

**RYE TOWN COUNCIL  
TOWN HALL**

**PRO5 Item 74.5  
BUDGET 2008-09 (DRAFT)**

		<b>Budget 2007-08</b>	<b>Actual to 31.12.07</b>	<b>Projected to 31.3.08</b>	<b>Estimate 2008-09</b>	<b>note</b>
<b>INCOME</b>						
Ceremonies	Wedd/Civil	6,250	5,365	6,365	7,000	1
	Other	0	0	0	0	
Cottage		7,650	5,000	7,575	7,875	2
Freda Gardham Field		500	500	500	500	3
Grants		0	10	10	0	
Heritage Centre		5,000	1,000	1,000	5,000	4
Interest		5,500	490	6,250	5,750	5
Jubilee mugs		0	3	3	0	
Mayor's Allowance		N/A	0	0	N/A	6
Miscellaneous		0	12	12	0	
<b>Precept (2007-08)</b>		<b>75,876</b>	<b>75,876</b>	<b>75,876</b>	<b>N/A</b>	
Reproduction rights		100	0	0	100	7
Sales		50	10	30	15	8
Town Hall Hire (General)		1,000	1,273	1,400	1,400	
	<b>Income</b>	<b>101,926</b>	<b>89,539</b>	<b>99,021</b>	<b>27,640</b>	
<b>EXPENDITURE</b>						
Advertising & Pub	Weddings	1,000	903	1,000	1,300	9
	Other cere	0	0	0	0	
	General	2,800	767	2,167	2,700	10
Alarm (Burglar)		200	175	175	200	
Alarm (Fire)		400	292	390	410	
Audit (external)		575	550	550	595	
Audit(internal)		200	95	95	125	
Bank Charges		25	0	0	25	
Ceremonies licence		0	0	0	1,100	11
Civic Fund (s 137)		300	265	300	325	
Computer Software & Training		0	44	100	0	12
Contingency		250	0	0	500	13
Cottage Repairs & Renewals		500	90	651	750	14
Devolved Services Negotiation		0	0	2,250	500	15
Domestic Supplies		350	230	350	375	
Elections		4,500	3,133	3,133	750	16
Freda Gardham Field		0	0	0	0	
Grants Fund (ad hoc)		1,000	300	500	1,000	17
Grants - Specific		1,500	1,500	1,500	1,600	18
Health & Safety		50	0	0	50	
Heritage Centre R/R		1,000	0	1,000	1,000	19
Honoraria		425	425	425	445	20
Insurance		7,200	6,809	6,809	7,350	21
Light & Heat		1,750	462	3,000	2,250	22
Mayor's Allowance		2,600	1,018	N/A	2,700	23
Members & Staff Expenses		250	186	250	275	24
Members & Staff Training		750	353	400	500	25
Misc		100	141	150	150	
Non-Domestic Rates		4,250	4,129	4,129	4,325	
Office Equipment		500	117	200	300	26
Professional Fees		1,000	1,153	3,153	1,000	27
Robes & Regalia		400	55	1,500	400	28
Rye Local Action Pan		1,000	45	45	4,500	29
Salaries		52,191	38,987	51,000	54,472	30
Skatepark equipment		3,000	0	3,000	0	31
Skatepark maintenance		400	90	400	2,000	32
Southern Water		575	591	591	625	
Stationery & Postage		1,875	1,434	1,875	1,900	
Street Furniture		0	0	0	375	33



- 21 *Estimate* Includes allowance for inflation and installation of additional items of skatepark equipment
- 22 *Projected* Last bill received from British Gas: July 2006
- 23 Financial year and Mayoral Year not concurrent and expenditure offset by Mayor Making receipts (*see also note 6*)
- 24 Mainly travel to training and events
- 25 Suggest end of year balance be placed in new earmarked reserve.
- 26 End of year balances to be placed in earmarked reserve (currently £77)
- 27 Actual/Projected Includes £353 fee for drafting new Cottage tenancy agreement and (max) £2,000 for Counsel's Opinion re: allotments
- 28 *Projected* Includes cost of 5 Past Mayors Badges  
Any unspent provision is placed in an earmarked reserve at the year end (currently £618).
- 29 *Actual/Projected* Cost of hiring Community Centre for Launch Day has not been invoiced.

