

To ALL MEMBERS OF THE TOWN COUNCIL

You are hereby summoned to attend a Meeting of **Rye Town Council** to be held on **Monday 21 June 2010 at 6.30pm at The Town Hall, Rye**, when it is proposed to transact the following business:

28 PRAYERS

To be given by the Mayor's Chaplain, Captain Paul Tyler.

29 APOLOGIES

To accept any apologies for absence.

30 DISCLOSURES OF INTEREST

To receive any disclosures of interest by Members of personal interests in matters on the agenda, the nature of any interest and whether the Member regards the interest as prejudicial under the terms of the Council's Code of Conduct.

31 MAYORAL ANNOUNCEMENTS

The meeting to adjourn for up to 45 minutes for:

- (a) The Report of the County Councillor for Rye
- (b) The Reports of the Rye Rother District Councillors
- (c) Public Question Time

32 COUNCIL MINUTES

To approve and to authorise the Chairman to sign the Minutes of the meeting held on 10 May 2010 (C2).

33 COMMITTEE MINUTES

To receive the Minutes of the Council's committees and consider for adoption any *Recommendations*:

- | | | | |
|-----|----------------------|-------|--------------------|
| (a) | Planning & Townscape | (i) | 10 May 2010 (PT01) |
| | | (ii) | 24 May 2010 (PT02) |
| | | (iii) | 7 June 2010 (PT03) |
| (b) | Public Services | | 7 June 2010 (PS01) |

34 FE CENTRE/LIBRARY SITE

To consider Sue Middlehurst's response to the Council's request for site-specific financial information; to note the Public Services Committee's recommendation that the Council drafts a strong response, citing the relevant provisions within the Freedom of Information Act - and to agree a course of action.

Clerk

35 ALLOTMENTS

To receive an update and, if necessary, to agree a course of action. **Clerk**

36 ANNUAL ACCOUNTS 2009-10 AND AUDIT

- To:
- (a) Receive the report of the Internal Auditor, Angela Alexander dated 14.6.10 and adopt any recommendations.
 - (b) Receive an updated Statement of Internal Control, dated 14.6.10, noting any actions identified.
 - (c) Receive and note the current Summary of Main Day-to-Day Financial Controls (as at 8.6.10).
 - (d) Receive the annual Risk Assessments (2010)
 - (e) Re-approve the Internal Auditor's Terms of Reference
 - (f) Receive the Draft Audit Plan 2010-11
 - (g) Review the effectiveness of the Council's internal audit

- (h) Consider re-appointing the Internal Auditor, Angela Alexander and agree her remuneration (currently £250pa).
- (i) Receive the Consolidated Town Council accounts for 2009-10 - including the Heritage Centre profit calculation
- (j) Note section 4 of the Annual Return 2009-10 and approve sections 1 and 2

37 QUALITY COUNCIL RE-ACCREDITATION

To note that the Working Group is exploring Council involvement in activities to promote 'local democracy awareness' at Rye College and Rye Primary and to consider appointing a Member to act as a Local Democracy Champion. **Clerk**

38 KINGS AVENUE GREEN SPACE

To note that Rother District Council has just completed a consultation with residents of Kings Avenue and New Road on enhancing the green space and play area – and to consider the Town Council's response. **Cllr Russell**

39 CROWNFIELDS REPLACEMENT BUS SHELTERS

To receive an update. **Clerk, Cllr Hall**

40 TOWN SERGEANT

To note that George Brown has submitted his resignation on health grounds and to resolve to thank him for the services he has provided to the Council and the Mayoralty over the past 6 years. **Clerk**

41 URGENT ITEMS

To consider questions, if any, of which notice has been given under SO 23.

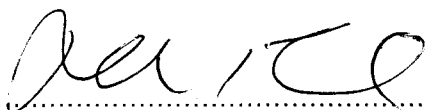
ROBES WILL BE WORN

Supporting/Associated documents distributed previously

32 Council Minutes **33a)(i-ii)** P&T Committee Minutes

Supporting/Associated documents distributed with this agenda

33a)(iii) P&T Committee Minutes **33b)** Public Services Minutes
34 Email from Sue Middlehurst, 25.5.10 **35** Letter from Ian Davison, 17.5.10
36a) Internal Auditor's Report **36b)** Statement of Internal Control
36c) Main Day-to-Day Financial Controls **36d)** Risk Assessments
36e) Terms of Reference **36f)** Draft Audit Plan **36g)** review of Effectiveness of Internal Audit **36i)** RTC Draft Accounts 2009-10 **36j)** Annual Return sections 1,2 and 4 **38** Email from Cllr Russell, 12.5.10



14 June 2010

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**MEETINGS OF RYE TOWN COUNCIL AND ITS COMMITTEES
ARE OPEN TO THE PUBLIC**