

Committee	POLICY, RESOURCES & GENERAL PURPOSES
Date and Time	Monday 8 August 2011 – immediately following Planning & Townscape (but no earlier than 7.00pm)
Venue	The Town Hall, Rye

Members appointed to the Committee:

Councillors Lord Amphill, Granville Bantick, John Breeds (Mayor), Jonathan Breeds, Mike Eve (**Committee Vice Chairman**), Bernardine Fiddimore, Sonia Holmes, Nigel Jennings, Jo Kirkham, Ian Potter (**Committee Chairman**), Shaun Rogers (Deputy Mayor), Mary Smith, Sam Souster

17 APOLOGIES

To accept any apologies for absence.

18 DISCLOSURES OF INTEREST

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.

The Committee Chairman to adjourn the meeting for a presentation by the Fletcher in Rye Community Interest Company (CIC).

19 MINUTES

To authorise the Chairman to sign, as a correct record of the proceedings, the Minutes of the meeting held on 13 June 2011 (PR01).

20 MATTERS ARISING

To note any matters arising from the meeting held on 13 June 2011 (PR01).
for information

21 FINANCE**21.1 Town Hall****a) Schedule of Authorised Payments and Statement of Income**

To receive and adopt the Schedule of Authorised Payments and Statement of Income for May 2011 and June 2011.

b) Budget Monitor

To receive and note the actual income and expenditure to 30 June 2011.

21.2 Heritage Centre**a) Progress report**

To receive an update from the Heritage Centre Manager, Peter Cosstick.

b) Payments and Income
To receive and adopt an Income by Customer Summary, Expenses by Supplier Summary and Petty Cash Account Summary for April 2011-June 2011.

c) Budget Monitor
To receive and note the actual income and expenditure 1 April 2011-30 June 2011.

21.3 Account Balances

To receive a Statement of Account Balances as at 30 June 2011.

21.4 Earmarked Reserves

To receive a Statement of Earmarked Reserves as at 30 June 2011.

21.5 Amended Bank Mandates: Nat West and Co-operative

(a) Models
To adopt the banks' model mandates (copies supplied). **Clerk**

(b) Electronic banking
To note that the balance of opinion is that Parish/Town Councillors cannot not currently authorise payments electronically.

22 WORK PROGRAMME

To receive and consider a summary of the status of key tasks/projects as at 1 August 2011. **Clerk**

23 FORMER FE CENTRE/LIBRARY SITE

To consider the presentation earlier by the Fletcher in Rye CIC and to agree a course of action. **Clerk**

24 ALLOTMENTS: MANAGEMENT

To note that Rother District Council has offered the Town Council another opportunity to manage Rye's allotments and to agree a response. **Clerk**

25 MAY 2011 ELECTIONS

To note that Rother District Council has calculated that its expenditure on the Rye Town Council Election (payable by RTC) was £5,041.19 - and to agree a response. **Clerk**

26 PRIORITY SETTING

To note that a the Council has appointed Members as 'Champions' to assess what needs to happen to take forward new high-medium priorities (including those attributed to RTC within the Rye LAP) – and to consider how this process should be managed. **Clerk**

27 ADVERSE WEATHER RESPONSE

To consider the notes of the Working Group's first meeting and to agree a course of action.

28 HUMAN RESOURCES

To appoint Members to the Human Resources Working Group. **Clerk**

29 CONSULTATIONS

(a) RDC Housing Allocations Policy

To appoint a Member to draft a response (*deadline: 21 October 2011*).

Clerk

30 EVENTS

(a) *ESCC Economy, Transport & Environment Day for Parish and Town Councils, Uckfield Civic Centre, Friday 16 September 2011, all day* To consider appointing up to two representatives.


Clerk

Supporting/Associated documents distributed previously

19 Minutes

Supporting/Associated documents distributed with this agenda

21.1a) TH Schedule of payments and income **21.1b)** TH Budget Monitor
21.2b) HC income and expenditure summaries **21.2c)** TH Budget Monitor
21.3 Account Balances **21.4** Earmarked Reserves **21.5a)** Bank mandate models
22 Work Programme **24** Letter from A Roebuck, 12.7.11; Email correspondence between the Clerk and A Roebuck **25** Invoice; Contested Parishes Cost Breakdown; emails to/from Susanne Malmgren **27** Meeting notes **29a)** Letter from Anne Fennessy



1 August 2011

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**