

ACCOUNT BALANCES AS AT 29 FEBRUARY 2008

	Balance	Notes
TOWN HALL		
Current/Business Reserve a/c (2% gr)	19,409.19	
Capital Reserve (.10% gross)	187.64	
Petty cash	40.03	
National Savings (4.45% gross)(no notice)	65,564.95	
Fixed Rate Bond (5.8% gross)	36,646.69	22.1.08-22.1.09
Fixed Rate Bond (5.8% gross)	24,245.39	31.1.08-2.2.09
Total TH	146,093.89	(Feb 07: £146,600.23)
HERITAGE CENTRE		
Current/Business Reserve account (2% gr)	3,444.40	
TOTAL TH & HC	149,538.29	(Feb 07: £149,943.10)
OTHER ACCOUNTS		
Rye Relief in Need		
Nationwide	41.44	<i>To be transferred</i>
CafCash (4.3% gr)	11,110.35	
Fixed Bond (5.8% gr)	60,000.00	14.1.08-14.1.09
Total Rye Relief	71,151.79	(Feb 07: £67,997.78)
TOTAL FUNDS	220,690.08	(Feb 07: £217,940.88)

RYE TOWN COUNCIL EARMARKED RESERVES

as at 29.2.08

() = date of Council decision to make provision/earmark or date of receipt of payment (eg grant)

EARMARKED RESERVES (2007-08)

	at 1.4.07	Provided	Used	at 29.2.08	NOTE
ASSET RENEWAL RESERVES					
Capital Fund Heritage Centre	5,436	500	2,128	3,808	7
Capital Fund Attractions	20,000	0	0	20,000	
Heritage Centre Office Equipment	1,000	0	0	1,000	
Capital Fund Town Hall	16,735	2,250	0	18,985	
Capital Fund Cottage	10,375	0	0	10,375	1
Town Hall Office Equipment	77	0	0	77	
Robes & Regalia	618	0	0	618	2
Black & Gold Finger Posts (3.2.03)	695	50	0	745	2
Skate Park	3,785	3,500	7,285	0	
	58,721	6,300	2,128	55,608	
OTHER EARMARKED RESERVES					
Computer Software & Training (24.1.00)	1,181	0	44	1,137	
Landgate Illuminations (24.1.00)	500	0	500	0	
Rye TIC Contract Bid (28.1.02)	1,000	0	1,000	0	3
Assets Valuations (28.1.02)	870	0	0	870	
New Lord Warden Installation (3.2.03)	137	0	137	0	4
New Scout Hut (9.2.04)	3,000	0	0	3,000	5
Detached youth work (7.2.05)	1,500	0	0	1,500	6
Elections	0	0	0	0	2
Alarm upgrade	921	0	0	921	
TOTAL EARMARKED RESERVES	67,831	6,300	3,809	63,036	

Earmarked Reserve Notes

- 1 No provision in 2007-08 Budget
- 2 Balance of revenue budget at year end to be placed in Earmarked Reserve
- 3 PRGP 4.6.07 - vire to Gen Reserve
- 4 PRGP 4.6.07 - vire to Gen Reserve
- 5 2 x £1500 provisions. Total: £3,000
- 6 If required
- 7 Used = 50% of RTS refurb cost

RYE TOWN COUNCIL

**ACTIVITY SUMMARY
DECEMBER 2007 (Month 9)**

TOWN HALL COMMUNICATIONS

	Month	Last year	Year to date	Last year to date
Post in	157	174	1360	1619
Post out	85	117	1614	1678
email in*	166	127	2411	1866
email out	137	75	1605	801
Tel calls in	123	104	1921	1855
Tel calls out	169	71	1172	1126
Fax in*	2	2	14	31
Fax out	5	12	88	110
Personal callers	93	44	634	594

TOWN HALL BOOKINGS

	Month	Last year	Year to date	Last year to date
General	6	2	40	39
Ceremonies	3	0	34	24
Ceremony enqs	4	2	99	52

