

**RYE TOWN COUNCIL
TOWN HALL**

RECOMMENDED BUDGET 2011-12

	Budget 2010-11	Actual to 31.12.10	Projected to 31.3.11	Estimate 2011-12	<i>note</i>
INCOME					
Ceremonies	12,650	15,225	15,475	18,000	1
Cottage	8,280	5,535	8,280	8,520	2
Freda Gardham Field	500	0	500	500	3
Grants/Donations	0	766	766	0	4
Heritage Centre	5,000	6,045	6,045	5,000	5
Interest	2,700	31	2,359	2,500	6
Mayor's Allowance/Mayor Making	N/A	1,919	1,919	N/A	7
Miscellaneous	0	0	0	0	
Precept (2010-11)	84,487	84,487	84,487	N/A	
Precept (2011-12)	N/A	N/A	N/A	84,487	8
Reproduction rights	0	0	0	0	9
Sales	10	5	5	0	10
Town Hall Hire (General)	700	1,056	1,100	850	11
Training fees	0	25	675	0	12
Income	114,327	115,094	121,611	119,857	
EXPENDITURE					
Advertising & Pub					
Ceremonies	1,100	1,236	1,236	1,225	13
General	2,700	2,665	2,876	3,240	14
Alarm (Burglar)	320	193	387	400	
Alarm (Fire)	440	323	430	447	
Audit (external) [incl HC turnover]	875	875	875	875	15
Audit(internal)	250	250	250	260	
Bank Charges	25	6	6	25	
Ceremonies licence	400	0	0	1,500	16
Civic Fund (PWB)	475	549	600	600	17
Computer Software & Training	0	61	61	0	18
Contingency	633	0	0	0	
Cottage Repairs & Renewals	0	60	110	0	18
Devolved Services	0	1,607	1,607	0	19
Domestic Supplies	400	160	300	325	
Elections	1,500	0	0	0	20
Emergency Planning	0	39	150	250	21
Finger posts (black & silver)	0	623	623	0	22
Freda Gardham Field	200	200	200	0	23
Grants Fund	12,000	4,150	17,150	15,000	24
Health & Safety	0	0	0	50	
Heritage Centre Repairs	0	0	0	0	25
Honoraria	459	459	459	477	26
Insurance	7,300	7,206	7,311	7,675	27
Light & Heat	2,400	1,819	2,350	2,500	
Mayor's Allowance	2,700	4,279	4,500	2,650	28
Members & Staff Expenses	200	407	450	450	29
Members & Staff Training	100	760	760	500	30
Misc	150	521	600	200	31
Non-Domestic Rates	5,000	4,451	4,451	4,660	32
Office Equipment	250	269	300	250	33
Professional Fees	2,000	5,046	5,046	2,000	34
Robes & Regalia	250	168	250	300	35
Rye Local Action Plan	1000	0	0	0	36
Salaries	63,283	46,153	62,000	66,261	37
Skatepark maintenance	250	1,303	1,303	275	38
Southern Water	725	676	676	710	
Stationery, Printing & Postage	2,250	2,105	2,250	2,350	
Street Furniture	0	0	0	0	39
Subscriptions	1,542	1,491	1,491	1,577	40

Telephone	1,700	1,421	1,655	1,725	
Town Hall Repairs & Renewals	1,000	2,088	2,088	0	41
Web site	150	534	534	350	42
Operating Expenses	114,027	94,153	125,335	119,107	
ASSET RENEWALS RESERVES					
Fingerposts (black & silver)	0	0	0	0	
Heritage Centre	300	300	300	0	
Skatepark	0	0	0	750	
Town Hall	0	0	0	0	
Town Hall Cottage	0	0	0	0	
Reserves provision	300	300	300	750	
Net Payments	0	-20,641	4,024	0	

NOTES *General* *As @ 30.11.10 RPI stood at 4.7%*
S 137 expenditure limit no longer applicable (Power of Well Being applies)

