

ACCOUNT BALANCES AS AT 31 OCTOBER 2007

	Balance	Notes
<b>TOWN HALL</b>		
Current/Business Reserve a/c (2% gr)	26,065.01	
Capital Reserve (.10% gross)	187.59	
Petty cash	63.89	
National Savings (4.45% gross)(no notice)	87,280.49	
Fixed Rate Bond (5.75% gross)	34,653.79	22.1.07-22.1.08
Fixed Rate Bond (5.75% gross)	22,924.62	31.1.07-31.1.08
<b>Total TH</b>	<b>171,175.39</b>	(Oct 06: £168,729.87)
<b>HERITAGE CENTRE</b>		
Current/Business Reserve account (2% gr)	<b>3,416.07</b>	
<b>TOTAL TH &amp; HC</b>	<b>174,591.46</b>	(Oct 06: £172,053.30)
<b>OTHER ACCOUNTS</b>		
Rye Relief in Need		
Nationwide	41.44	<i>To be transferred</i>
CafCash (4.61% gr)	7,899.27	
Fixed Bond (5.25% gr)	60,000.00	12.1.07-14.1.08
<b>Total Rye Relief</b>	<b>67,940.71</b>	(Oct 06: £66,553.54)
<b>TOTAL FUNDS</b>	<b>242,532.17</b>	(Oct 06: £238,606.84)

RYE TOWN COUNCIL EARMARKED RESERVES

as at 31.10.07

( ) = date of Council decision to make provision/earmark or date of receipt of payment (eg grant)

EARMARKED RESERVES (2007-08)

	at 1.4.07	Provided	Used	at 31.10.07	NOTE
<b>ASSET RENEWAL RESERVES</b>					
Capital Fund Heritage Centre	5,436	500	0	5,936	
Capital Fund Attractions	20,000	0	0	20,000	
Heritage Centre Office Equipment	1,000	0	0	1,000	
Capital Fund Town Hall	16,735	2,250	0	18,985	
Capital Fund Cottage	10,375	0	0	10,375	1
Town Hall Office Equipment	77	0	0	77	
Robes & Regalia	618	0	0	618	2
Black & Gold Finger Posts (3.2.03)	695	0	0	695	2
Skate Park	3,785	3,500	0	7,285	
	<b>58,721</b>	<b>6,250</b>	<b>0</b>	<b>64,971</b>	
<b>OTHER EARMARKED RESERVES</b>					
Computer Software & Training (24.1.00)	1,181	0	44	1,137	
Landgate Illuminations (24.1.00)	500	0	500	0	
Rye TIC Contract Bid (28.1.02)	1,000	0	1,000	0	3
Assets Valuations (28.1.02)	870	0	0	870	
New Lord Warden Installation (3.2.03)	137	0	137	0	4
New Scout Hut (9.2.04)	3,000	0	0	3,000	5
Detached youth work (7.2.05)	1,500	0	0	1,500	6
Elections	0	0	0	0	2
Alarm upgrade	921	0	0	921	
<b>TOTAL EARMARKED RESERVES</b>	<b>67,831</b>	<b>6,250</b>	<b>1,681</b>	<b>72,399</b>	

Earmarked Reserve Notes

- 1 No provision in 2007-08 Budget
- 2 Balance of revenue budget at year end to be placed in Earmarked Reserve
- 3 PRGP 4.6.07 - vire to Gen Reserve
- 4 PRGP 4.6.07 - vire to Gen Reserve
- 5 2 x £1500 provisions. Total: £3,000
- 6 If required

**ACTIVITY SUMMARY  
OCTOBER 2007 (Month 7)**

**TOWN HALL COMMUNICATIONS**

	<b>Month</b>	<b>Last year</b>	<b>Year to date</b>	<b>Last year to date</b>
<b>Post in</b>	146	198	1045	1309
<b>Post out</b>	240	255	1339	1322
<b>email in*</b>	315	192	1973	1529
<b>email out</b>	231	115	1286	599
<b>Tel calls in</b>	253	208	1605	1578
<b>Tel calls out</b>	157	107	874	954
<b>Fax in*</b>	1	0	11	28
<b>Fax out</b>	22	10	68	86
<b>Personal callers</b>	100	68	448	484

