

FOR INFORMATION

87 MATTERS ARISING

Page 1

45 Banners across High Street (renewing planning permission) Not yet actioned – need to identify secure/safe fixings and willing property owners. (May be possible to utilise new Christmas lighting brackets.)

60 Rye Cemetery (asking RDC to adopt Hastings BC memorial stones testing model) Not yet actioned.

20.2b) Heritage Centre: VAT (letter of understanding) Not yet actioned.

5.4 Earmarked Reserves, Resolved 2 (confirming requirement for detached youth work reserve) Outstanding.

Page 3

74.2a) Heritage Centre Trading Reports (reminding RTS when they should be submitted) Actioned.

Page 4

76 Work programme (incorporating 'target completion/review' dates) Actioned.

77 Devolved Services (chasing commencement of joint consultancy work) Actioned – work has begun.

79 Stray Dogs (highlighting problems to RDC) Actioned – new contractor (on behalf of RDC and HBC), Animal Wardens appointed from 1.4.08. Specification includes provision of a 24-hour call centre, collecting stray dogs, kenneling and re-homing.

GENERAL ACCOUNT
Schedule of Authorised Payments
 December 2007 through February 2008

Date	Num	Name	Memo	Amount
Current/Bus. Res				
05/12/2007	5754	Town Sergeants Fund	Annual Town Sergeants Dinner - Mayoral Allowance	-45.00
05/12/2007	5755	Phillips & Stubbs	Cottage Deposit + £20 + VAT for placement in custodial scheme	-888.88
05/12/2007	5756	Mayor of Faversham's Charity Fund	Mayor's Allowance - Visit to Brewery	-50.00
05/12/2007	5757	Society of Local Council Clerks	2008 Subscription	-161.00
13/12/2007	5758	Salaries	Salaries - December 07	-1,514.94
13/12/2007	5759	Salaries	Salaries - December 07	-44.87
13/12/2007	5760	Salaries	Salaries - December 07	-603.85
13/12/2007	5761	Salaries	Salaries - December 07	-513.38
13/12/2007	5762	ESCC	Pensions - December 2007	-634.52
13/12/2007	5763	Inland Revenue	Decembr 2007	-949.34
13/12/2007	5764	Phillips & Stubbs	Preparing renewal of Cottage Tenancy Agreement	-352.50
13/12/2007	5765	British Telecom	Broadband	-171.39
09/01/2008	5766	Sussex County Plaing Field Associ...	Grant	-200.00
09/01/2008	5767	Swain, Rex	Wedding Attendance Fee - December 07	-50.00
09/01/2008	5768	Viking Direct	Stationery	-214.53
09/01/2008	5769	Neame Design	Xmas Card Inserts and Envelopes	-37.46
09/01/2008	5770	NS of Allotment & Leisure Gardeners	Society Membership 08	-64.63
09/01/2008	5771	Fearless Ramps	Additional Skatepark Equipment	-11,750.00
09/01/2008	5772	Xerox Ltd	Photocopier charge	-264.99
09/01/2008	5773	Petty Cash	Petty Cash	-100.00
21/01/2008	5774	Salaries	Salaries - January 08	-1,514.96
21/01/2008	5775	Salaries	Salaries - January 08	-40.23
21/01/2008	5776	Salaries	Salaries - January 08	-560.99
21/01/2008	5777	Salaries	Salaries - January 08	-511.76
21/01/2008	5778	ESCC	Pensions - January 2008	-634.07
21/01/2008	5779	Inland Revenue	January 2008	-918.89
21/01/2008	5780	Mahdi Spice	Fundraising Dinner	-48.00
07/02/2008	5781	British Telecom	Telephone	-194.05
07/02/2008	5782	EDF Energy Customers plc	Electricity	-266.02
07/02/2008	5783	Rye Town Services	Heritage Centre Upgrade	-2,500.00
18/02/2008	5784	Salaries	Salaries - February 08	-1,515.17
18/02/2008	5785	Salaries	Salaries - February 08	-78.46
18/02/2008	5786	Salaries	Salaries - February 08	-517.35
18/02/2008	5787	Salaries	Salaries - February 08	-500.12
18/02/2008	5788	ESCC	Pensions - February 2008	-630.42
18/02/2008	5789	Inland Revenue	February 2008	-895.19
18/02/2008	5790	Brown, G	Travelling Expenses - January 08	-43.67
18/02/2008	5791	Fast Maintenance Services	Repairs to Cottage Boiler	-188.00
18/02/2008	5792	British Telecom	Telephone	-130.18
18/02/2008	5793	Swain, Rex	Wedding Attendance Fee - January/February 08	-75.00
18/02/2008	5794	Adams of Rye	January Newsletter	-386.69
21/02/2008	5795	Winchelsea Corporation	Winchelsea History Day	-60.00
Total Current/Bus. Res				-30,820.50
TOTAL				-30,820.50