- 1 *Estimate* Actual no. ceremonies in 2010-11: 69.
Estimate based on the cost of ceremonies increasing by £25 (frozen since 1.2.07). Average (new) charge of £300 x 60 ceremonies = £18,000.
Note: 2011-12 to date: 33 confirmed bookings plus 9 provisional.
- 2 *Estimate* Based on £710pcm (current: £690pcm)
- 3 *Estimate* On 27.9.10 the Council froze the rent for another 5 years, effective 1 January 2010
- 4 *Actual/Projected* Local Area Agreement Quality Council grant
- 5 *Estimate* See separate Draft HC Budget 2011-12.
- 6 *Projected* Breakdown:
- | | |
|------------|---------------|
| NSI (est) | £130 |
| JHB bond 1 | £866 |
| JHB bond 2 | 1,321 |
| Co-op | 42 |
| | <u>£2,359</u> |
- Estimated* Interest rates forecast to rise in 2011.
- 7 Mayor's luncheon/dinner income - not relevant when setting the Mayor's Allowance (see also note 28)
- 8 **Estimated precept: increase of 0%** (2009-10: 1%)
The Band D (adjusted equivalent) charge* would be £43.16 (83p/week)
2010-11: £44.07 (85p/week)
* Based on RDC Forecast 2011-12 Tax Base Calculation for Rye of 1957.47
Note Rye's higher tax base would actually translate into a Council tax reduction for individual tax payers.
- 9 Current policy is to seek at least £100 from commercial concerns wishing to reproduce images of Council-owned artefacts. However, it is an unreliable source of income.
- 10 Range comprises: *Ryennium*, Millennium Medals, Lord Warden Installation booklet and Jubilee mug
- 11 *Estimate* Rye Marketing Group meetings likely to transfer to the Tilling Green Community Centre at some point.
- 12 *Actual/Projected* Hosting SALC Councillors' Update course, December 2010
- 13 *Actual/Projected* Comprises Sussex Brides (ESCC), Yellow Pages & Yell
- | | | |
|-----------------|---------------------|---------------|
| <i>Forecast</i> | ESCC brochure | £500 |
| | Yell & Yellow Pages | £725 |
| | | <u>£1,225</u> |
- 14 *Estimate*
- | | |
|----------------------------|---------------|
| Newsletters' (4) | £1,440 |
| ATM flyer poster | £150 |
| Annual Report | £1,050 |
| Recruitment (TH Keeper) | £400 |
| VisitRye/other advertising | £200 |
| | <u>£3,240</u> |

- 15 *Estimate* Mazars fee likely to be frozen 2011-12.
- 16 *Note* Venue registration renewal is every 3 years (licence expires 25.6.11)
Estimate £1,400 renewal charge less £400 provision 2010-11 plus £500 provision for 2011-12 (to be placed in an Earmarked Reserve) - for a future licence.
- 17 *Note* Typical civic fund expense items: wreaths, refreshments for civic functions, Confederation events travel, Cinque Ports volunteers, hot pennies, ATM refreshments
- 18 *Actual/Projected* To be funded from Earmarked Reserve
- 19 *Actual/Projected* £500 drawn from Earmarked Reserve
- 20 *Note* As at 31.3.11 the Elections Earmarked Reserve will be £3,000. This should cover the cost of the May 2011 Elections plus most - or all - of one bye-election.
- 21 *Forecast* In-year budget agreed by PRGP on 31.8.10.
Estimate Includes provision to purchase equipment to be based at Town Hall.
- 22 *Actual/Forecast* Supply and installation of 3 replacement finger posts.
 Could be funded from Earmarked Reserve
- 23 *Actual/Forecast* Cost of valuation - rent review.
- 24 *Actual/Projected*:
- | | |
|---|---------|
| Rye College - Bloco costume materials | £150 |
| Rye Maritime Festival 2010 | £500 |
| Rye Festival Council - 2010 Festival | £500 |
| Rye Community Centre - emergency lighting | £750 |
| Rye & District Community Transport* | £1,500 |
| Rye Cricket Club - practice net | £750 |
| Rye Partnership - marketing Rye ** | £5,000 |
| Rye United FC - hardstanding & walkway ** | £2,000 |
| Rye Scouts - new hut | £5,000 |
| Chamber of Commerce - 2010 Xmas Festival ** | £1,000 |
| | £17,150 |
- * Precepted in 2009-10 ** Projected
- 25 Minor repairs appear in the HC's accounts. Unspent provision to be placed in the HC Capital Fund Earmarked Reserve
- 26 **Confidential Note**
- 27 *Projected* Includes £105 to cover new bus shelters (likely to be less now because RTC has not yet accepted responsibility).
Estimate Includes provision for IPT having risen by 1%.
- 28 Financial year and Mayoral Year not concurrent and expenditure offset by Mayor Making receipts (*see also note 7*)
Estimate Includes a reduction of £142 (Council meeting of 20.12.10 refers) on the assumption that a new Town Sergeant's hat will need to be purchased.
- 29 *Actual/Projected* Includes £281 travel expenses paid to the Clerk for covering absence of the TH Keeper at weekends
Estimate Extra provision to allow for travel of newly-elected Members to training/events
- 30 *Actual/Projected* Includes £500 for SALC Members' Update training (Dec) - offset by training receipts (note 12).
Estimate Includes provision for training for newly-elected Members.
- 31 *Actual/Projected* Includes: hire of Rye College for ATM - £157; window cleaning - £60; CP flag - £60, QC re-accreditation fee - £200.
- 32 *Estimate* These will be linked to RPI (rather than CPI).
- 33 Unspent provision to be placed in the TH Office Equipment Earmarked Reserve
- 34 *Actual/Projected* Comprises allotments legal fees - £4,116 and accountancy fees - £930.
- 35 *Estimate* Forecast Earmarked Reserve at 31.3.11: nil
- 36 *Budget* Unspent provision to be placed in the Earmarked Reserve.
- 37 **Confidential Note**
- 38 *Actual/Projected* Repairs following RoSPA inspection. Overspend covered by Earmarked Reserve
- 39 *Note*: £375 was provided in 2008-09 towards a replacement bench adjacent to the Gibbet Marsh footpath. It remains unspent (and does not appear