**TOWN HALL BOOKINGS**

<b>General</b>	5	5	29	33
<b>Ceremonies</b>	2	2	29	24
<b>Ceremony enqs</b>	16	7	81	44

**TOWN CLERK DATES**

<i>Mon 1</i>	P+T and L+T Committee meetings
<i>Tues 2</i>	Monkbretton Bridge Review meeting
<i>Sat 6</i>	Speaker's Day, New Romney
<i>Wed 10</i>	RALC meeting, Battle
<i>Mon 15</i>	P+T Committee meeting
<i>Wed 17</i>	Rye in Bloom Awards Evening
<i>Thurs 16</i>	RTC-RDC Liaison meeting
<i>Wed 24</i>	REACT (emergency planning) meeting
<i>Mon 29</i>	P+T and Policy Committee meetings
	Devolved Services Working Group meeting
<i>Wed 31</i>	Rother Clerks' meeting, Battle

21.11.07

**RYE TOWN COUNCIL  
WORK PROGRAMME as at 4 December 2007**

PRO 4

ITEM 58

<b>Task/Project title</b>	<b>Outline</b>	<b>Deadline</b>	<b>Status</b>	<b>Notes</b>
Allotments – determining lawful status and ownership	Seeking Counsel's Opinion	No	Solicitors instructed – Opinion expected w/c 3.12.07	RDC Solicitor unlikely to consider further without Counsel's Opinion. Relevant to Rock Channel Development Brief and devolution of services
Annual Report 2006-07	Review of the Council year	Early Summer 07	Design & print quotes rec'd. Content started	Very late.
Cycle Path – linking and extending	Working Group established to explore link the National Cycle Path and extending to the TPCC	No	Site visit with Sustrans 4.9.07. Sustrans to draft feasibility study to link National Route through Rye early 2008	An Option (B2) within the Draft Rock Channel Development Brief
Devolvement	Working Group established to explore devolvement of services/transfer of assets from principal authorities	No	Jointly-funded consultancy work to establish RDC's Rye income/costs about to commence	See also 'Grounds maintenance contract'.
Emergency Planning Group	Complete Rye Emergency Plan	No	Second meeting of REACT: 24.10.07. Charles Sharrod (EPO) invited to meet group to refine draft Plan	Object: to produce a basic workable plan with Rye divided into sectors with volunteer wardens
Finger post – Community Centre	To be affixed to 'black & gold' post at top of Conduit Hill	No	Pending. Clerk has provided supplier details/guidance to Comm Centre to Assoc.	

Grounds maintenance contract (RDC)	Contract expires Mar 09. RDC has a working group to explore options.	No	Report going to RDC Cabinet March 08	RTC has expressed 'in principle' interest in taking on the Rye element of the contract subject to agreement on funding
Heritage Centre	No monthly trading reports since Oct 06 and no payment of 2006-07 Occupancy Fee	No	Trading Reports now submitted on time. Council has agreed to reduce Occ Fee for 2006-07 to £1,000. Payment awaited.	Occupancy Fee is payable within the 3-month period following a financial year end (31 March)
Internal audit (review of effectiveness)	New Audit Commission requirement	31.3.08	Commenced	Needs to be completed by 31.3.08
Newsletter (Jan 08)	3 pages within <i>Fixtures</i>	19.12.07	Pending	Newsletter published quarterly
Rye Local Action Plan	Consulting the community to produce a statement of actions it would like to see undertaken in the future	No	Clerk to write to Steering Group Members seeking Co-ordinator.	Plan production takes 12-15 months. Council has agreed to prioritise devolvement of services.
Skate Park	Installation of 4 items of equipment outstanding	asap	2 additional items installed 3.12.07. Ongoing problem with RDC releasing (to RVA) 2 x £5k Comm Project Grants. Director of Resources involved.	Base and main item of equipment installed November 2005.
Strand Car Park Pedestrianisation Proposal	Presenting costed proposal of RTC's preferred scheme (dual use summer; car park winter) to RDC	No	Pending	