*Estimate* Contribution towards: engaging a co-ordinator tasked with consulting the community and drafting the Plan; design and printing Plan

*Other sources of finance:*

2007-08 underspend	955
Action in Rural Sussex (2nd homes Council Tax)	2,000
Rye Partnership/(RDC)	4,000
	<u>£6,955</u>

**30 Confidential Note**

- 31 It is recommended that no further items of equipment are purchased until RDC has paid the two outstanding Community Project Grants totaling £10,000. See also note 39.

- 32 *Projected* A number of sections of top (and some mid and bottom) layers of the ply need to be replaced during 2008. A quote is awaited.

- 33 *Estimated* Purchase and installation of additional ('dedicated') bench on Gibbet Marsh footpath

34 <i>Projected</i> Confederation of the Cinque Ports	£200
Rother Association of Local Councils	£45
Society of Local Council Clerks	£161
Nat Assoc Allotment & Leisure Gardeners	£65
National/Sussex Associations of Local Councils	£650
Local Council Review	£36
	<u>£1,157</u>

<i>Estimate</i> Confederation of the Cinque Ports	£200
Rother Association of Local Councils	£45
Society of Local Council Clerks	£170
Nat Assoc Allotment & Leisure Gardeners	£70
National/Sussex Associations of Local Councils	£867
Local Council Review	£36
	<u>£1,388</u>

- 35 Any unspent provision is placed in an earmarked reserve (estimated balance as at 31.3.08: £19,895)

*Estimate* Includes provision of £1,500 towards installation of an emergency lighting system within the Town Hall.

- 36 *Projected* Includes ability to edit additional 5 pages. Unspent provision to be placed in an earmarked reserve

*Estimate* Comprises site hosting - £150; domain name services - £50; and being able to edit an additional 3 web pages - £100

- 37 Estimated earmarked reserve as at 31.3.08 = £620

- 38 Estimated earmarked reserve as at 31.3.08 = £1,936

- 39 Estimated earmarked reserve as at 31.3.08 = £0

It would appear that the long-promised ESCC Youth Opportunities Capital Fund grant of £5,000 is unlikely to materialise. Assuming RDC pays the Community Project Grants (see note 31) a further £5013 is required to complete the Skate Park. It is recommended that provision of £2,750 is made in 2008-09 and 2009-10 with a view to completing the facility in summer 2009.

- 40 Estimated earmarked reserve as at 31.3.08 = £19,895

- 41 Estimated earmarked reserve as at 31.3.08 = £10,526

**42** This figure (£326) represents a forecast budget surplus for the year

**43 Estimated precept: increase of 5%** (2007-08: 2.9%)

The Band D (adjusted equivalent) charge would increase from £39.68pa to £41.66p pa\* - an increase of **£1.95 pa (4.9%) - or 4p per week**

\* Based on RDC Forecast 2008-09 Tax Base Calculation for Rye of 1,913.67 (Band D equivalent - adjusted)

Note: 2006-07: 1,912.41

**ACTIVITY SUMMARY  
NOVEMBER 2007 (Month 8)**

**TOWN HALL COMMUNICATIONS**

	<b>Month</b>	<b>Last year</b>	<b>Year to date</b>	<b>Last year to date</b>
<b>Post in</b>	158	136	1203	1445
<b>Post out</b>	190	239	1529	1561
<b>email in*</b>	272	210	2245	1739
<b>email out</b>	182	127	1468	726
<b>Tel calls in</b>	193	173	1798	1751
<b>Tel calls out</b>	129	101	1003	1055
<b>Fax in*</b>	1	1	12	29
<b>Fax out</b>	15	12	83	98
<b>Personal callers</b>	93	66	541	550

**TOWN HALL BOOKINGS**

<b>General</b>	5	4	34	37
<b>Ceremonies</b>	2	0	31	24
<b>Ceremony enqs</b>	14	6	95	50

**TOWN CLERK DATES**

<i>Sat 3</i>	Wedding attendance
<i>Sun 4-Fri 9</i>	Away
<i>Sat 10</i>	Wedding attendance and wedding viewing
<i>Sun 11</i>	Remembrance Sunday
<i>Mon 12</i>	Information & Visitor Management Group Council and Planning & Townscape meetings
<i>Wed 14</i>	SE Regional Clerks' Conference, Uckfield
<i>Thurs 15</i>	Partnership Board meeting
<i>Mon 26</i>	Council and Planning & Townscape meetings
<i>Thurs 29</i>	Partnership Members' Meeting

18.12.07