	currently in Earmarked Reserves)	
40	<i>Actual/</i> Confederation of the Cinque Ports	£200
	<i>Projected</i> Rother Association of Local Councils	£45
	Society of Local Council Clerks	£190
	Sussex Associations of Local Councils	£836
	National Association of Local Councils	£173
	Guild of Mace Bearers (G Brown)	£20
	Guild of Mace Bearers (K Barry)	£20
	Local Council Review	£27
		<u>£1,511</u>

<i>Estimate</i>	Confederation of the Cinque Ports	£200
	Rother Association of Local Councils	£45
	Society of Local Council Clerks	£195
	Sussex Associations of Local Councils	£913
	National Association of Local Councils	£175
	Guild of Mace Bearers (K Barry)	£20
	Local Council Review	£29
		<u>£1,577</u>

41 *Actual/Projected* Includes: Repairs to stone crest - £1255; improving attic rainwater drainage - £240; central heating system repair - £200.
Overspend to be funded from the TH Capital Fund.

42 *Actual/Projected* Includes 2 new site pages (LAP and Emergency Planning) - created to support the QC re-accreditation application.

PROJECTED EARMARKED RESERVES as at 31.3.11

	at 1.4.10	Provided	Used	at 31.3.11	
ASSET RENEWAL RESERVES					
Capital Fund Heritage Centre	4,711	300	0	5,011	
Capital Fund Attractions	20,000	0	0	20,000	
Heritage Centre Office Equipment	1,000	0	0	1,000	
Capital Fund Town Hall	17,660	0	1,088	16,572	
Capital Fund Cottage	8,890	0	110	8,780	
Town Hall Office Equipment	876	0	50	826	
Robes & Regalia	0	0	0	0	
Black & Silver Finger Posts (3.2.03)	795	0	623	172	
Skate Park	1,407	0	1,053	354	
Street Furniture	0	375	0	375	GM bench
	<u>55,339</u>	<u>675</u>	<u>2,924</u>	<u>53,090</u>	

OTHER EARMARKED RESERVES

Computer Software & Training (24.1.00)	902	0	61	841
Assets Valuations (28.1.02)	870	0	0	870
New Scout Hut (9.2.04)	3,000	5,000	0	8,000
Detached youth work (7.2.05)	1,500	0	0	1,500
Elections	1,500	1,500	0	3,000
Alarm upgrade	921	0	0	921
Local Action Plan (PRGP 9.6.08)	0	1,000	0	1,000
Devolved services negotiation	500	0	500	0
Training	353	0	60	293
Quality Council LAA grant	0	766	0	766
Ceremonies Licence	0	400	0	400
TOTAL EARMARKED RESERVES	<u>64,885</u>	<u>8,175</u>	<u>3,545</u>	<u>69,515</u>

PROJECTED TOTAL RESERVES

	projected as at 31.3.11	actual as at 31.3.10
Earmarked	69,515	64,855
General	<u>74,612</u>	<u>83,296</u>
	<u><u>144,127</u></u>	<u><u>148,151</u></u>