

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend a Special Meeting of **Rye Town Council** to be held on **Monday 23 May 2011** at **The Town Hall, Rye, 6.30pm** when it is proposed to transact the business set out below.

14 APOLOGIES

To accept any apologies for absence.

15 DISCLOSURES OF INTEREST

To receive any disclosures of interest by Members of personal interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Council's Code of Conduct.

16 COUNCIL MINUTES

To approve and to authorise the Chairman to sign the Minutes of the meetings held on 11 April 2011 (C10), 18 April 2011 (C11) and 16 May 2011 (C1 – Mayor Making).

17 COMMITTEE MINUTES

To receive the Minutes of the Council's committees and consider for adoption any *Recommendations*:

- | | | |
|--------------------------|-------|----------------------|
| (a) Planning & Townscape | (i) | 11 April 2011 (PT24) |
| | (ii) | 26 April 2011 (PT25) |
| | (iii) | 3 May 2011 (PT26) |

18 RECORD OF ATTENDANCES

To receive and note the Record of Attendances for 2010-11 (to 3.5.11).

19 MEETINGS START TIME

To review/confirm the usual start time of Council and committee meetings.

20 PRIORITIES AND ORGANISATION

To consider:

- a) Agreeing a mechanism to determine the Council's priorities
- b) Establishing a Working Group to review how the Council organises its work
- c) Continuing with the existing Committee structure until the outcomes of a) and b) have been considered by the Council. **Clerk**

21 COMMITTEE FORMATION

To consider and agree the Committee formation for the coming year as follows:

- a) **To confirm or amend the number and title of Committees.**
- b) **To determine the number and names of Members to each Committee.**

Committees currently:

- i) *Policy, Resources & General Purposes (13 Members)*
- ii) *Planning & Townscape (10 Members)*
- iv) *Public Services (5 + co-opted members of the public)*

Following the formation of Committees, the Council Meeting will adjourn to permit each Committee in turn to convene and elect a Chairman and Vice-Chairman.

The meeting will reconvene.

22 TIMETABLE OF MEETINGS 2011-12

To consider adopting a provisional Timetable; to note the Planning & Townscape Committee meeting scheduled for 31 May is no longer required - to consider the Clerk's request that the Policy Committee meeting scheduled for 31 May be moved to 13 June.

23 COUNCIL REPRESENTATION TO ORGANISATIONS

To consider and approve the Council's representatives to the following organisations/committees:

Organisation/Committee	Current Representation
Age Concern	Paul Osborne
Chamber of Commerce	Brian Elliott
Community Centre Association	John Izod*
Defend Our Coasts	Granville Bantick
East Sussex Community Rail Partnership	Mary Smith
East Sussex CC Liaison Committee (SLR)**	Clerk, Granville Bantick, Paul Osborne, Frank Palmer, Sam Souster
Fair Trade Steering Group	Mary Smith
Marsh Link Action Group	Mary Smith [sub:Bernardine Fiddimore]
Rother Association of Local Councils (RALC)	Mary Smith, John Breeds [sub: Clerk]
Rother Crime and Anti-Social Behaviour Meeting	Brian Elliott ('appointed' by Public Services Committee)
Rother DC Liaison Committee	Granville Bantick, Jo Kirkham, Frank Palmer, Sam Souster, David Wright; Clerk
Rye & District Council for Voluntary Service	(Jo Kirkham, Ian Potter)
Rye Emergency Action Community Team	Granville Bantick, Clerk
Rye Farmers Market	Lorna Hall
Rye Fund - Local Panel	(Clerk)
Rye Harbour Nature Reserve Management Committee	Frank Palmer
Rye HotCats	Brian Elliott
Rye in Bloom [<i>largely inactive</i>]	Bernardine Fiddimore
Rye Local Action Team	Sonia Holmes
Rye Low Carbon Group [<i>effectively disbanded</i>]	Ian Potter, Clerk
Rye [Bay] Marketing Group [<i>in process of being re-formed</i>]	Lorna Hall, David Wright [sub: Sam Souster]
Rye Network	(Jo Kirkham)
Rye Partnership Members' Meetings	John Breeds,, Shaun Rogers, <i>vacancy x1</i>
Safer Rother Partnership (Property Crime Action Group)	Sonia Holmes [sub: Brian Elliott]
Sports Hall Management Committee	Sam Souster [sub: John Breeds]
Sussex Assoc of Parish & Town Councils Executive Committee (East)	<i>Members appointed by RALC</i>
Tree Warden	<i>Undertaken informally by Frank Palmer</i>

Notes () = appointed independently but individual has offered to report anything of interest to the Council.

* Non-Councillor appointed by Council

** Not met for some years – replaced by a Highways Forum which meets as and when required (and includes any available Councillors)

24 FIXED TERM/DETERMINED REPRESENTATION

To note – or **appoint** to - the following fixed term or determined representations:

Organisation/Committee	Representative/s
Cinque Ports Confederation Standing Committee	The Mayor, Deputy Mayor, Clerk
Harbour of Rye Advisory Committee (HORAC)	Sam Souster (30/09/12)
Rye Art Gallery	John Breeds (5/2010)
Rye Grammar School Exhibition Foundation Governors	Jo Kirkham, Frank Palmer and the Mayor

25 URGENT ITEMS

To consider questions, if any, of which notice has been given under Standing Order 23.

ROBES WILL NOT BE WORN

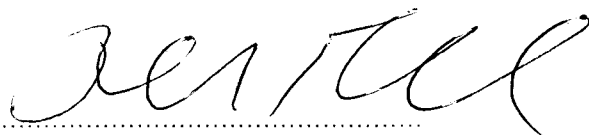
Supporting/Associated documents distributed previously

16 Council Minutes C10 & C11 **17a)(iii)** P&T Minutes

Supporting/Associated documents distributed with this agenda

16 Council Minutes (C1 – Mayor Making)

17a)(i-ii) P&T Minutes **18** Record of Attendances **22** Provisional timetable



17 May 2011

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**