

Committee	POLICY, RESOURCES & GENERAL PURPOSES
Date and Time	Monday 9 June 2008 – immediately following Planning & Townscape but no earlier than 6.45pm
Venue	The Town Hall, Rye

Members appointed to the Committee:

Councillors	Granville Bantick, John Breeds (Deputy Mayor), Jonathan Breeds, Bernardine Fiddimore, Lorna Hall, Sonia Holmes, Jo Kirkham, Paul Osborne (Committee Vice Chairman), Ian Potter (Committee Chairman), Shaun Rogers, David Russell, Sam Souster (Mayor), David Wright
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1 APOLOGIES

To accept any apologies for absence.

2 DISCLOSURES OF INTEREST

To receive any disclosures by Members of personal interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Code of Conduct.

3 MINUTES

To authorise the Chairman to sign, as a correct record of the proceedings, the Minutes of the meeting held on 14 April 2008 (PR06).

4 MATTERS ARISING

To note any matters arising from the meeting held on 14 April 2008 (PR06).
for information

5 FINANCE**5.1 Town Hall**

a) Schedule of Authorised Payments and Statement of Income
To receive and adopt the Schedule of Authorised Payments and Statement of Income for March 2008 and April 2008.

b) Petty Cash Account
To receive and adopt the Petty Cash Account to March 2008 and April 2008.

c) Budget Monitor
To receive and note the actual income and expenditure to 31 March 2008 and 30 April 2008. **Clerk**

5.2 Heritage Centre

a) RTS Trading Reports
To receive and consider Heritage Centre Trading Reports for December 2007 to April 2008. **Clerk**

- b) **Annual Accounts 2006-07**
To note that these are still being checked, pending publication –
and to agree a course of action. **Clerk**
- 5.3 **Account Balances**
To receive a Statement of Account Balances as at 30 April 2008. **Clerk**
- 5.4 **Earmarked Reserves**
To receive a Statement of Earmarked Reserves as at April 2008. **Clerk**
- 5.5 **Banking**
To note that Nat West has withdrawn free banking from the Council with
effect from 2 June and to resolve to open a Community DirectPlus
Account with the Co-operative Bank, noting that the only charge is for
cheque encashment (at a Post Office) - £1.50 per cheque. **Clerk**
- 5.6 **Internal Auditor**
To consider re-appointing Paul Fisher for a further 12-month term, subject
to completion of Section 4 of the Annual Return 2007-08 and agreement
on charges for 2008-09 (*previous charge: £95; budget: £125*). **Clerk**
- 5.7 **Financial Regulations**
To consider Recommending for adoption amended *Financial Regulations*
based on the Model provided by the National Association of Local
Councils (proposed amendments in **bold**). **Clerk**
- 6 **TOWN CLERK ACTIVITY SUMMARY**
To receive and note the Clerk's Activity Summaries for March 2008-
April 2008. **Clerk**
- 7 **WORK PROGRAMME**
To receive and consider a summary of the status of key tasks/projects as at 2
June 2008. **Clerk**
- 8 **DEVOLVED SERVICES**
To receive an update and, if appropriate, to agree a course of action. **Clerk**
- 9 **STREET TRADING**
To receive an update and, if appropriate, to agree a course of action. **Clerk**
- 10 **STRAY DOGS**
To receive a report on Rother's new stray/lost dog collection service and, if
appropriate, to agree a course of action. **Cllr Fiddimore**
- 11 **RISK ASSESSMENTS**
To receive the annual risk assessments (March 2008). **Clerk**
- 12 **PARISH/TOWN COUNCIL GRANTS**
To consider submitting comments on Rother District Council's proposed Parish
and Town Grant Support Scheme. **Clerk**
- 13 **SKATE PARK**
To receive an update and to agree a course of action in relation to the two items
of equipment outstanding. **Clerk**

- 14 EVENTS**
- (a) **Second Rother Local Strategic Partnership Consultation event, Pett Village Hall, Tuesday 24 June 2008, 9am-1pm**
To consider appointing a representative. **Clerk**
- (b) **Sussex Rural Affordable Housing Partnership Annual Conference, Adastra Hall, Hassocks, Thursday 25 September, 9.30-1pm**
To consider appointing a representative. **Clerk**
- 15 CEREMONIES (1)**
To note that it is becoming increasingly common for weddings/civil partnerships to be requested for Sundays and Public Holidays and to consider increasing charges for Sunday and Bank Holiday bookings. **Clerk**
- 16 EXCLUSION OF THE PUBLIC AND PRESS**
Items 17 and 18 include personal information relating to members of staff and it is therefore recommended that the public and press be excluded in accordance with the Public Bodies (Admissions to Meetings) Act 1960 (1)(2).
- 17 CEREMONIES (2)**
Assuming the Committee is minded to adopt the proposal at item 15: to consider enhancing the remuneration of staff attending ceremonies held on Sundays/Public Holidays. **Clerk**
- 18 PA/PERSONAL ASSISTANT TO THE TOWN CLERK**
To receive a review of the post and agree a course of action. **Clerk**

Supporting/Associated documents distributed previously

3 Minutes 5.2a) RTS Trading Reports Dec 07-Feb 08

14a) Details, booking form etc

Supporting/Associated documents distributed with this agenda

4 Matters Arising Report 5.1a) TH Payments & Income Statements

5.1b) Petty Cash Statements 5.1c) TH Budget Monitors

5.2a) RTS Trading Report April 08 5.3 Account Balances

5.4 Earmarked Reserves Statement 5.5 Tariff 5.7 Draft Financial Regs

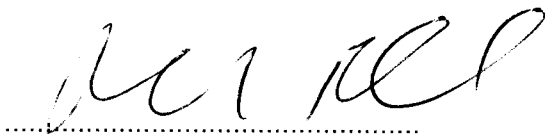
6 Activity Summaries 7 Work Programme

11 Risk assessments 12 Consultation paper 14b) Letter from Cllr Maynard, 7.5.08

15 Briefing Note 17 Briefing Note 18 Briefing Note

To follow

5.2a) RTS Trading Report March 08



3 June 2008

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**