TOWN CLERK DATES

<i>Mon 3</i>	SLR (RTC-ESCC Liaison) meeting Public Services Committee meeting
<i>Tues 4</i>	Leisure & Tourism Committee meeting
<i>Wed 5</i>	RDC Retail Needs presentation, Town Hall
<i>Thurs 6</i>	Rye in Bloom AGM
<i>Mon 10</i>	Partnership Admin Assistant interviews Planning & Townscape Committee meeting Policy Committee meeting
<i>Tues 11</i>	Standards Committee meeting
<i>Sat 15</i>	Mayor's Festive Party
<i>Mon 17</i>	RALC Executive Committee meeting
<i>Tues 18</i>	Planning & Townscape Committee meeting
<i>21-31</i>	Office closed

**ACTIVITY SUMMARY
JANUARY 2008 (Month 10)**

TOWN HALL COMMUNICATIONS

	Month	Last year	Year to date	Last year to date
Post in	194	155	1554	1774
Post out	185	114	1799	1792
email in*	310	286	2721	2152
email out	175	173	1780	975
Tel calls in	197	212	2118	2067
Tel calls out	110	116	1282	1242
Fax in*	1	2	15	33
Fax out	5	11	93	121
Personal callers	63	68	697	662

TOWN HALL BOOKINGS

General	6	4	46	43
Ceremonies	1	0	35	24
Ceremony enqs	18	16	117	68

TOWN CLERK DATES

<i>Tues 1</i>	<i>Bank Holiday</i>
<i>Thurs 3</i>	<i>Partnership Board meeting (eve)</i>
<i>Mon 7</i>	<i>Town Guide 2008 Launch (noon)</i>
	<i>Planning Committee meeting</i>
<i>Thurs 10</i>	<i>SALC Executive Committee meeting (am)</i>
<i>Mon 14</i>	<i>Meeting with Guestling Clerk</i>
	<i>Policy Committee meeting</i>
	<i>ATM Working Group meeting</i>
<i>Tues 15</i>	<i>Annual Leave – Action in Rural Sussex Trustee Induction</i>
<i>Wed 16</i>	<i>Rother Assoc of Local Councils meeting (afternoon)</i>
<i>Thurs 17</i>	<i>Town Management/Marketing Discussion Evening</i>
<i>Mon 21</i>	<i>Info & Visitor Management Group meeting (am)</i>
	<i>Council and Planning Committee meetings</i>
<i>Wed 23</i>	<i>Annual Leave – AiRS Board meeting.</i>
<i>Mon 28</i>	<i>Meeting with Emergency Planning Officer (pm)</i>
	<i>Rye in Bloom ‘handover’ meeting (eve)</i>
<i>Tues 29</i>	<i>Special Council meeting</i>
	<i>ATM WG meeting (eve)</i>
<i>Wed 30</i>	<i>Annual leave</i>
<i>Thurs 31</i>	<i>Annual leave – Partnership Board meeting and AGM (eve)</i>

**ACTIVITY SUMMARY
FEBRUARY 2008 (Month 11)**

TOWN HALL COMMUNICATIONS

	Month	Last year	Year to date	Last year to date
Post in	136	158	1690	1853
Post out	140	119	1939	2312
email in*	270	268	2991	2661
email out	170	164	1950	967
Tel calls in	199	153	2317	2317
Tel calls out	86	78	1368	1567
Fax in*	1	3	16	46
Fax out	2	8	95	196
Personal callers	85	85	782	737

TOWN HALL BOOKINGS

General	0	2	46	43
Ceremonies	2	2	37	24
Ceremony enqs	21	8	138	77

TOWN CLERK DATES

<i>Mon 4</i>	P&T and L&T Committee meetings
<i>Mon 11</i>	ATM Working Group meeting
<i>Tues 12</i>	Meeting with EA, Romney Marsh Drainage Board and Cllr Bantick at Scotts Float re: land north of Udimore Rd
<i>Wed 13</i>	Rye LAT meeting
<i>Mon 18</i>	Meeting with Acting Camber Clerk P&T Committee Meeting
<i>Wed 20</i>	Meeting to discuss impending visit of US travel agents Battle TC Quality Council presentation, Battle Abbey
<i>Thurs 21</i>	Partnership Directors' Board meeting Partnership Annual Public Meeting
<i>Fri 22</i>	HC re-opening CDR AGM
<i>Mon 25- Fri 29</i>	AL