	27(29)	5(5)	0(0)	0(0)	0.5(1)	0(0)
Staff member 2	36(34)	31(29)	5(5)	0(0)	0(0)	11(1)	0(0)
Staff member 3	28(27)	24(22)	4(5)	0(0)	0(1)	2(0)	0(0)