PROG ITEM 88.1 A)

GENERAL ACCOUNT
Statement of Income
December 2007 through February 2008

Date	Memo	Amount
Current/Bus. Res		
05/12/2007	Ryennium Sale	4.95
17/12/2007	TH Hire	124.50
18/12/2007	TH Hire	42.00
20/12/2007	TH Hire Wedding	250.00
21/12/2007	TH Hire	28.00
31/12/2007	Cottage Rent	625.00
31/12/2007	Interest	279.30
07/01/2008	TH Hire	39.00
24/01/2008	TH Hire	55.50
24/01/2008	TH Hire Wedding	250.00
29/01/2008	Cottage Rent	625.00
30/01/2008	TH Hire	70.00
11/02/2008	Ryennium Sale	4.95
18/02/2008	TH Hire Wedding	250.00
25/02/2008	TH Hire Wedding	250.00
26/02/2008	Ryennium Sale	4.95
27/02/2008	Ryennium Sale	4.95
27/02/2008	Cottage Rent	625.00
29/02/2008	VAT Refund	504.65
Total Current/Bus. Res		4,037.75
TOTAL		4,037.75

**GENERAL ACCOUNT
Petty Cash Account
As of February 29, 2008**

Date	Num	Name	Memo	Class	Amount	Balance
Petty Cash						40.99
03/04/2007	451	Budgens	Milk		-0.66	40.33
23/04/2007	452	Neame Design	Petty Cash Vouchers		-1.49	38.84
24/04/2007	5603	Petty Cash	Petty cash	Town Hall	100.00	138.84
30/04/2007	453	Post Office	Stamps		-17.92	120.92
02/05/2007	454	Jempsons	Milk		-0.40	120.52
10/05/2007	456	Nat West	Mayor Making Pennies		-20.00	100.52
11/05/2007	455	Rye Cleaners	Cleaning of Jabot & Cuffs		-6.00	94.52
14/05/2007	457	Threshers	Mayor Making - Refreshements		-39.92	54.60
21/05/2007	458	Post Office	Stamps		-24.00	30.60
22/05/2007	459	J Kirkham	Additional cups & saucers to match bei...		-0.40	30.20
05/06/2007	460	Budgens	Coffee		-2.69	27.51
07/06/2007	461	Jempsons	Milk		-0.40	27.11
02/07/2007	462	John Dennis	Glue		-1.08	26.03
03/07/2007	463	Post Office	Stamps		-19.68	6.35
04/07/2007	464	Budgens	Coffee & Milk		-3.91	2.44
19/07/2007	5663	Petty Cash	Petty cash	Town Hall	100.00	102.44
06/08/2007	465	Post Office	Stamps		-41.00	61.44
30/08/2007	466	Post Office	Postage off Annual Return		-1.68	59.76
19/09/2007	467	Woolworths	Surge Protected Extension Socket		-9.99	49.77
25/09/2007	468	Adams of Rye	Pen Refil		-2.09	47.68
12/10/2007	469	The Works	A4 Laminator		-14.99	32.69
15/10/2007	470	Post Office	Stamps		-32.16	0.53
17/10/2007	471	Budgens	Milk		-0.40	0.13
22/10/2007	5721	Petty Cash	Petty cash	Town Hall	100.00	100.13
31/10/2007	472	Post Office	Stamps		-36.24	63.89
20/11/2007	473	Post Office	Stamps		-24.00	39.89
23/11/2007	474	Sainsburys	Tissues		-2.00	37.89
28/11/2007	475	Woolworths	Surge Protected Extension Socket		-9.99	27.90
19/12/2007	476	Woolworths	Replacement Xmas Tree Light Bulbs		-1.29	26.61
19/12/2007	477	B & Q Warehouse	Velcro Fastners		-4.58	22.03
09/01/2008	5773	Petty Cash	Petty cash	Town Hall	100.00	122.03
15/01/2008	478	Post Office	Stamps		-41.00	81.03
25/02/2008	479	Post Office	Stamps		-41.00	40.03
Total Petty Cash					-0.96	40.03
TOTAL					-0.96	40.03

RYE TOWN COUNCIL
Budget Monitor
April 2007 through February 2008

	Apr '2007 - Feb 2008	Budget
Ordinary Income/Expense		
Income		
Cottage	6,250.00	7,650.00
Grants	10.00	
Heritage Centre Profit	1,000.00	5,000.00
Interest	0.00	5,500.00
Interest Cap Res	0.05	
Interest Current/Bus. Res	769.75	
Interest PO1	3,284.46	
Jubilee Mugs	3.36	
Miscellaneous Income	11.99	
Precept Income	75,876.00	75,876.00
Reproduction Rights	0.00	100.00
Ryennium Sales	24.75	
Sales	0.00	50.00
Town Field Hire	500.00	500.00
Town Hall Hire		
Wedding	6,615.00	6,250.00
Town Hall Hire - Other	1,343.00	1,000.00
Total Town Hall Hire	7,958.00	7,250.00
Total Income	95,688.36	101,926.00
Gross Profit	95,688.36	101,926.00
Expense		
Advertising & Publicity		
Weddings	903.00	1,000.00
Advertising & Publicity - Other	1,096.07	2,800.00
Total Advertising & Publicity	1,999.07	3,800.00
Alarm (Burglar)	175.34	200.00
Alarm (Fire)	292.44	400.00
Audit		
External	550.00	575.00
Internal	95.00	200.00
Total Audit	645.00	775.00
Bank Charges	6.50	25.00
Civic Fund	264.80	300.00
Computer Software & Training	44.49	
Contingency	0.00	250.00
Cottage Other	1,241.38	
Cottage R/R	250.00	500.00
Domestic Supplies	230.03	350.00
Elections	3,132.90	4,500.00
Fingerposts	0.00	50.00
Grants Fund	300.00	1,000.00
Grants Paid	1,700.00	1,500.00
HC repairs	0.00	1,000.00
Health & Safety	0.00	50.00
Honorariums	425.00	425.00
Insurance	6,808.70	7,200.00
Light & Heat	715.58	1,750.00
Local Action Plan	45.00	1,000.00
Mayor's Allowance	1,170.07	2,600.00
Members & Staff Expenses	215.70	250.00
Members & Staff Training	323.25	750.00
Miscellaneous	140.68	100.00
Non-Domestic Rate	4,129.20	4,250.00
Office Equip	116.85	500.00
Professional Fees		
Accounting	800.00	
Professional Fees - Other	0.00	1,000.00
Total Professional Fees	800.00	1,000.00
Robes & Regalia	55.11	400.00
Salaries	47,429.05	52,191.00
Skatepark		
Maintenance	90.00	400.00
Skatepark - Other	10,000.00	3,000.00

RYE TOWN COUNCIL
Budget Monitor
 April 2007 through February 2008

	<u>Apr '2007 - Feb 2008</u>	<u>Budget</u>
Total Skatepark	10,090.00	3,400.00
Stationery, Printing & Postage	1,956.05	1,875.00
Subscriptions	1,146.80	950.00
SWA	590.81	575.00
Telephone	1,484.79	1,900.00
Town Hall RR	926.40	2,500.00
Web site	200.00	360.00
Total Expense	89,050.99	98,676.00
Net Ordinary Income	6,637.37	3,250.00
Other Income/Expense		
Other Expense		
HC - Repairs	0.00	500.00
HC Other	2,127.66	
Landgate Illumination	500.00	
Skatepark (cap)	0.00	500.00
Town Hall (cap)	0.00	2,250.00
Total Other Expense	2,627.66	3,250.00
Net Other Income	-2,627.66	-3,250.00
Net Income	4,009.71	0.00